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FISCAL OFFICER

TRUSTEES

INTERIM ADMINISTRATOR

Andy LaGuardia

Russell F. Mazzola, Chair

Jim Honsberger CPA

Richard A. Patz, Vice-Chair

Richard H. Reville, Trustee

TRUSTEE REGULAR MEETING

JULY 5, 2022

7:00 P.M.

The public was notified of this Regular Meeting by an e-mail Sunshine Law Notice to the Meeting Notification List, information placed on the Township's website, and the electronic sign.

THE CHAIR CALLS THE REGULAR MEETING TO ORDER AT 7:04 P.M.

Roll Call: Russell F. Mazzola aye; Richard H. Reville aye; Richard A. Patz aye.

A. DEPARTMENT HEAD REPORTS

1. Sheriff – Trustee Mazzola said the deputy dropped a report off before the meeting. (Available at the town hall.)
2. Fire Chief – not present, Jim Honsberger said Chief Ripley is coordinating a meeting in the next week or so with the IT person, Infinity and NCT.
3. Service Director- reported at Special Meeting. Trustee Patz said there were 550 feet of ditching done, 4 drive pipes replaced, part-time employees will return, one truck in shop for new bed liner. Damaged truck is \$4,909.00.
4. County Engineer- not present; Trustee Reville reported that the Olde Eight Rd. bid went out. Stormwater programs are being worked on. Light at Olde Eight/Highland is fixed.
5. Township Administrator-2 requests were made to the County Engineer and 2 additional requests in process. Mr. Honsberger attended the land bank open house. Couldn't personally connect with the person who was responsible for our \$10,000.00 grant. He appreciated the Trustee's patience while he was rehabbing from surgery.

B. COMMITTEE REPORTS

1. Communications- Not present. Trustee Mazzola reported that website updates are being worked on with Jim and Judy.
2. Parks and Recreation- Wendy Wysocki reported that bushes were removed along flagpole in Cannon Park by the Service Dept. Perennials were planted. Ribbons placed around trees, flagpole lighting was fixed, and added up lighting to the trees. Base of cannon

is also painted. Move in park is scheduled for 9/10/22. Some games scheduled before movie starts. Signs will be put up in developments in the township.

3. Safety Services- no report.
4. Stormwater Management-Trustee Patz has a copy of 942 Stormwater Program packet. There is also a copy at the town hall.
5. Olde Town Hall -Trustee Reville said there are 3 more applicants for review; 4 are on committee now. Meeting being set up for the committee to start getting ideas going.

C. PUBLIC COMMENTS:

Terry Cohn, 39 Lucy Lane-concerned with speeding. Speed humps are needed on Lucy & Springcreek, like Beechwood has. On 6/21/22, Trustee Patz said the sheriff was sending a traffic trailer, hasn't happened yet. Mr. Cohn also said he feels there isn't enough patrolling, also, off-road vehicles are being driven in the area.

John Grzlak, Crestwood Lane-his development is also a racetrack. Speed signs are great, but fines work the best. Jim Honsberger said he will prepare a letter to the Sheriff.

Chet Bertel, 319 W. Highland also complained about speeding. Tickets need to be handed out.

Mark Wysocki, Dorwick Dr. said he doesn't see the Sheriff enforcing anything on the side streets. He sees digital signs on poles in Northfield Village and Macedonia.

D. MOTIONS/RESOLUTIONS

1. Consent Agenda

Organizational Items:

- a) The Chair requests a Motion to approve/or dispense with the reading of the minutes of the Trustees Public Hearing and the Regular Meeting – both of June 6, 2022
- b) The Chair requests a Motion to approve/or dispense with the reading of the minutes of the Trustees Special Meeting of June 13, 2022
- c) The Chair requests a Motion to approve/or dispense with the reading of the minutes of the Trustees/Board of Zoning Appeals Work Session of June 20, 2022
- d) The Chair requests a Motion to authorize the Fiscal Officer to draw current warrants/vouchers totaling \$264,915.11 to meet current expenditures.
- e) The Chair requests a Motion to acknowledge receipt of the Bank Reconciliations for the month of June 2022, received July 1, 2022.
- f) The Chair requests a Motion to acknowledge receipt of monthly zoning violation update report – that includes current violations, unresolved violations and violations being handled by the Township Attorneys.
- g) The Chair requests a Motion to: Commend Wendy Wysocki of the Parks Committee for her dedication in updating the Cannon Park in Northfield Center in conjunction with the Memorial Day weekend and for her husband Mark, for all his support and assistance in these efforts.

