



9546 Brandywine Rd. Northfield Center Township, Ohio 44067

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FISCAL OFFICER

TRUSTEES

INTERIM ADMINISTRATOR

Andy LaGuardia

Russell F. Mazzola, Chair

Jim Honsberger CPA

Richard A. Patz, Vice-Chair

Richard H. Reville, Trustee

TRUSTEE REGULAR MEETING

AUGUST 9, 2022

7:00 P.M.

The public was notified of this Regular Meeting by an e-mail Sunshine Law Notice to the Meeting Notification List, information placed on the Township’s website, and the electronic sign. A Sign-in Sheet is available at the beginning of the Meeting to be attached to the Meeting Minutes.

THE CHAIR CALLS THE REGULAR MEETING TO ORDER AT 7:01 P.M.

Roll Call: Russell F. Mazzola aye; Richard H. Reville aye; Richard A. Patz aye.

A. DEPARTMENT HEAD REPORTS

- 1. Sheriff – Capt. Vance reported 967 calls for service in July, 8 citations, 3 arrests.

Trustee Reville asked about a speed trailer at Lucy Lane & Springwood. High amount of high-speed traffic in that area.

Capt. Vance said the trailer is on Lucy Lane now, there is only 1 for the whole county. NCT could purchase one if they want one permanently in the township.

Trustee Patz asked if a patrol car could be there for some extra time.

Trustee Mazzola said that at the last meeting, residents complained of speeding on Crestwood and Dorwick, and no tickets are being issued. He also stated that, while policing coverage was reduced in 2021, NCT residents were not put in danger, nor was there any lack of coverage. He explained the options regarding policing services in the future. He also shared a recent story of deputies responding to a concern in his neighborhood within 2 minutes. He thanked the Sheriff’s Dept. for their service in that situation. He also explained that not a deputy, Lt. or Captain has contacted NCT regarding a problem with the coverage model.

Trustee Reville also mentioned go carts and 4-wheelers on Crestwood and Lucy; he’d like to see more enforcement in those areas.

2. Fire Chief – Chief Ripley reported 40 EMS runs, 9 fire calls, 334 district wide for July. Trustee Mazzola asked about the status of the new squad. Chief Ripley said there are supply chain issues, no current update.
3. Service Director- Trustee Patz reported the Service Dept. is caught up on drive pipe replacements. First leaf vac has been returned; 2nd vac has gone out. Crack sealing will start next week.
4. County Engineer- Joe Paradise reported that the Brandywine bridge project is about 6 more weeks, NCT has the authority to erect “no parking” signs. Put any requests in writing and send to Chief Deputy. Intersection island will be removed this Fall.
Trustee Patz thanked Mr. Paradise for sending a letter out to Spitzer about the Cherry Lane/Beechwood drainage situation. Trustee Patz also suggested regarding the paving of Olde Eight Rd. and proposed houses on the South End Tavern property.
Trustee Patz also felt the Dorwick ditch issues has been resolved. He also suggested a box culvert into the planning for Marwyck Dr.
5. Township Administrator- Jim Honsberger had no comments in addition to what was on the agenda. He needs specifics on what financials get posted on the website.

B. COMMITTEE REPORTS

1. Communications- not present. Trustee Mazzola said additional training was done for Jim, Judy, and Trustee Reville.
2. Parks and Recreation- Trustees Mazzola and Patz reported there will be a movie in the park on 9/11, touch a truck is also planned.
3. Safety Services- Gene Lim said the contract is renewable for 1 year, better than what was originally proposed.
4. Stormwater Management -Trustee Patz said there’s a solution for the Beechwood/Cherry Lane flooding. Property owner has until 8/29 to update NCT on what they will be doing.
5. Olde Town Hall -Jim Honsberger said letters went out to appointees to schedule a meeting. Trustee Reville suggested doing it via email. Jim doesn’t have all the email addresses. One more application also came in.

C. PUBLIC COMMENTS:

Ellen Bertel, 319 W. Highland said she sample of the historical preservation ordinance she submitted was very restrictive. Residents can apply directly for grants for historic restoration on their homes. The historical society needs to generate funds; cannot find a grant to provide those funds. She asked the Trustees to consider a request for \$500 and \$246 for LED lighting for the basement so it can be open for exhibits.

Trustee Mazzola asked if the historical society was a charitable organization.

Ms. Bertel said yes, a 501 3 C.

Trustee Mazzola would like to put that info on the township website so residents can donate as well.

Robert Yuzwa, Foghorn Lane said that he hears rumors that the new building is over budget due to change orders. He can't find anything regarding that on the website. He would like to see a tracker on the website about the costs.

Trustee Mazzola listed some of the overrun costs including site work, a hydrant being added, change orders and road design. He said that every dollar approved is on the agenda.

Mr. Yuzwa also expressed his concern over the policing coverage.

