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FISCAL OFFICER

TRUSTEES

INTERIM ADMINISTRATOR

Andy LaGuardia

Russell F. Mazzola, Chair

Jim Honsberger CPA

Richard A. Patz, Vice-Chair

Richard H. Reville, Trustee

**TRUSTEE SPECIAL MEETING AGENDA
NOVEMBER 10, 2022
11:30 A.M.**

The public was notified of this Regular Meeting by an e-mail Sunshine Law Notice to the Meeting Notification List, information placed on the Township’s website, and the electronic sign. A Sign-in Sheet is available at the beginning of the Meeting to be attached to the Meeting Minutes.

THE CHAIR CALLS THE SPECIAL MEETING TO ORDER AT 11:30 A.M.

Roll Call: Russell F. Mazzola - ; Richard H. Reville ; Richard A. Patz

The Pledge of Allegiance

There will be limited public comments received at this meeting.

- 1. **The Chair requests Resolution 22/11-10A to approve COR ____ - Safety & Admin Building Driveway and Guardrail changes to Design/Build from Infinity Construction in the amount of \$_____ (negotiations on the \$ amount may continue until shortly prior to this meeting)**

Trustee _____ moves; Trustee _____ seconds.

Discussion:

Roll Call: Russell F. Mazzola, Richard H. Reville, Richard A. Patz,

THE CHAIR REQUESTS A MOTION FOR ADJOURNMENT.

Trustee moves; Trustee seconds.

Roll Call: Russell F. Mazzola, Richard H. Reville, Richard A. Patz,

The meeting adjourned at _____ P.M.

NORTHFIELD CENTER TOWNSHIP BOARD OF TRUSTEES
9546 Brandywine Rd., Northfield Center OH 44067

The Chair requests Resolution 22/08-17H to: authorize the replacement of all Township Surety Bonds thru OTARMA with "Employee Dishonesty and Faithful Performance of Duty Coverage" thru OTARMA, and to authorize the Interim Administrator to make application for this coverage effective immediately.

WHEREAS, Northfield Center Township, Summit County is a member of the Ohio Township Association Risk Management Authority (OTARMA), a political subdivision risk pool established pursuant to Ohio Revised Code hereinafter "ORC," 2744.081;

WHEREAS, in accordance with ORC 3.061, the township must adopt a policy by resolution to allow the use of an "employee dishonesty and faithful performance of duty" coverage document, rather than a surety bond, to cover loss by fraudulent or dishonest actions of employees and failure of employees to faithfully perform duties; the following shall apply to the policy:

1. An officer, employee, or appointee shall be considered qualified to hold the office or employment, without acquiring a bond, on the date the oath of office is taken, certified, and filed as required by law.
2. An officer, employee, or appointee shall have the employee dishonesty and faithful performance of duty policy in effect before the individual's term of office or employment and the officer, employee or appointee shall not commence the discharge of duties until coverage is documented.
3. All officers, employees, or appointees who would otherwise be required to file a bond before commencing the discharge of duties shall be covered by and are subject to the employee dishonesty and faithful performance of duty policy instead of a surety bond requirement.
4. The coverage amount for an officer, employee, or appointee under an employee dishonesty and faithful performance of duty policy shall be equal to or greater than the maximum amount of the bond otherwise required by law.

5. Elected officials, prior to taking the oath of office and holding office, shall obtain approval of the intent to use the township's OTARMA coverage agreement and affirm that the township's coverage complies with ORC 3.061. Said approval shall be obtained by the Northfield Center Township, Summit County.

6. **WHEREAS**, Northfield Center Township, Summit County's, "employee dishonesty and faithful performance of duty policy" through the OTARMA coverage document complies with ORC 3.061: and

NOW, THEREFORE, BE IT RESOLVED, that on this date August 17, 2022, the Northfield Center Township, Summit County hereby authorizes the township to purchase and use "employee dishonesty and faithful performance of duty policy" through OTARMA instead of individual surety bonds for officers, employees, and appointees who are otherwise required by law to acquire a bond before entering upon the discharge of duties.

Resolved August 17, 2022

Trustee _____ moves; Trustee _____ seconds.

Russell F. Mazzola, _____

Richard H. Reville, _____

Richard A. Patz _____

I hereby Certify that the above is a true and correct transcript of the Resolution as adopted by the Board of Trustees of Northfield Center Township, Summit County, Ohio, on the 17th day of August 2022.

Andy LaGuardia, Fiscal Officer