

**Northfield Center Township Board of Trustees**  
**9546 Brandywine Rd. Northfield Center Township, Ohio 44067**

Phone (330) 467-7646	Fax (330) 650-0815	<a href="http://www.northfieldcenter.com">www.northfieldcenter.com</a>
FISCAL OFFICER	TRUSTEES	ADMINISTRATOR
Andy LaGuardia	Richard H. Reville, Chair	Helen J. Humphrys
	Russell F. Mazzola, Vice-Chair	
	Paul G. Buescher, Trustee	

**NOTICE & AGENDA JUNE 21, 2021, 5:00 P.M.**

The public was notified of this Webex meeting by Facebook, Twitter, Community Focus, an e-mail Sunshine Law Notice to the Meeting Notification List, information placed on the Township's website, and the electronic sign. The COVID-19 relief legislation included language regarding open meeting laws. For the duration of the state of emergency, state boards, commissions, local and county governments, and higher education boards are permitted to operate meetings electronically, if the public is aware and can participate electronically. **The access information to this meeting is as follows:**

**Join from the meeting link**

<https://townadministrator.my.webex.com/townadministrator.my/j.php?MTID=m5d43050e0eab6baad3a57844bde8a8fe>

**Join by meeting number**

Meeting number (access code): 152 174 4848

Meeting password: HFjkJseN662 (43555736 from phones)

Tap to join from a mobile device (attendees only)

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**THE CHAIR CALLS THE MEETING TO ORDER AT \_\_\_\_\_ P.M.**

Roll Call: Paul G. Buescher \_\_\_\_\_; Russell F. Mazzola \_\_\_\_\_; Richard H. Reville \_\_\_\_\_.

**MOTIONS/RESOLUTIONS**

- 1. The Chair requests Resolution 21/06-21 \_\_\_\_\_ to: To Adopt a Resolution Providing for the Issuance and Sale of \$3,000,000 Bonds for the Purpose of Paying the Cost of Constructing a Safety/Administration Building for Township Purposes.**
- 2. Approve an Agreement between Northfield Center Township Board of Trustees (ISSUER/BORROWER) with Huntington Public Capital Corporation (Huntington) (PURCHASER/LENDER) for a Limited Tax General Obligation Not to Exceed \$3,000,000 to Pay for the Costs of Constructing a Safety/Administration Building at an Interest Rate of 2.45% for the Term of 15 Years.**

\_\_\_\_\_ moves; \_\_\_\_\_ seconds.  
Roll Call: Paul G. Buescher \_\_\_\_\_; Russell F. Mazzola \_\_\_\_\_; Richard H. Reville \_\_\_\_\_.

- 3. The Chair requests Resolution 21/06-21 \_\_\_\_\_ to: Accept the Performance Bond from Infinity Construction Co., Inc. in the amount of \$2, 978,715.00 for the Construction of the Safety/Administration Building.**

\_\_\_\_\_ moves; \_\_\_\_\_ seconds.  
Roll Call: Paul G. Buescher \_\_\_\_\_; Russell F. Mazzola \_\_\_\_\_; Richard H. Reville \_\_\_\_\_.

- 4. The Chair requests Resolution 21/06-21 \_\_\_\_\_ to: Amend Resolution 21/04-19-C to Participate in the Summit County Engineer’s 2021 Catch Basin Repair Program with a Cost Increase of \$3,025.00 to total \$35,236.00.**

\_\_\_\_\_ moves; \_\_\_\_\_ seconds.  
Roll Call: Paul G. Buescher \_\_\_\_\_; Russell F. Mazzola \_\_\_\_\_; Richard H. Reville \_\_\_\_\_.

- 5. The Chair requests Resolution 21/06-21 \_\_\_\_\_ to: Approve the Job Description for Assistant Zoning Inspector.**

\_\_\_\_\_ moves; \_\_\_\_\_ seconds.  
Roll Call: Paul G. Buescher \_\_\_\_\_; Russell F. Mazzola \_\_\_\_\_; Richard H. Reville \_\_\_\_\_.