D. MOTIONS/RESOLUTIONS

1. Consent Agenda

All matters under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the Consent Agenda by request. No second is required for removal of an item. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

Organizational Items:

- a) The Chair requests a Motion to approve/or dispense with the reading of the minutes of the Trustees Public Hearing and the Regular Meeting – both of July 5, 2022
- b) The Chair requests a Motion to approve/or dispense with the reading of the minutes of the Trustees Special Meeting of July 26, 2022
- c) The Chair requests a Motion to authorize the Fiscal Officer to draw current warrants/vouchers totaling \$132,548.95 to meet current expenditures.
- d) The Chair requests a Motion to acknowledge receipt of the Bank Reconciliations for the month of July 2022, received Aug 1, 2022.
- e) The Chair requests a Motion to recognize and thank Lisa Doty and her crew for all the floral upkeep in the "Peace Pole Garden" in the township Sign Park.
- f) The Chair requests a Motion to acknowledge receipt of monthly zoning violation update report – that includes current violations, unresolved violations and violations being handled by the Township Attorneys.
- g) The Chair requests a Motion to hold a public hearing on September 6, 2022, prior to the regular Trustee meeting, for changes to the Zoning Code – specifically Chapter 310- Definitions; Chapters 350 & 351- proposed text amendments; and Chapter 530- amendments to this chapter.

The Chair requests a motion to approve all items on the consent agenda.

Trustee Reville ; Trustee Patz seconds.

Discussion: None.

Roll Call: Russell F. Mazzola aye; Richard H. Reville aye; Richard A. Patz aye.

- 2. The Chair requests Resolution 22/08-09A to: accept the Ohio Public Works Commission Project Grant Agreement, dated July 1, 2022, for Bayberry Drive Improvements. The grant application was first submitted by Summit County Dept of Development Oct. 29, 2020, on behalf of our township. The grant amount is \$420,000 and our township is also responsible to contribute an additional \$420,000 for the project. Jim Honsberger is appointed CEO of this project. The grant agreement requires that construction of the project must begin within one year. Also refer to Resolution 22/6-06-G for additional information.**

Trustee Reville moves; Trustee Patz seconds. Discussion: None.

Roll Call: Russell F. Mazzola aye; Richard H. Reville aye; Richard A. Patz aye.

- 3. The Chair requests Resolution 22/08-09__ - to: approve Infinity Change Order request 05 (dated 8/5/22) – Geo-Sci Testing in the amount of \$15,622.23 and to instruct the Fiscal Officer to prepare a purchase order for this work and charge account 01-B-03.**

MOTION TO TABLE.

Trustee Reville moves; Trustee Patz seconds.

Discussion: Trustee Reville asked Mr. Honsberger how much was in the original price; Mr. Honsberger said he thought it was an item that was excluded.

Roll Call: Russell F. Mazzola, aye Richard H. Reville, aye Richard A. Patz aye.

- 4. The Chair requests Resolution 22/08-09B to approve the “Adoption of a Plan under the Program by Eligible Employer” more fully described as the Plan under the Ohio Public Employees Deferred Compensation Program administered by the Ohio Public Employees Deferred Compensation Board for participation by “eligible employees” of Northfield Center Township. A full copy of the resolution is enclosed. Jim Honsberger is appointed as the responsible official who is authorized and directed by the Trustees to execute the Adoption Agreement.**

Trustee Reville moves; Trustee Patz seconds. Discussion: None.

Roll Call: Russell F. Mazzola, aye Richard H. Reville, aye Richard A. Patz aye.

- 5. The Chair requests Resolution 22/8-09 C to approve the Supplemental Appropriation of fire equipment funds obtained through the House Bill 110 grant. The funds have been received in 2022 and the Macedonia FD is taking action on the equipment purchase plans documented in the grant application. As such, \$250,000 is hereby appropriated to 10-A-08C Fire Equipment purchase & replacement.**

Trustee Reville moves; Trustee Patz seconds.

Discussion: Trustee Reville said the grant money of \$250,000.00 has already been received.

Roll Call: Russell F. Mazzola, aye Richard H. Reville, aye Richard A. Patz aye.

- 6. The Chair requests Resolution 22/8-09 D to authorize Sharpscapes, Inc. to mow the lawn at 9097 Pleasantview Dr. because of notices of zoning violations under the Township Property**

Maintenance Code since limited response from the property owner; and to authorize the Fiscal Officer to provide Summit County with all needed documentation to allow the posting of these charges on the respective property tax bill.

Trustee Patz moves; Trustee Reville seconds. Discussion: None.

Roll Call: Russell F. Mazzola, aye Richard H. Reville, aye Richard A. Patz aye.

7.The Chair requests Resolution 22/8-09G to accept the \$25,000 Improvement Grant proposal from Summit County pending review of the final grant agreement, with Thanks to the Summit County Executive and other for this support of our new Safety & Administration Building and grounds.