- h) The Chair requests a motion to acknowledge Saturday, September 10th Movie in the Park – planned for Beacon Hills Park at 7:30pm. with thanks to Wendy & the Parks Committee!
- i) The Chair requests a motion to acknowledge the invitation made to Joe Sciarretti of Kimble to attend a Special Meeting – Kimble Update on August 1, 2022, at 6pm.
- j) The Chair requests a motion to authorize the Interim Administrator to create or update Safety and Administration Center Building informational PowerPoint and to consider informational sections for the planned Nov. 2022 levies: Additional Fire levy and Renewal of Road levy for ongoing communications and display at upcoming Township meetings
- k) The Chair requests a motion to authorize the Interim Administrator as the Verizon Wireless Point of Contact on the current telephone system
- l) The Chair requests a motion to acknowledge 2 Township Requests for Engineering Assistance with the Summit County Engineer on June 21, 2022: Removal of the concrete island at Olde Route 8 and State Route 82 and Updating of the traffic signal at Olde Route 8 and Valley View Rd to add left turn lane arrows in all directions
- m) The Chair requests a motion to authorize 2 Additional Township Requests for Engineering Assistance with the Summit County Engineer: requesting additional “no parking” signs on Brandywine Rd. while the bridge project remains in progress; and a traffic study on Lucy Lane for the consideration of the Township installing speed bumps to increase safety.
- n) The Chair requests a motion to commend the Summit County Land Bank for their recent Grand Opening of the John S. Knight House as their new offices in Akron.

The Chair requests a motion to approve all items on the consent agenda.

Trustee Reville moves; Trustee Patz seconds.

Discussion: Trustee Reville is getting calls of people parking on lawns near Brandywine Falls.

Roll Call: Russell F. Mazzola aye; Richard H. Reville aye; Richard A. Patz aye.

- 2. The Chair requests Resolution 22/07-05A to: make additional appointments of the following persons to the Olde NCT Town Hall committee: Dan Schade, Ed Boeing, Margaret Boeing.**

This committee was created by a Motion at the March 7, 2022, Regular Trustee meeting.

Trustee Patz moves; Trustee Reville seconds.

Discussion: None.

Roll Call: Russell F. Mazzola aye; Richard H. Reville aye; Richard A. Patz aye.

- 3. The Chair requests Resolution 22/07-05B- to: share _____ of the NOPEC 2022 Energized Community Grant of \$3,140 with the Northfield – Macedonia Cemetery on energy related matters in the Cemetery.**

Trustee Reville moved to **TABLE this resolution**; Trustee Patz seconds.

Discussion: None.

Roll Call: Russell F. Mazzola, aye Richard H. Reville, aye Richard A. Patz aye.

- 4. The Chair requests Resolution 22/07-05B- to accept the resignation of Marc Kaminicki as the alternate for the Board of Zoning Appeals effective immediately. The Trustees extend thanks to Marc for his dedicated service to our community.**

Trustee Patz moves; Trustee Reville seconds.

Discussion: None.

Roll Call: Russell F. Mazzola aye; Richard H. Reville aye; Richard A. Patz aye.

- 5. The Chair requests Resolution 22/7-05C: update the agreements required for rental and/or use of the Town Hall, Beacon Hills Park and Pavilion to include the Town Hall gazebo and all other Township parks with reference to ORC 505.261.**

Trustee Reville moves; Trustee Patz seconds.

Discussion: None.

Roll Call: Russell F. Mazzola, aye Richard H. Reville, aye Richard A. Patz aye.

- 6. The Chair requests Resolution 22/7-05D: authorize the Interim Administrator to assemble all needed materials to allow Northfield Center Township to become an authorized participating municipality in the Ohio Deferred Compensation program (also known as the Oho 457 Plan) and to sign all necessary documents to allow such participation. There shall be no cost to this Township for this participation.**

Trustee Reville moves; Trustee Patz seconds.

Discussion: None.

