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FISCAL OFFICER

TRUSTEES

INTERIM ADMINISTRATOR

Andy LaGuardia

Russell F. Mazzola, Chair

Jim Honsberger CPA

Richard A. Patz, Vice-Chair

Richard H. Reville, Trustee

## TRUSTEE REGULAR MEETING

### SEPTEMBER 7, 2022

### 7:00 P.M.

The public was notified of this Regular Meeting by an e-mail Sunshine Law Notice to the Meeting Notification List, information placed on the Township’s website, and the electronic sign.

#### THE CHAIR CALLS THE REGULAR MEETING TO ORDER AT 7:00 P.M.

Roll Call: Russell F. Mazzola aye; Richard H. Reville aye; Richard A. Patz aye.

#### A. DEPARTMENT HEAD REPORTS

1. Sheriff – Dep. Rocky Croft said that deputies were enforcing speed limit on Lucy Lane. Issued 6 or 7 stop sign citations.

Trustee Mazzola mentioned speeding on Olde Eight. NCT was told if the speed is under 15 mph over limit it’s a warning, over 15 is a citation. Dep. Croft said it’s up to the deputy’s discretion.

Trustee Patz said on Pickwick, there is a car with loud mufflers early in the morning and late at night.

Trustee Reville mentioned go carts on Crestwood.

2. Fire Chief – Chief Ripley reported \_\_\_ EMS runs, 7 fire runs. Hydrant flushing is in progress.
3. Service Director- Trustee Patz reported on Service Dept.-**report attached to these minutes.**
4. County Engineer- not present. Trustee Reville said 2023 for paving from Valley View to Rt. 8 is scheduled; Olde Eight Rd. paving will also be in 2023.
5. Township Administrator- Jim Honsberger reported that a letter to Sagamore Hills will be written and follow-up letters to Joe Paradise from the discussion at the last

meeting. Getting more familiar with the township website. Town Web can link from the website to our Facebook page. Still wants to link notices to calendar.

**B. COMMITTEE REPORTS**

1. Communications- not present. Trustee Mazzola complimented the work on the website and the updates. Trustee Corner will be starting.
2. Parks and Recreation- Saturday, September 10<sup>th</sup> Movie in the Park – planned for Beacon Hills Park at 7:30pm, popcorn, hotdogs, refreshments – bring a chair. Wendy Wysocki said the DJ is confirmed, and there will be music before the movie. All supplies have been purchased. Estimating about 150 people. High school students may do face painting. Tim Black will handle traffic control. Wendy created a barcode for the website.
3. Safety Services- no report.
4. Stormwater Management-Trustee Patz said Cherry Lane/Beechwood pipes are being worked on. Engineers working on a plan to clean up stormwater issues from Crestwood to the VFW.
5. Olde Town Hall -Mr. Honsberger will send an email to schedule a meeting later in Sept.; also wants to schedule a Trustee, ZC and BZA Work Session in Oct.

**C. PUBLIC COMMENTS**

Rich James, Crestwood Lane-His ditch is in need of repair. Trustee Patz said he will make sure it's taken care of, current ditch list is caught up, he'll see if Mr. James is on it.

Jeff Podelski, Sagamore Hills-Spoke about the upcoming school building levy. The levy would build 3 new schools from the current 6. There is a lot of misinformation online.

**D. MOTIONS/RESOLUTIONS**

1. Consent Agenda

All matters under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the Consent Agenda by request. No second is required for removal of an item. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

Organizational Items:

- a) The Chair requests a Motion to approve/or dispense with the reading of the minutes of the Trustees Special Meeting – Kimble and the Regular Meeting – both of August 9, 2022
- b) The Chair requests a Motion to approve/or dispense with the reading of the minutes of the Trustees Special Meeting of August 17, 2022
- c) The Chair requests a Motion to authorize the Fiscal Officer to draw current warrants/vouchers totaling \$676,222.30 to meet current expenditures.
- d) The Chair requests a Motion to acknowledge receipt of the Bank Reconciliations for the month of August 2022, received September 1, 2022.

- e) The Chair requests a Motion to acknowledge receipt of monthly zoning violation update report – that includes current violations, unresolved violations and violations being handled by the Township Attorneys.
- f) The Chair requests a Motion to hold a public hearing on October 3, 2022, prior to the regular Trustee meeting, for changes to the Zoning Code – specifically Chapter 310-Definitions; Chapters 350 & 351- proposed text amendments; and Chapter 530-amendments to this chapter.

The Chair requests a motion to approve all items on the consent agenda.

Trustee Reville moves; Trustee Patz seconds.

Discussion: None.

Roll Call: Russell F. Mazzola aye; Richard H. Reville aye; Richard A. Patz aye.

2. **The Chair requests Resolution 22/09-07A to: Accept the Amounts and Rates as Determined by the Summit County Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the Auditor.**

Trustee Patz moves; Trustee Reville seconds.

Discussion: None.

Roll Call: Russell F. Mazzola aye; Richard H. Reville aye; Richard A. Patz aye.

3. **The Chair requests Resolution 22/9-07B to authorize the purchase of 2 speed limit signs from Bain Enterprises (Item R2-1-2430-HI-8) at \$1,582 each and to instruct the Fiscal Officer to prepare a purchase order for this work and charge account 03-A-10**

Trustee Reville moves; Trustee Patz seconds.