- 6. The Chair requests Resolution 21/06-21 \_\_\_\_\_ to: Appoint Judy Flauto to the Position of Assistant Zoning Inspector .**

\_\_\_\_\_ moves; \_\_\_\_\_ seconds.  
Roll Call: Paul G. Buescher \_\_\_\_\_; Russell F. Mazzola \_\_\_\_\_; Richard H. Reville \_\_\_\_\_.

- 7. The Chair requests Resolution 21/06-21 \_\_\_\_\_ to: Order the Removal of Burned Debris and the Basement at 480 W Twinsburg Road Pursuant to Ohio Revised Code Section 505.86 Removal, Repair or Securance of Insecure, Unsafe Buildings or Structures.**

\_\_\_\_\_ moves; \_\_\_\_\_ seconds.  
Roll Call: Paul G. Buescher \_\_\_\_\_; Russell F. Mazzola \_\_\_\_\_; Richard H. Reville \_\_\_\_\_.

- 8. The Chair requests Resolution 21/06-21 \_\_\_\_\_ to: Send a Letter to the Property Owner at 9097 Pleasantview Drive Ordering the Removal of Diseased and Dead Trees Within Thirty Days Based on the Findings of Davey Resource Group and Pursuant to Ohio Revised Code Section 505.87 Abatement, Control, or Removal of Vegetation, Garbage, Refuse, and Other Debris.**

\_\_\_\_\_ moves; \_\_\_\_\_ seconds.  
Roll Call: Paul G. Buescher \_\_\_\_\_; Russell F. Mazzola \_\_\_\_\_; Richard H. Reville \_\_\_\_\_.

9. The Chair requests Resolution 21/06-21\_\_\_\_ to: Request the Payment of Sharpscapes' Invoice in the Amount of \$675.00 from the Property Owner for the Abatement of Rank Vegetation at 9097 Pleasantview Drive within Thirty Days or it Shall be Placed as a Lien on the Land Pursuant to Ohio Revised Code Section 505.87 Abatement, Control, or Removal of Vegetation, Garbage, Refuse, and Other Debris.

\_\_\_\_\_ moves; \_\_\_\_\_ seconds.  
Roll Call: Paul G. Buescher \_\_\_\_\_; Russell F. Mazzola \_\_\_\_\_; Richard H. Reville \_\_\_\_\_.

10. The Chair requests Resolution 21/06-21\_\_\_\_ to: Approve the Refund of Zoning Application Fees to Dawn Scherma in the Amount of \$500 for a Fire Inspection /Occupancy Permit for the Ritenour Building on Olde Eight as She Is Unable to Occupy the Building Due to the Landlord's Building Non-Compliance. Refund has been approved by Zoning Inspector Don Saunders.

\_\_\_\_\_ moves; \_\_\_\_\_ seconds.  
Roll Call: Paul G. Buescher \_\_\_\_\_; Russell F. Mazzola \_\_\_\_\_; Richard H. Reville \_\_\_\_\_.

11. The Chair requests Resolution 21/06-21\_\_\_\_ to: Approve the Refund of Zoning Application Fee to Nancy Muscatello in the Amount of \$25.00 for a Patio Permit Application that was Rescinded. Refund has been approved by Zoning Inspector Don Saunders.

\_\_\_\_\_ moves; \_\_\_\_\_ seconds.  
Roll Call: Paul G. Buescher \_\_\_\_\_; Russell F. Mazzola \_\_\_\_\_; Richard H. Reville \_\_\_\_\_.

**DISCUSSION FROM THE BOARD: Stop Sign Request- Three-way intersection.**

**The Chair requests a Motion to enter Executive Session to discuss the sale of Township Property.**

\_\_\_\_\_ moves; \_\_\_\_\_ seconds.  
Roll Call: Paul G. Buescher \_\_\_\_\_; Russell F. Mazzola \_\_\_\_\_; Richard H. Reville \_\_\_\_\_.

Attendees in Executive Session with the Board of Trustees and Fiscal Officer:

\_\_\_\_\_

**The Chair requests a Motion to leave Executive Session at \_\_\_\_\_ p.m.**

\_\_\_\_\_ moves; \_\_\_\_\_ seconds.  
Roll Call: Paul G. Buescher \_\_\_\_\_; Russell F. Mazzola \_\_\_\_\_; Richard H. Reville \_\_\_\_\_.

