

8484 Olde Eight Rd. Northfield Center Township, Ohio 44067

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FISCAL OFFICER

TRUSTEES

DIR. OF TOWNSHIP SERVICES

Andy LaGuardia

Richard A. Patz, Chair

Tim Black

Richard H. Reville, Vice-Chair

Russell F. Mazzola, Trustee

## **TRUSTEE REGULAR MEETING AGENDA**

**June 5, 2023 – 7:00PM**

**MEETING WILL BE HELD AT THE NEW ADMINISTRATIVE OFFICES AT 8484 OLDE EIGHT RD.**

The public was notified of this meeting by Facebook, an e-mail Sunshine Law Notice to the Meeting Notification List, information placed on the Township's website, and the electronic sign.

**THE CHAIR CALLS THE MEETING TO ORDER AT \_\_\_\_\_ P.M.**

Roll Call: Richard A. Patz \_\_\_\_\_; Russell F. Mazzola \_\_\_\_\_; Richard H. Reville \_\_\_\_\_

### **THE PLEDGE OF ALLEGIANCE**

#### **A. DEPARTMENT HEAD REPORTS**

1. Sheriff
2. Fire Chief
3. Service Director
4. County Engineer
5. Township Administrator
6. Zoning

#### **B. COMMITTEE REPORTS**

1. Communications
2. Parks and Recreation
3. Safety Services
4. Stormwater Management
5. Olde Town Hall

#### **C. PUBLIC COMMENTS – Comments will be limited to Township residents.**

#### **D. MOTIONS/RESOLUTIONS**

1. Consent Agenda

All matters under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the

Consent Agenda by request. No second is required for removal of an item. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda. Organizational Items: a) The Chair requests a Motion to approve/or dispense with the reading of minutes of the Trustee Regular Meeting of May 1, 2023.

b) The Chair requests a Motion to approve/or dispense with the reading of the minutes of the Trustees Special Meeting of May 3, 2023.

c) The Chair requests a Motion to approve/or dispense with the reading of the minutes of the Trustees Special Meeting of May 10, 2023.

d) The Chair requests a Motion to approve/or dispense with the reading of the minutes of the Local Records Commission Meeting of May 23, 2023.

e) The Chair requests a Motion to approve/or dispense with the reading of the minutes of the Trustees Special Meeting of May 23, 2023.

f) The Chair requests a Motion to authorize the Fiscal Officer to draw current warrants/vouchers totaling \$ 547,176.94 to meet current expenditures.

g) The Chair requests a Motion to acknowledge receipt of the Bank Reconciliations for the month of May 2023, received June 1, 2023.

The Chair requests a motion to approve all items on the consent agenda.

\_\_\_\_\_ moves; \_\_\_\_\_ seconds.

Roll Call: Richard A. Patz \_\_\_\_\_; Russell F. Mazzola \_\_\_\_\_; Richard H. Reville \_\_\_\_\_

2. The Chair requests **Resolution 23/6-05 A** to: send the property addressed as 9097 Pleasantview to Roetzel to begin prosecution proceedings.

\_\_\_\_\_ moves; \_\_\_\_\_ seconds.

Discussion:

Roll Call: Richard A. Patz \_\_\_\_\_; Russell F. Mazzola \_\_\_\_\_; Richard H. Reville \_\_\_\_\_

3. The Chair requests **Resolution 23/06-05 B** to: authorize a one-time cutting of grass at 9097 Pleasantview by Sharpscapes; all costs to be assessed to property owner.

\_\_\_\_\_ moves; \_\_\_\_\_ seconds.

Discussion:

Roll Call: Richard A. Patz \_\_\_\_\_; Russell F. Mazzola \_\_\_\_\_; Richard H. Reville \_\_\_\_\_

4. The Chair requests **Resolution 23/06-05 C** to: approve the hiring of Chip Davis as a part-time Service Dept. employee at the rate of \$21.00/hour.

\_\_\_\_\_ moves; \_\_\_\_\_ seconds.

Discussion:

Roll Call: Richard A. Patz \_\_\_\_\_; Russell F. Mazzola \_\_\_\_\_; Richard H. Reville \_\_\_\_\_

5. The Chair requests **Resolution 23/06-05 D** to: approve the cost of approximately \$1,200.00 for a study of the Norwood Lake drainage system as recommended by the Summit County Engineer's Office (refer to attached document at the end of this agenda).

\_\_\_\_\_ moves; \_\_\_\_\_ seconds.

Discussion:

Roll Call: Richard A. Patz \_\_\_\_\_; Russell F. Mazzola \_\_\_\_\_; Richard H. Reville \_\_\_\_\_

2. **FISCAL OFFICER REPORTS AND COMMENTS**

3. **TRUSTEES REPORTS AND COMMENTS**

4. **The Chair requests a Motion to enter into Executive Session to:**

\_\_\_\_\_ moves; \_\_\_\_\_ seconds.