Discussion: Trustee Patz verified that these are solar powered, don't measure speed but will display speed limit in the area. Trustee Reville said some signs can collect data at different times of the day.

Roll Call: Russell F. Mazzola, aye; Richard H. Reville, aye; Richard A. Patz aye.

4. **The Chair requests Resolution 22/9-06C to approve the contribution of \$746.95 (comprised of \$500 and 246.95 for energy related items) to the Historical Society of Olde Northfield, Inc. and to submit these costs under our current NOPEC grant for reimbursement. We have received a copy of a current IRS Federal Tax Exemption verification letter for the Society.**

Trustee Reville moves; Trustee Patz seconds

Discussion: Trustee Reville verified with Mr. Honsberger that he cleared this with John Galonski and OTA. Mr. Honsberger said he did.

Roll Call: Russell F. Mazzola, aye; Richard H. Reville, aye; Richard A. Patz, aye.

5. **The Chair requests Resolution 22/09-07D to approve Infinity Change Order request 04 (dated 7/1/22) – CD-06 Site Lighting and & Utility Design – part A – Consolidate Campus Utilities in the amount of \$4,994.00 and to instruct the Fiscal Officer to prepare a purchase order for this work and charge account 01-B-03**

Trustee Patz moves; Trustee Reville seconds.

Discussion: Trustee Mazzola said this is for a study around moving the current inoperable gas line.

Roll Call: Russell F. Mazzola aye; Richard H. Reville aye; Richard A. Patz aye.

**TRUSTEE REVILLE MOVED TO TABLE ITEM #'S 6 AND 7.**

**SECONDED BY TRUSTEE PATZ.**

**Roll Call: Russell F. Mazzola aye; Richard H. Reville aye; Richard A. Patz aye.**

6. **TABLED: The Chair requests Resolution 22/9-07E to approve the Infinity Change Order request 04 (dated 7/1/22) – CD-06 Site Lighting and & Utility Design – part B – Site Lighting in the amount of \$3,168.00 and to instruct the Fiscal Officer to prepare a purchase order for this work and charge account 01-B-03**

Trustee \_\_\_\_\_ moves; Trustee \_\_\_\_\_ seconds.

Discussion:

Roll Call: Russell F. Mazzola, Richard H. Reville, Richard A. Patz

7. **TABLED: The Chair requests Resolution 22/9-07F to approve the Infinity Change Order request 05 (dated 8/5/22) – Geo-Sci Testing in the amount of \$15,622.23 and to instruct the Fiscal Officer to prepare a purchase order for this work and charge account 01-B-03**

Trustee \_\_\_\_\_ moves; Trustee \_\_\_\_\_ seconds.

Discussion:

Roll Call: Russell F. Mazzola, Richard H. Reville, Richard A. Patz

8. **The Chair requests input on any other business for discussion and action as determined by the Trustees, including the following possible topics:**
- **Sterling Concrete proposal – sealing specified portions of Natalie Blvd & Springwood Rd. Furnishings for township offices and meeting room at Safety and Administration Center**
  - **Historical Society – Historical Preservation Ordinance**
  - **HB 377 (May 2022) and possible additional grant funds available - Elevator is in service !!**
  - **Hazel Dr complaints**

Trustee Reville said regarding the concrete proposal, NCT is waiting for the County's answer. Mr. Honsberger said there is a proposal to seal the entire length. He said the vendor suggested waiting until Oct. to seal it. He suggested a resolution on the concrete proposal in order to move forward.

Mr. Honsberger inquired with the County Fiscal Officer regarding the agricultural property on Hazel Dr. Residents/neighbors complain about odors, unsightliness, concern for their property values. Fiscal Officer asked NCT to update them on the township's efforts regarding this property.

Trustee Mazzola thanked the County for the \$25,000.00 grant, some will be used for signage and a flagpole at the new building. He also noted that NCT has a road levy renewal on the November ballot, no increase to residents. There is also an additional levy for fire protection which will be on the November ballot as well.

Jeff Podelski said that the schools will be open on Saturday, 9/10/22 from 9AM-1PM for anyone wanting to tour the facilities.

**THE CHAIR REQUESTS A MOTION FOR ADJOURNMENT.**

Trustee Reville moves; Trustee Patz seconds.

Roll Call: Russell F. Mazzola, aye Richard H. Reville, aye; Richard A. Patz, aye.

**The meeting adjourned at 7:51 P.M.**

Service Dept. Report for September 7, 2022, Trustee Meeting:

1. Tested the crack sealer at the town hall, sealed all cracks in parking lot; also recoated and striped the lot.
2. Sweeping roads in preparation of starting crack sealing, 9/8/22-on schedule. 3 weeks planned.
3. Sink hole campaign to identify and fill this month.
4. Town hall elevator in operation, cleaned and ready for service.
5. Process of inventorying our equipment to determine township requirements.
6. Catch basin inventory & mapping is an on-going process.
7. Several ditching and drive culvert replacement requests have come in and everything is current.
8. The first DinkMar leaf vacuum is back with updated down draft system.
9. Beechwood/Cherry Lane storm water drain issue-County stepped in, property owner was notified that adjustments needs to be made to clean out obstruction in the pipe, no response by August 29, 2022, deadline. Engineer's Office will have a meeting tomorrow morning.