



9546 Brandywine Rd. Northfield Center Township, Ohio 44067

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FISCAL OFFICER	TRUSTEES	INTERIM ADMINISTRATOR
Andy LaGuardia	Russell F. Mazzola, Chair	Jim Honsberger CPA
	Richard A. Patz, Vice-Chair	
	Richard H. Reville, Trustee	

**TRUSTEE REGULAR MEETING AGENDA
MARCH 7, 2022
7:00 P.M. Regular Meeting**

The public was notified of both this Public Hearing and Regular Meeting by Facebook, Twitter, Community Focus, an e-mail Sunshine Law Notice to the Meeting Notification List , information placed on the Township’s website, and the electronic sign.

A Sign-in Sheet is available at the beginning of the Meeting to be attached to the Meeting Minutes. Please note: There may be a brief break before the Regular Meeting begins.

THE CHAIR CALLS THE REGULAR MEETING TO ORDER AT ____ P.M.

Roll Call: Russell F. Mazzola ____; Richard H. Reville ____; Richard A. Patz ____.

THE PLEDGE OF ALLEGIANCE

A. DEPARTMENT HEAD REPORTS

1. Sheriff –
2. Fire Chief –
3. Service Director-
4. County Engineer-
5. Township Administrator-

B. COMMITTEE REPORTS

1. Communications-
2. Parks and Recreation-
3. Safety Services-
4. Stormwater Management

C. PUBLIC COMMENTS - limit of 5 minutes per person

D. MOTIONS/RESOLUTIONS

1. Consent Agenda

All matters under the Consent Agenda area considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the Consent Agenda by request. No second is required for removal of an item. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

Organizational Items:

- a) The Chair requests a Motion to approve/or dispense with the reading of the minutes of the Trustees Regular Meeting of February 8, 2022
- b) The Chair requests a Motion to approve/or dispense with the reading of the minutes of the Trustees Special Meeting of February 28, 2022
- c) The Chair requests a Motion to authorize the Fiscal Officer to draw current warrants/vouchers totaling \$44,787.21 to meet current expenditures.
- d) The Chair requests a Motion to acknowledge receipt of the Bank Reconciliations for the months of January & February 2022, received February 1 and March 1, 2022.
- e) The Chair requests a Motion to create a Town Hall committee that will be charged with the task of considering alternative uses to the current Town Hall once the new Safety & Administration Building is complete and in use by the Township. Township residents and other interested parties are encouraged to apply for appointment to this new committee.

The Chair requests a motion to approve all items on the consent agenda.

Trustee ____; Trustee ____ seconds.

Discussion:

Roll Call: Russell F. Mazzola ____; Richard H. Reville ____; Richard A. Patz ____.

1. The Chair requests Resolution 22/03-07-A to: **approve the proposed text amendments to the Zoning Code, as requested by the Zoning Commission, as follows:**

Chapter 130 Definitions – multiple definitions

Chapter 230, Section 230.12 Medical Marijuana; Section 230.15 Recreational Marijuana and Section 230.16 Temporary Outdoor Fundraisers

Chapter 310 Section 310.08 Outdoor parking of construction vehicles on a residential lot

Trustee _____ moves; Trustee _____ seconds.

Discussion:

Roll Call: Russell F. Mazzola ____; Richard H. Reville ____; Richard A. Patz ____.

2. The Chair requests Resolution 22/03-07-B- to: **authorize a purchase order to VIP Plumbing for ...work needed at the street- within the right of way of Northfield Center Township... at 8109 Cherry Lane in the amount of \$ _____ and directs the Fiscal Officer to make payment immediately.**

Trustee _____ moves; Trustee _____ seconds.

Discussion:

Roll Call: Russell F. Mazzola ____; Richard H. Reville ____; Richard A. Patz ____.

3. The Chair requests Resolution 22/3-07-C – to direct the fiscal officer to prepare a purchase order to Infinity Construction in the amount of \$150,607.87 and to charge 01-B-03 New Buildings.

Trustee _____ moves; Trustee _____ seconds.