Trustee Reville moves; Trustee Patz seconds.

Discussion: Trustee Mazzola wanted to personally thank Brian Nelson for his help on this grant. It will be used for signage at the entry way of the new building and flag poles.

Roll Call: Russell F. Mazzola, aye Richard H. Reville, aye Richard A. Patz aye.

8 The Chair requests input on any other business for discussion and action as determined by the Trustees, including the following possible topics:

- **Sterling Concrete proposal – sealing specified portions of Natalie Blvd & Springwood Rd.**
- **Furnishings for township offices and meeting room at Safety and Administration Center**
- **Gutters Unlimited LLC proposal 7/25/22 for Town Hall**
- **Sheriff contract proposal request for 2023 and related Safety Committee recommendations**
- **Historical Society – Historical Preservation Ordinance**
- **Historical Society – request for grants of \$500 for utilities and \$246.95 for LED lighting via available NOPEC grants**
- **Service department interview for part time position with D Balis**
- **HB 377 (May 2022) and possible additional grant funds available**
- **Elevator out of service**
- **Hazel Dr complaints**

Trustee Reville said the Sterling Concrete proposal was for Springwood. Trustee Patz said the first 160 feet were a concern. Talked to the county about getting it redone. Mr.

Honsberger will get a letter to the county about getting it coated. Mr. Honsberger has been talking with Otis Elevator, we have a contract. He wasn't sure service agreement obligations were fulfilled. They gave a proposal for repair, but Mr. Honsberger asked for a guarantee which Otis wouldn't commit to. He is contacted other dealers. Trustee Mazzola said new office furnishings will be addressed in the next meeting. Trustee Reville said we have a proposal for gutters, Tim Black will be meeting with the contractor. Trustee Patz said the applicant for the part time service dept. worker met with Tim Black. Mr. Honsberger said NCT is receiving complaints about 100 Hazel and that he looked into the taxes being delinquent and what is the process to follow. Trustee Reville said Zoning Dept. is looking into using the maintenance code for issues along the edge of the property and along the roadway.

9 The Chair requests a Motion to enter Executive Session to conference with the Township Attorney regarding imminent court action, to discuss details of security arrangements, and to discuss personnel matters at 8:22 pm.

Trustee Reville moves; Trustee Patz seconds.

Roll Call: Russell F. Mazzola, aye Richard H. Reville, aye Richard A. Patz aye.

Present in Executive Session: Trustees Mazzola, Reville and Patz, FO Andy LaGuardia, Jason Dodson, Jim Honsberger, Safety Committee.

The Executive Session ended at 9:51pm. by declaration of the Chair.

10. The Chair requests Resolution 22/8-09 F (letter E not used) to approve the 2023 Policing Contract proposal from Summit County commencing Jan 1, 2023, for one (1) year at the total amount of \$828,908.74.

Trustee Rich moves; Trustee Patz seconds Discussion: None.

Roll Call: Russell F. Mazzola, aye Richard H. Reville, aye Richard A. Patz aye.

THE CHAIR REQUESTS A MOTION FOR ADJOURNMENT.

Trustee Patz moves; Trustee Reville seconds.

Roll Call: Russell F. Mazzola, aye Richard H. Reville, aye Richard A. Patz, aye.

The meeting adjourned at 9:53 P.M.

9546 Brandywine Rd., Northfield Center OH 44067

The Chair requests Resolution 22/8-09 to order the abatement of the nuisance at 9097 Pleasantview Dd.

WHEREAS the Northfield Center Township Zoning Inspector has issued notices of zoning violations under the Northfield Center Township’s Property Maintenance Code at 9097 Pleasantview Dr. with no response from the landowner; and

WHEREAS these violations consist of rank vegetation that poses as a safety hazard along Pleasantview Dr.

NOW, THEREFORE, be it resolved by the Board of Trustees of Northfield Center Township to authorize the following:

Section 1. That the Northfield Center Township Zoning Inspector send the file on 9097 Pleasantview Dr. to the Summit County Prosecutor to begin proceedings pursuant to the Northfield Center Township Property Maintenance Code.

Section 2. To retain the services of Sharpscapes, Inc. for the mowing services at 9097 Pleasantview Dr. with a Blanket Purchase Order to be drawn on General Fund Zoning Account 01-J-03 Other Expenses, not to exceed \$700

Section 3. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with law.

Resolved August 9, 2022

Trustee _____ moves; Trustee _____ seconds.

Russell F. Mazzola, _____ Richard

H. Reville, _____

Richard A. Patz _____

I hereby Certify that the above is a true and correct transcript of the Resolution as adopted by the Board of Trustees of Northfield Center Township, Summit County, Ohio, on the 9th day of August 2022.

Andy LaGuardia, Fiscal Officer