



9546 Brandywine Rd. Northfield Center Township, Ohio 44067

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FISCAL OFFICER	TRUSTEES	INTERIM ADMINISTRATOR
Andy LaGuardia	Richard A. Patz, Chair	Jim Honsberger CPA
	Richard H. Reville, Vice-Chair	
	Russell F. Mazzola, Trustee	

**TRUSTEE REGULAR MEETING  
FEBRUARY 6, 2023 7:00 P.M.**

The public was notified of this meeting by Facebook, an e-mail Sunshine Law Notice to the Meeting Notification List , information placed on the Township’s website, and the electronic sign.

**THE CHAIR CALLS THE MEETING TO ORDER AT 7 P.M.**

Roll Call: Richard A. Patz, aye; Russel F. Mazzola, absent; Richard H. Reville, aye.

**THE PLEDGE OF ALLEGIANCE was recited.**

**A. DEPARTMENT HEAD REPORTS**

1. Sheriff – Lt. Rimedio reported 783 calls for service, 18 traffic totals, 5 arrests for January. Trustee Reville asked about vandalism at park; Lt. Rimedio had no leads. Video footage from cameras was poor. Looking info flock cameras, great system but pricey.
2. Fire Chief – Chief Ripley reported 43 squad calls, 7 fire runs for January. Large fire in Sagamore Hills last weekend.
3. Service Director – see attached report with these minutes.
4. County Engineer – Eugene Wilson said Olde Eight project will start 2/20, Boston Hts. line to Highland Rd. Valley View intersection doesn’t require a turn arrow but does require a longer green light per traffic study company. Trustee Patz said that chip and seal was discussed in a meeting; last year, NCT was told they got what they paid for. He talked about cost of mill and fill, crack sealing.
5. Township Administrator – OTA Annual meeting, Kimble rep. stopped in to see if there were any current issues. Spectrum & Tinker Creek Watershed representatives visits/discussions at Town Hall in January & early February. Completion of new building is on hold due to supply chain issues, most notably permanent power issues.
6. Zoning - new zoning permit applications; new Board of Zoning Appeals applications (both reviewed by Roetzel); discussion of NCT email addresses for members of Zoning Boards vs generic gmail addresses; no discussion of Zoning violation log. Judy Flauto said that 6 violation letters were going out this week, with 4 more due for the 2<sup>nd</sup> notice.

**B. COMMITTEE REPORTS**



1. Communications – not present.
2. Parks and Recreation – brief report on beginning the process to seek NatureWorks grant for Beacon Hills Park
3. Safety Services – Gene Lim made a brief report including a Thank You to the Trustees for the improved safety in the Beacon Hills neighborhood, stop signs on Marwyck.
4. Stormwater Management – Rick Patz made a brief report, noted about the possibility of a Tinkers Creek Grant and answered questions; 140 feet of drainage system of Norwood Lake was cleaned out in January.

**C. PUBLIC COMMENTS – Comments will be limited to 5 minutes per person –**

There were questions about a prior year program called Simple Recycling that included clothing. The Administrator was asked to look into and report to the Board at a future meeting.

Joe Grzlak, Crestwood Lane said that at 5:45PM traffic is backed up from Highland in front of the new fire station entrance/exit. Signage should be put up now so people can get used to it.

Julie D’Loiso, Nordonia Hills News asked if Meijer was a on the prior version of the agenda.

Jim Honsberger said he put it on the agenda before he discussed the information with the Trustees.

Laney Malaska, 180 Beechwood, asked about the entrance/exit at Giant Eagle service entrance. Trustee Reville said the barriers were removed; they were put up without permission. Fire Dept. said it was a safety concern. JEDD attorney set the owner a letter to remove the barriers.

Bob Kulak, 9008 Pleasantview, thanked whoever moved the electronic sign closer to the road.

**D. MOTIONS/RESOLUTIONS**

**1. Consent Agenda**

All matters under the Consent Agenda area considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the Consent Agenda by request and no “second” is required for removal of an item. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

Organizational Items:

- a) The Chair requests a Motion to approve/or dispense with the reading of the minutes of the Trustees Regular Meeting of January 10, 2023.
- b) The Chair requests a Motion to approve/or dispense with the reading of the minutes of the Trustees Special Meeting (Mainly Executive Session) of January 23, 2023
- c) The Chair requests a Motion to authorize the Fiscal Officer to draw current warrants/vouchers totaling \$368,548.56 to meet current expenditures.