Roll Call: Richard A. Patz \_\_\_\_\_; Russell F. Mazzola \_\_\_\_\_; Richard H. Reville \_\_\_\_\_

Present in Executive Session

\_\_\_\_\_ The Executive Session began at \_\_\_\_\_ pm.

The Executive Session ended at \_\_\_\_\_ pm.

5. **THE CHAIR REQUESTS A MOTION FOR ADJOURNMENT.**

\_\_\_\_\_ moves; \_\_\_\_\_ seconds.

Roll Call: Richard A. Patz \_\_\_\_\_; Russell F. Mazzola \_\_\_\_\_; Richard H. Reville \_\_\_\_\_

**The meeting adjourned at \_\_\_\_\_ p.m.**

From: Charles Hauber  
chauber@summitengineer.ne  
subject: Norwood  
Lake/Beechwood & Cherry Street

Cc:Joe Paradise

jparadise@summitengineer.net, Larry Fulton

lfulton@summitengineer.net

Rick,

In follow up to our conversation last week.

Beechwood Drive and Cherry Lane are dedicated streets as shown on the attached subdivision plats. Township has claimed them as dedicated streets and a portion of the tax revenues derived from the State of Ohio are based on the Township's acceptance of the roads as dedicated streets.

All drainage structures, ditches, catch basins, inlets, manholes and conduits used to transport storm water runoff that are located within the right of way of these streets are public facilities and are to be maintained by the township.

Similarly, all drainage structures , ditches, catch basins, inlets, manholes and conduits used to transport storm water runoff that are located outside of the right of way are private facilities and are to be maintained by the property owner. The only exceptions to this would be if the covenants of the homeowner's association conveyed those duties to the HOA or if a petition ditch were in place.

A title search is needed (by an ODOT pre-qualified firm) to determine if there are any easements, or if the homeowner's association has maintenance responsibility. Below is a list of ODOT pre-qualified firms who have statements of qualifications on file at the engineer's office. Any cost associated with the title search will need to be paid by the township. An approximate cost is about \$1 ,000. We suggest you contact three firms to obtain quotes.

According to the plats and tax maps, the earliest of the subdivisions platted was 1950. The Norwood Est Homeowners Association was created on June 27, 1983. Any title search should be done back to least 1940, Ten years before the first subdivision was recorded. Also, ask the firm to summarize in writing a list of easements and who the easements conveyed to.

The goal of the title search is to determine ownership and maintenance responsibility for the outlet of Norwood Lake from the lake to where the

conduits enter the first catch basin or manhole on ODOT right of way along SR 82. A secondary goal is to determine the ownership and maintenance responsibility of Norwood Lake. Any title search should discover any recorded documentation related to the area including any covenants, deed restrictions, homeowner association requirements, or limitations related to the subdivisionu

Let me know if you have any further questions. thanks

<u>Consultant</u> <u>2019 -Dec</u> <u>2022</u> Information	Address / Phone Number	Contact Person	Email Address
AECOM	564 White Pond Drive, Akron, Ohio 44320  #330-800-2730	Zach Deems	zaokβie erns@a ecorn.c  orn
Arcadis U.S., Inc.	222 South Main Street, Suite 200 Akron, Ohio 44308  #330-515-5668	Kevin Kehres	kevin.ke  us.com
Burgess & Niple, Inc.	50 South Main Street, Suite 600 Akron, Ohio 44308  #330-376-5778	S. Joseph Stodolak	joe.  urgessn  rn
CT Consultants, Inc.	8150 Sterling Court Mentor, Ohio 44060 #440051-9000	William Baker, Jr	bbakej)'  suit-anis, *corn
DU Ohio, Inc.	1 Canal Square PIZ, Suite 1300 Akron, Ohio 44308 #330-928-1029	Gary Williams	gyvilliac:rg. G@diz.c om
LDC, INC.	9025 Osborne Drive Mentor, Ohio 44060 +440-255-8463	Richard Cantanzriti	cine. nei
ms	One Cascade Place,	Anthony Urankar	auranka

consultants, inc.	PNC Building Suite 1450 Akron, Ohio 44308 <u>#330-258-9920</u>		r@msc QDSUlja nts.com
Palmer Engineering	460 White Pond Drive, Suite 300 Akron, Ohio 44320 #330-835-9800	Mitchel McCoy	y@pal rnexnet%
RETTEW Associates, Inc.	3475 Forest Lake Drive, Suitel 00 Uniontown, Ohio 44685 <u>#330-818-9760</u>	John Adamski	jacla1Ll% ki@reit
The Thrasher Group	400 3rd St SE, Suite 309 Canton, Ohio 44702 330451-2042	Steven Hamit	@ltuas-
Transsystems Corporation of Ohio	1100 Superior Avenue East Cleveland, Ohio 44114	James Fisher	@icans ysteLL\$z

If you have any questions, please contact me via email or cell. My work hours are M-F; 7:30 AM to 4:00 PM.

Thank You

Charles Hauber, P.E., P.S.  
Engineer Project Manager

Alan **Brubaker, P.E.**, PASO  
SUMMIT COUNTY ENGINEER  
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Akron, Ohio 44311

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