

Northfield Center Township

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FISCAL OFFICER

TRUSTEES

INTERIM ADMINISTRATOR

Andy LaGuardia

Russell F. Mazzola, Chair

Jim Honsberger CPA

Richard A. Patz, Vice-Chair

Richard H. Reville, Trustee

TRUSTEE REGULAR MEETING

FEBUARY 8, 2022

7:00 P.M. Regular Meeting

The public was notified of both this Public Hearing and Regular Meeting by Facebook, Twitter, Community Focus, an e-mail Sunshine Law Notice to the Meeting Notification List, information placed on the Township's website, and the electronic sign.

THE CHAIR CALLS THE REGULAR MEETING TO ORDER AT 7:00 P.M.

Roll Call: Russell F. Mazzola aye; Richard H. Reville aye; Richard A. Patz aye.

Trustee Mazzola thanked the Boy Scouts for coming to the town hall prior to this meeting and asking good questions about the community and how our local government works.

A. DEPARTMENT HEAD REPORTS

1. Sheriff – Lt. Bloomindale reported 703 calls for service, 11 were traffic enforcement; 2 domestic violence arrests, 1 OVI arrest, 43 ambulance requests; 1 stolen vehicle report; 20 traffic stops; 3 welfare checks. Cruisers are going to be renumbered with 1100 series to designate them as NCT vehicles. The school mascot will also be on the cruisers. The Sheriff's Detective Bureau scrambled together and got with an OSHP helicopter pilot and together, were able to locate the Sagamore Hills missing woman. Trustee Mazzola aske about an update on the break-in at the Service garage; Lt. Bloomingdale will get information to him.
2. Fire Chief – not present.
3. Service Director- not present.
4. County Engineer- not present.
5. Township Administrator-Jim Honsberger – Monday, Tuesday, Thursday weekly schedule planned thru mid-April, possible additional medical needs late April with 2-3 week layoff; Summit County Broadband information request guidance needed; plans to learn the electronic sign asap; grant topics and organization guidance needed; J Galonski and J Dodson have been helpful as has been Summit County Board of Elections. He also asked about broadband monthly data storage/cyber security cost. Trustee Reville said the previous

administrator should have information accessible for him. Trustee Mazzola said there is a weekly meeting as well.

B. COMMITTEE REPORTS

1. Communications- not present.
2. Parks and Recreation- Rick Patz reported that Wendy Wysocki will take over as chairperson.
3. Safety Services- not present.
4. Stormwater Management-Trustee Rick Patz met with Summit County Engineer via zoom meeting. Upcoming stormwater monies will have to be used by 2026. Crestwood Park properties and Dorwick ditch are also areas that monies are earmarked for. Trustee Reville would like to funnel the monies toward the projects that Trustee Patz mentioned. ODOT, County and Macedonia need to be involved.

C. PUBLIC COMMENTS - None.

D. MOTIONS/RESOLUTIONS

1. Consent Agenda

All matters under the Consent Agenda area considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the Consent Agenda by request. No second is required for removal of an item. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

Organizational Items:

- a) The Chair requests a Motion to approve/or dispense with the reading of the minutes of the Trustees Regular Meeting of January 11, 2022
- b) The Chair requests a Motion to approve/or dispense with the reading of the minutes of the Trustees Special Meeting of January 24, 2022
- c) The Chair requests a Motion to approve/or dispense with the reading of the minutes of the Trustees Special Meeting of January 28, 2022
- d) The Chair requests a Motion to approve/or dispense with the reading of the minutes of the Trustees Work Session of February 2, 2022
- e) The Chair requests a Motion to authorize the Fiscal Officer to draw current warrants/vouchers totaling \$259,998.64 to meet current expenditures.
- f) The Chair requests a Motion to acknowledge receipt of the Bank Reconciliations for the month of January 2022, received February 1, 2022.
- g) The Chair requests to amend the January 11, 2022 consent agenda Motion to authorize the Interim Administrator to accept the 2022 Roetzel proposal for General Legal Services and Counseling, (corrected date is the only item amended) - dated January 27, 2022
- h) The Chair requests a motion to reschedule the planned February, 2022 Public Hearing at 6:30 PM on March 7, 2022. The Public Hearing will be for the consideration of proposed text

amendments from the Zoning Commission for Chapters 130, 230 and 310 as presented at that time.

The Chair requests a motion to approve all items on the consent agenda.

Trustee Reville moves; Trustee Patz seconds.

Roll Call: Russell F. Mazzola aye; Richard H. Reville aye; Richard A. Patz aye.