Roll Call: Russell F. Mazzola, aye Richard H. Reville, aye Richard A. Patz aye.

- 7. The Chair requests Resolution 22/7-05E to consider the concrete sealing proposal of Sterling Concrete on specified portions of Natalie Blvd and Springwood Rd. in the Township.**

Trustee Reville moved to **TABLE this resolution**; Trustee Patz seconds.

Roll Call: Russell F. Mazzola, aye Richard H. Reville, aye Richard A. Patz aye.

- 8. The Chair requests Resolution 22/7-05E to approve Infinity Construction change order request 04 (dated 7/1/22) – Site Lighting & Utility Design in the amount of \$8,649.04 and to instruct the Fiscal Officer to prepare a purchase order for this work and charge account 01- B-03.**

Trustee Patz moves; Trustee Reville seconds

Discussion: Trustee Mazzola emailed Infinity regarding site plan and utility design, which includes moving utilities for gas and water; there are issues with existing gas line. Infinity hasn't answered his questions yet.

Roll Call: Russell F. Mazzola, no Richard H. Reville, no Richard A. Patz no.

- 9. The Chair requests an amendment to Resolution 22/1-11-C – to amend the 2022 Organizational Resolution (item 18 E) to reflect the updated IRS mileage rate of 62.5 cents/mile beginning July 1, 2022, and to update grade 2 employee hourly rate to \$23.44.**

Trustee Reville moves; Trustee Patz seconds.

Discussion: Trustee Mazzola verified there is 1 employee at that rate.

Roll Call: Russell F. Mazzola, aye Richard H. Reville, aye Richard A. Patz aye.

10. The Chair requests an amendment to Resolution 22/01-11D – Schedule of Fees and Bonds to: add Solar Panel permit fee of \$ 100.00. Zoning Code Section 230.17 Solar Panels was approved by the Trustees at the June 6, 2022, meeting. Code Section 230.17 requires obtaining a permit for this activity.

Trustee Reville moves; Trustee Patz seconds.

Discussion: None.

Roll Call: Russell F. Mazzola aye; Richard H. Reville aye; Richard A. Patz aye.

11. The Chair requests a Motion to enter Executive Session to discuss Township property matters and personnel matters at ____ pm.

DID NOT GO INTO EXECUTIVE SESSION

Trustee _____ moves; Trustee _____ seconds.

Roll Call: Russell F. Mazzola, Richard H. Reville, Richard A. Patz

Present in Executive Session: Trustees Mazzola, Reville and Patz, _____

The Executive Session ended at ____pm. by _____ vote of the Trustees.

E. The Chair requests input on any other business for discussion and action as determined by the Trustees, including the following possible topics:

- **FE Pole Attachment Update (not allowing license plate readers)**
- **Furnishings for township offices and meeting room at Safety and Administration Center**
- **Future plans for paper shred event for Township residents**
- **TIF Fund 14T conclusion – AOS involvement**
- **CBDG grant and roof/gutters/downspout rebid results**
- **Sheriff contract proposal request for 2023 and 2024 and related Safety Committee recommendations**
- **Feral cats**
- **Request from Historical Society of Olde Northfield for \$500.00.**

Trustee Mazzola said the board will have to look at town hall office equipment, furniture, etc. that may be moved to the new building. The CBDG grant had 1 bid, over \$100,000.00.

Trustee Reville was put in contact with a gutter company and roofing company who will quote a temporary repair to the town hall until the committee meets and decides which direction to go.

Trustee Mazzola said he made 2 requests of the county for 2023/2024, asking them to uphold existing contract for 2023/2024. County wasn't amendable, but Brian at Executive's office will try and work with the township. He did a 15-year forecast on

police funds; if we continue with Sheriff, it's about \$800,000.00 a year with a 3-4% increase; would have to go to voters in 2027 or look for an alternative.

Trustee Mazzola also spoke about feral cats; he's been getting complaints on Lowell Lane; he's emailed the county. NCT can do a TNR program at our expense or ask neighbors to stop feeding the cats.

THE CHAIR REQUESTS A MOTION FOR ADJOURNMENT.

Trustee Reville moves; Trustee Patz seconds.

Roll Call: Russell F. Mazzola, aye Richard H. Reville, aye Richard A. Patz, aye.

The meeting adjourned at 8:06 P.M.