**THE CHAIR REQUESTS A MOTION FOR ADJOURNMENT**

\_\_\_\_\_ moves; \_\_\_\_\_ seconds.  
Roll Call: Paul G. Buescher \_\_\_\_\_; Russell F. Mazzola \_\_\_\_\_; Richard H. Reville \_\_\_\_\_.

**The meeting adjourned at \_\_\_\_\_ p.m.**

**NORTHFIELD CENTER TOWNSHIP BOARD OF TRUSTEES**

**9546 Brandywine Rd., Northfield Center OH 44067**

Resolution 21/06-21\_\_\_\_

**A RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF \$3,000,000 BONDS FOR THE PURPOSE OF PAYING THE COST OF CONSTRUCTING A SAFETY/ADMINISTRATION BUILDING FOR TOWNSHIP PURPOSES.**

**WHEREAS**, this Board has determined that it is necessary to construct a Safety/Administration Building for Township purposes, including any necessary appurtenances thereto (the "Project");

**WHEREAS**, this Board has determined to finance costs of the Project by the issuance of bonds of this Township pursuant to Section 505.262 of the Revised Code, as herein provided;

**WHEREAS**, the Clerk, as fiscal officer of this Township, has certified to this Board that the estimated life or period of usefulness of the improvement described in Section 1 is at least five years, and the maximum maturity of the Bonds described in Section 1 is 20 years;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Township Trustees of Northfield Center Township, County of Summit, State of Ohio, all members thereof concurring, that:

**SECTION 1.** It is necessary to issue bonds of this Township pursuant to Section 505.262 of the Revised Code in the aggregate principal amount of \$3,000,000 (the "Bonds") for the purpose of paying the cost of the Project.

**SECTION 2.** The Bonds shall be issued in fully registered form as typewritten Bonds, and there shall be one Bond for each maturity; provided that, upon request of the original purchaser, the Bonds may be represented by a single Bond. The Bonds shall be numbered as determined by the Clerk and shall be dated as of their date of issuance or such other date as may be set forth in the Certificate of Award (as defined herein) provided that such date shall be not more than 30 days prior to the date the Bonds are delivered to the original purchaser.

The Bonds shall be designated "Building Improvement Bonds, Series 2021" and shall bear interest at a rate of 2.45% per year (computed on a 360-day per year basis), unless otherwise specified in the Certificate of Award; provided that the Bonds of any one maturity shall all bear the same rate of interest. Interest on the Bonds shall be payable on June 1 and December 1 of each year, commencing December 1, 2021 (the "Interest Payment Dates"), until the principal amount is paid or provided for; provided, however, that the Clerk may set forth different Interest Payment Dates in the Certificate of Award if determined to be necessary or advisable to the issuance and sale of the Bonds. The Bonds shall bear interest from the most recent date to which interest has been paid or provided for or, if no interest has been paid or provided for, from their date.

The principal of the Bonds shall be payable on December 1 of each year, commencing December 1, 2021 (the “Principal Payment Dates”) in accordance with the amortization schedule attached hereto as Exhibit A (the “Amortization Schedule”); provided further that the principal payment dates (the “Principal Payment Dates”) and amounts may also be otherwise fixed by the Clerk in the Certificate of Award all if determined by the Clerk to be necessary or advisable to the sale of the Bonds.

In determining the principal amount payable on the Bonds each year, the amounts of principal payments and interest payments on the Bonds in any fiscal year in which principal is payable shall not be more than three times the amount of those payments in any other fiscal year.

**SECTION 3.** The Bonds shall be signed by the members of this Board and attested to by the Clerk, in the name of the Township and in their official capacities, provided that any or all of those signatures may be a facsimile. The Bonds shall express upon their faces the purpose for which they are issued and that they are issued pursuant to Section 505.262 of the Revised Code and this Resolution. No Bond shall be valid or obligatory for any purpose or shall be entitled to any security or benefit under this Resolution unless and until the certificate of authentication printed on the Bond is signed by the Bond Registrar (as defined in section 4 below) as authenticating agent. Authentication by the Bond Registrar shall be conclusive evidence that the Bond so authenticated has been duly issued, signed and delivered under this Resolution and is entitled to the security and benefit of this Resolution.