1. The Chair requests to Amend Resolution 22/1-28-A by replacing two references in the Resolution of 7 Cents with 20 Cents – a full copy of the amended Resolution is attached. The Interim Administrator is directed to provide this amended and duly signed Resolution to the Summit County Board of Elections immediately.

Trustee Reville moves; Trustee Patz seconds.

Roll Call: Russell F. Mazzola aye; Richard H. Reville aye; Richard A. Patz aye.

2. The Chair requests Resolution 22/02-08-A to: **Authorize the transfer of \$2,000 from 10-A-15F to 10-A-09C as requested by the Fiscal Officer.**

Trustee Reville moves; Trustee Patz seconds.

Discussion: Fiscal Officer LaGuardia said more money was needed since it was from temporary appropriations.

Roll Call: Russell F. Mazzola aye; Richard H. Reville aye; Richard A. Patz aye.

3. The Chair requests Resolution 22/02-08 - to: **approve the proposed text amendments to the Zoning Code, as requested by the Zoning Commission, as follows:**

Chapter 130 Definitions – multiple definitions

Chapter 230, Section 230.12 Medical Marijuana; Section 230.15 Recreational Marijuana and Section 230.16 Temporary Outdoor Fundraisers

Chapter 310 Section 310.08 Outdoor parking of construction vehicles on a residential lot

Trustee Reville moves to **TABLE**. Trustee Patz seconds.

Roll Call: Russell F. Mazzola aye; Richard H. Reville aye; Richard A. Patz aye.

4. The Chair requests Resolution 22/02-08- to: **authorize a purchase order to VIP Plumbing for ...work needed at the street- within the right of way of Northfield Center Township... at 8109 Cherry Lane in the amount of \$TBD and directs the Fiscal Officer to make payment immediately.**

Trustee Patz moves to TABLE ; Trustee Reville seconds.

Discussion: Jim Honsberger hasn't had a chance to talk with Interim Service Director Frank Buehner yet; VIP provided the information they had.
Roll Call: Russell F. Mazzola aye; Richard H. Reville aye; Richard A. Patz aye.

5. The Chair requests Resolution 22/02-08-B to: **authorize the hiring of part time snowplow driver Tim Cohn effective with the satisfactory completion of all pre-employment testing required by Northfield Center Township.**

Trustee Patz moves; Trustee Reville seconds.

Discussion: Trustee Patz explained that this resolution does not hire Mr. Cohn, it's just setting the table to hire him. His pay rate is not determined yet.

Roll Call: Russell F. Mazzola aye; Richard H. Reville aye; Richard A. Patz aye.

6. The Chair requests Resolution 22/02-08-C to: **authorize the Interim Administrator to complete and sign all paperwork requested by Summit County Council regarding the request for transfer of a state liquor license to Berna Enterprises LLC from Broad View Restaurant LLC.**

Trustee Reville moves; Trustee Patz seconds.

Roll Call: Russell F. Mazzola aye; Richard H. Reville aye; Richard A. Patz aye.

7. FISCAL OFFICER REPORTS AND COMMENTS

Andy LaGuardia had no report.

8. TRUSTEES REPORTS AND COMMENTS

Trustee Patz would like to schedule a Work Session with the Service Dept. to plan for 2022. Park Committee will be working with the Boy Scouts and VFW to get ready for the Memorial Day Parade.

Trustee Reville said that Verizon would like to talk with NCT about the phones at the new Safety/Admin. building.

Trustee Mazzola asked about the repair of the Cannon Park flagpole. He also said the official start for the new Safety/Admin. building has begun with site prep.

Mr. Patz said he's been getting calls about the wreaths on the town hall windows; the lights have been turned off. He'd like to see the wreaths removed.

9. **The Chair requests a Motion to enter Executive Session to discuss legal, real estate and personnel matters at 7:41 pm.**

Trustee Reville moves; Trustee Patz seconds.

Roll Call: Russell F. Mazzola aye; Richard H. Reville aye; Richard A. Patz aye.

Present in Executive Session: Trustees Mazzola, Reville and Patz, Andy LaGuardia, Jim Honsberger, Judy Flauto and Don Saunders.

The Executive Session ended at 8:12p.m.

10. THE CHAIR REQUESTS A MOTION FOR ADJOURNMENT.

Trustee Reville moves; Trustee Patz seconds.

Roll Call: Russell F. Mazzola aye; Richard H. Reville aye; Richard A. Patz aye.

The meeting adjourned at 8:13 p.m.