Roll Call: Russell F. Mazzola, Richard H. Reville, Richard A. Patz

4. The Chair requests Resolution 22/3-07-D to authorize the Fiscal Officer to make the final payment in the amount of \$105,000.00 to Sagamore Hills Township for the property at 9538 Brandywine Rd. and to charge account 01-A-25.

Trustee _____ moves; Trustee _____ seconds.

Roll Call: Russell F. Mazzola, Richard H. Reville, Richard A. Patz

5. The Chair requests Resolution 22/3-07-E to authorize the purchase of replacement parts for the Beacon Hills Park from GameTime and to direct the Fiscal Officer to create a purchase order to this vendor in an amount not to exceed \$4,728.32.

Trustee _____ moves; Trustee _____ seconds.

Roll Call: Russell F. Mazzola, Richard H. Reville, Richard A. Patz

6. The Chair requests Resolution 22/3-07-F to authorize the re-bid of roof and gutter replacement/repairs at the Town Hall though the Summit County purchase system with all bid specifications updated prior to March 23, 2022.

Trustee _____ moves; Trustee _____ seconds.

Roll Call: Russell F. Mazzola, Richard H. Reville, Richard A. Patz

7. The Chair requests Resolution 22/3-07-G to accept the 2022 Permanent Appropriations in the total amount of \$7,683,780.73 as presented by the Fiscal Officer

Trustee _____ moves; Trustee _____ seconds.

Roll Call: Russell F. Mazzola, Richard H. Reville, Richard A. Patz

8. The Chair requests Resolution 22/3-07-H to elect to use the Standard Allowance for American Rescue Plan Act (ARPA) Funds and to use the amounts authorized to fund government services. A full copy of the Resolution is attached herein and is based on a sample provided by the Ohio Township Association.

Trustee _____ moves; Trustee _____ seconds.

Roll Call: Russell F. Mazzola, Richard H. Reville, Richard A. Patz

9. The Chair requests Resolution 22/3-07-I to authorize the immediate preparation and advertisement of the open Township position of Service (Department) Director. The Trustee Representative to the Road Department has oversight on this entire process.

Trustee _____ moves; Trustee _____ seconds.
Roll Call: Russell F. Mazzola, Richard H. Reville, Richard A. Patz

10. The Chair requests Resolution 22/3-07-J to authorize the preparation of a purchase order to vendor _____ for leaf vac tires in an amount not to exceed \$2,080.

Trustee _____ moves; Trustee _____ seconds.
Roll Call: Russell F. Mazzola, Richard H. Reville, Richard A. Patz

11. The Chair requests Resolution 22/3-07-K to request the restructure of the debt service requirements of the existing note with Huntington Bank to the 2.25.22 proposed structure; and to authorize the Interim Administrator to execute all necessary documents upon verbal agreement by Trustee Chair and legal counsel, if needed.

Trustee _____ moves; Trustee _____ seconds.
Roll Call: Russell F. Mazzola, Richard H. Reville, Richard A. Patz

12. The Chair requests Resolution 22/3-07-L to authorize the Interim Administrator to complete all necessary on-line documents within the timelines for each 2022 grant:
1) \$750 NOPEC Community Event Sponsorship Award
2) \$3,140 NOPEC Energized Community grant.

Trustee _____ moves; Trustee _____ seconds.
Roll Call: Russell F. Mazzola, Richard H. Reville, Richard A. Patz

13. The Chair requests Resolution 22/3-07-M to authorize the Interim Administrator to complete all necessary applications and documents for the 2022 \$5,817 ReWorks Community Recycling Assistance grant within the timeline required for the grant

Trustee _____ moves; Trustee _____ seconds.
Roll Call: Russell F. Mazzola, Richard H. Reville, Richard A. Patz

E. The Chair requests input on any other business for discussion and action as determined by the Trustees.

THE CHAIR REQUESTS A MOTION FOR ADJOURNMENT.

Trustee _____ moves; Trustee _____ seconds.
Roll Call: Russell F. Mazzola, Richard H. Reville, Richard A. Patz,

The meeting adjourned at _____ P.M.