**SECTION 4.** The Clerk of this Township is appointed to act as the bond registrar, authenticating agent, transfer agent and paying agent (the “Bond Registrar”) for the Bonds. The Clerk may resign as Bond Registrar or may be removed as Bond Registrar by this Board at any time after this Board has appointed a financial institution to succeed the Clerk as Bond Registrar, which financial institution shall then be Bond Registrar for all purposes of this Resolution and the Bonds.

**SECTION 5.** The debt charges on the Bonds shall be payable in lawful money of the United States of America without deduction for the services of the Bond Registrar as paying agent. Principal shall be payable when due upon presentation and surrender of the Bonds at the office of the Bond Registrar. Interest on a Bond shall be paid on each applicable Interest Payment Date by check or draft mailed by the Bond Registrar to the person in whose name the Bond was registered, and to that person’s address appearing, on the Bond Register (as defined in Section 6 below) at the close of business on the 15th day of the calendar month next preceding that Interest Payment Date. If a single Bond is issued, principal and interest shall be paid upon presentation of the Bond for proper endorsement of such payments.

Unless otherwise provided in the Certificate of Award, the Bonds shall be prepayable without penalty or premium at the option of the Township at any time on or after December 1, 2031 as provided in this Resolution. Prepayment prior to maturity shall be made by deposit with the office of the Bond Registrar of the principal amount of Bonds, together with interest accrued thereon to the date of prepayment. The Township’s right of prepayment shall be exercised by mailing a notice of prepayment, stating the date of prepayment, by certified or registered mail to the original purchaser no less than seven days prior to the date of that deposit, unless that notice is waived by the original purchaser. If money for prepayment is on deposit with the Bond Registrar on the specified prepayment date following the giving of that notice (unless notice is waived as stated above), interest on the principal amount prepaid shall cease to accrue on the

prepayment date, and upon the request of the Clerk, the original purchaser shall arrange for the delivery of the Bonds at the designated office of the Bond Registrar for prepayment, surrender and cancellation.

**SECTION 6.** So long as any of the Bonds remain outstanding, the Board will cause the Bond Registrar to maintain and keep at its office all books and records necessary for the registration, exchange and transfer of Bonds as provided in this Section (the “Bond Register”). Subject to the provisions of Section 5 hereof, the person in whose name a Bond is registered on the Bond Register shall be regarded as the absolute owner thereof for all purposes of this Resolution. Payment of or on account of the debt charges on any Bond shall be made only to or upon the order of that person; neither the Township nor the Bond Registrar shall be affected by any notice to the contrary, but the registration may be changed as provided in this Section. All such payments shall be valid and effectual to satisfy and discharge the Township’s liability upon the Bond, including interest, to the extent of the amount or amounts so paid.

Any Bond may be exchanged for Bonds of any authorized denomination or denominations upon presentation and surrender at the office of the Bond Registrar, together with a request for exchange signed by the registered owner or by a person legally empowered to do so in a form satisfactory to the Bond Registrar. A Bond may be transferred only on the Bond Register, upon presentation and surrender thereof at the office of the Bond Registrar, together with an assignment executed by the registered owner or by a person legally empowered to do so in a form satisfactory to the Bond Registrar. Upon exchange or transfer, the Bond Registrar shall complete, authenticate and deliver a new Bond or Bonds of any authorized denomination or denominations requested by the owner equal in the aggregate to the unmatured and unredeemed principal amount of the Bond surrendered and bearing interest at the same rate and maturing on the same date.

If manual signatures on behalf of the Township are required, the Bond Registrar shall undertake the exchange or transfer of Bonds only after the new Bonds are signed by the authorized officers of the Township. In all cases of exchanged or transferred Bonds, the Township shall provide for the signing and the Bond Registrar shall authenticate and deliver Bonds in accordance with the provisions of this Resolution. The exchange or transfer shall be without charge to the owner, except that the Township and Bond Registrar may make a charge sufficient to reimburse them for any tax or other governmental charge required to be paid with respect to the exchange or transfer. The Township or the Bond Registrar may require that those charges, if any, be paid before the procedure for the requested exchange or transfer is begun. All Bonds issued and authenticated upon any transfer or exchange shall be valid obligations of the Township, evidencing the same debt, and entitled to the same security and benefit under this Resolution, as the Bonds surrendered upon that transfer or exchange.