- d) The Chair requests a Motion to acknowledge receipt of the Bank Reconciliations for the month of January 2023, received February 1, 2023.
- e) The Chair requests a Public Hearing before the March 6, 2023, Regular Trustee meeting for proposed zoning text amendments regarding: box trucks; removing the T-C section from existing Chapter 350 to be its own chapter; mail box regulations; short term rental liability insurance & definitions for “construction vehicle” and “storage.”
- f) The Chair requests a motion to accept all new applications that were written by the Zoning Commission and Board of Zoning Appeals and reviewed by township legal counsel and authorize them for future use.

The Chair requests a motion to approve all items on the consent agenda.

Trustee Reville moves; Trustee Patz seconds.

Roll Call: Richard A. Patz aye; Russel F. Mazzola absent; Richard H. Reville aye.

- 2. The Chair requests Resolution 23/02-6A to: **authorize the Interim Administrator to complete all necessary on-line documents within the timelines for each of these 2023 grants:**

- **\$750 NOPEC Community Event Sponsorship Award**
- **\$3,426 NOPEC Energized Community Grant**
- **\$5,938 Reworks Community Recycling Assistance**
- **\$100,000 NatureWorks 29<sup>th</sup> Round Grant for Beacon Hills Park**

Trustee Reville

moves; Trustee Patz seconds.

Roll Call: Richard A. Patz aye; Russel F. Mazzola absent; Richard H. Reville aye.

- 3. The Chair requests Resolution 23/02-6B to: **direct the Interim Administrator to perform all necessary steps to place advertisement(s) for 2023 grass cutting services of Township property with all details of the advertisement requiring the written approval of Chair and for such bids to be received at a date to be specified in March 2023. This resolution also incorporates the annual grass/noxious weeds notice to all Township residents for 2023.**

Trustee Reville moves; Trustee Patz seconds.

Roll Call: Richard A. Patz aye; Russel F. Mazzola absent; Richard H. Reville aye.

- 4. The Chair requests Resolution 23/02-6C to: authorize the purchase of a CAT 305 Mini Hydraulic Excavator under the State of Ohio Bid program at an amount not to exceed \$90,000 – based on all standard equipment and additional specifications included in Oct. 5, 2022, quotation. It is expected that the purchase price will be significantly offset by trade-in or sale of existing equipment.

Trustee Reville moved to **TABLE** in order to wait until permanent appropriations are done. Trustee Patz seconds.

Roll Call: Richard A. Patz aye; Russel F. Mazzola absent; Richard H. Reville aye.



5. **FISCAL OFFICER REPORTS AND COMMENTS -No report.**
6. **TRUSTEES REPORTS AND COMMENTS-Items were previously discussed.**
7. **The Chair requests a Motion to enter into Executive Session to discuss sale of township land, legal and personnel matters.**

Trustee Reville moves; Trustee Patz seconds.

Roll Call: Richard A. Patz aye; Russel F. Mazzola absent; Richard H. Reville aye.

Present in Executive Session Trustees Reville and Patz, Andy LaGuardia, Jim Honsberger.

The Executive Session started at 8:05PM The

Executive Session ended at 9:15PM

8. Other items:
  - A. Road and Building signage for new Safety & Administration building.
  - B. Fiber cable connection between existing Service Garage and new S&A building C.  
Motor Vehicle Tag fees in 2023

9. **THE CHAIR REQUESTS A MOTION FOR ADJOURNMENT.**

Trustee Reville moves; Trustee Patz seconds.

Roll Call: Richard A. Patz aye; Russel F. Mazzola absent; Richard H. Reville aye.

**The meeting adjourned at 9:17 PM.**



## Service Department January 2023

No absentees

One medic unit replaced batterie's ( 1 under warranty )

Service department out weekly hot patching

Lucy Lane 25mph solar speed limit signs installed and operational.

Minor small gas-powered equipment repaired.

Twice weekly park checks

One Township sign is in the NCT service garage for refurbishing.

Tim & Frank provided a relocation moving plan from the old townhall to the 8484 olde eight location, Tim indicated he is working with the firemen to coordinate that portion of the move.

Preliminary meeting with summit county engineer regarding road projects for 2023

Snow removal and salting as weather requires.