Any Bond surrendered to the Bond Registrar pursuant to this Resolution for the purpose of payment or retirement, or for exchange, replacement or transfer, shall be cancelled by the Bond Registrar. The Township may at any time delivered to the Bond Registrar for cancellation any Bonds previously authenticated and delivered hereunder, which the Township may have acquired in any manner whatsoever, and those Bonds shall be promptly cancelled by the Bond Registrar. Written reports of the surrender and cancellation of Bonds shall be made to the Township by the Bond Registrar at least twice each calendar year. The cancelled Bonds shall be retained for a period of seven years and then destroyed by the Bond Registrar.

**SECTION 7.** The Bonds are hereby given and awarded to Huntington Public Capital Corporation in accordance with law and the provisions of this Resolution. The Clerk shall cause the Bonds to be prepared, signed and delivered, together with a true transcript of proceedings with reference to the issuance of the Bonds, to the original purchaser upon the

closing of the transaction. Any member of this Board, the Clerk of this Township, and other Township officials, as appropriate, are each authorized and directed to sign any transcript certificates, financial statements and other documents and instruments and to take such actions as are necessary or appropriate to consummate the transaction contemplated by this Resolution.

**SECTION 8.** Any proceeds from the sale of the Bonds, except any premium and accrued interest, shall be paid into the proper fund or funds, and those proceeds are hereby appropriated and shall be used for the purpose for which the Bonds are being issued. Any portion of those proceeds representing premium and accrued interest shall be paid into the Bond Retirement Fund.

**SECTION 9.** There shall be levied on all the taxable property in the Township, in addition to all other taxes, a direct tax annually during the period the Bonds are outstanding in an amount sufficient to pay the debt charges on the Bonds when due, which tax shall not be less than the interest and sinking fund tax required by Section 11 of Article XII of the Ohio Constitution. The tax shall be within the ten-mill limitation imposed by law, shall be and is ordered computed, certified, levied and extended upon the tax duplicate and collected by the same officers, in the same manner and at the same time that taxes for general purposes for each of those years are certified, levied, extended and collected, and shall be placed before and in preference to all other items and for the full amount thereof. The proceeds of the tax levy shall be placed in the Bond Retirement Fund, which is irrevocably pledged for the payment of the debt charges on the Bonds when and as the same fall due.

**SECTION 10.** The Township covenants that it will use, and will restrict the use and investment of, any proceeds of the Bonds in such manner and to such extent as may be necessary so that (a) the Bonds will not (i) constitute private activity bonds, arbitrage bonds or hedge bonds under Section 141, 148 or 149 of the Internal Revenue Code of 1986, as amended (the "Code"), or (ii) be treated other than as bonds to which Section 103 of the Code applies, and (b) the interest thereon will not be treated as an item of tax preference under Section 57 of the Code.

The Township further covenants that (a) it will take or cause to be taken such actions that may be required of it for the interest on the Bonds to be and to remain excluded from gross income for federal income tax purposes, (b) it will not take or authorize to be taken any actions that would adversely affect that exclusion and (c) it, or persons acting for it, will, among other acts of compliance, (i) apply the proceeds of the Bonds to the governmental purposes of the borrowing, (ii) restrict the yield on investment property acquired with those proceeds, (iii) make timely and adequate payments to the federal government, (iv) maintain books and records and make calculations and reports and (v) refrain from certain uses of those proceeds and, as applicable, of property financed with such proceeds, all in such manner and to the extent necessary to assure such exclusion of that interest under the Code.

The Clerk of this Township, as the fiscal officer, or any other officer of the Township having responsibility for issuance of the Bonds is hereby authorized (a) to make or effect any election, selection, designation, choice, consent, approval, or waiver on behalf of the Township with respect to the Bonds as the Township is permitted or required to make or give under the federal income tax laws, including, without limitation thereto, any of the elections provided for in Section 148(f)(4)(C) of the Code or available under Section 148 of the Code, for the purpose of assuring, enhancing or protecting favorable tax treatment or status of the Bonds or interest thereon or assisting compliance with requirements for that purpose, reducing the burden or expense of such compliance, reducing the rebate amount or payments of penalties, or making payments of special amounts in lieu of making computations to determine, or paying, excess earnings as rebate, or obviating those amounts or payments, as determined by that officer, which action shall be in writing and signed by

the officer, (b) to take any and all other actions, make or obtain calculations, make payments, and make or give reports, covenants and certificates of and on behalf of the Township, as may be appropriate to assure the exclusion of interest from gross income and the intended tax status of the Bonds, and (c) to give one or more appropriate certificates of the Township setting forth the reasonable expectations of the Township regarding the amount and use of any proceeds of the Bonds, the facts, circumstances and estimates on which they are based, and other facts and circumstances relevant to the tax treatment of the interest on and the tax status of the Bonds.

The Bonds are hereby designated as “qualified tax-exempt obligations” for purposes of Section 265(b)(3) of the Code. In that connection, the Township hereby represents and covenants that it, together with all its subordinate entities or entities which issue obligations on its behalf, or on behalf of which it issues obligations, in or during the calendar year in which the Bonds are issued, (i) have not issued and will not issue tax-exempt obligations designated as “qualified tax-exempt obligations” for purposes of Section 265(b)(3) of the Code, including the Bonds, in an aggregate amount in excess of \$10,000,000, and (ii) have not issued, do not reasonably anticipate issuing, and will not issue, tax-exempt obligations (including the Bonds, but excluding obligations, other than qualified 501(c)(3) bonds as defined in Section 145 of the Code, that are private activity bonds as defined in Section 141 of the Code and excluding refunding obligations that are not advance refunding obligations as defined in Section 149(d)(5) of the Code) in an aggregate amount exceeding \$10,000,000, unless the Township first obtains a written opinion of nationally recognized bond counsel that such designation or issuance, as applicable, will not adversely affect the status of the Bonds as “qualified tax-exempt obligations.” Further, the Township represents and covenants that, during any time or in any manner as might affect the status of the Bonds as “qualified tax-exempt obligations,” it has not formed or participated in the formation of, or benefited from or availed itself of, any entity in order to avoid the purposes of subparagraph (C) or (D) of Section 265(b)(3) of the Code, and will not form, participate in the formation of, or benefit from or avail itself of, any such entity. The Township further represents that the Bonds are not being issued as part of a direct or indirect composite issue that combines issues or lots of tax-exempt obligations of different issuers.

**Section 11.** The legal services of Roetzel & Andress, a Legal Professional Association, as bond counsel be and are hereby retained. The legal services shall be in the nature of legal advice and recommendations as to the documents and the proceedings in connection with the issuance and sale of the Bonds and the rendering of necessary legal opinions upon the delivery of the Bonds. In rendering those legal services, as independent contractors and in an attorney-client relationship, that firm shall not exercise any administrative discretion on behalf of the Township in the formulation of public policy, expenditure of public funds, enforcement of laws, rules and regulations of the State, or of the Township, or the execution of public trusts. That firm shall be paid just and reasonable compensation for those legal services and shall be reimbursed for the actual out-of-pocket expenses it incurs in rendering those legal services.

**Section 12.** The Clerk is directed to deliver a certified copy of this Resolution and the Certificate of Award, if any, to the County Fiscal Officer.

**Section 13.** This Board determines that all acts and conditions necessary to be performed by the Township or to have been met precedent to and in the issuing of the Bonds in order to make them legal, valid and binding general obligations of the Township, pursuant to Section 505.262 of the Revised Code, have been performed and have been met, or will at the time of delivery of the Bonds have been performed and have been met, in regular and due form as required by law; that the full faith and credit and general property taxing power (as described in Section 9) of the Township are pledged for the timely payment of the debt charges on the Bonds; and that no statutory or constitutional limitation of indebtedness or taxation will have been exceeded in the issuance of the Bonds.



**Section 14.** This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board and of any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

**Section 15.** This Resolution shall be in full force and effect immediately upon its adoption.

**Adopted June 21, 2021**

\_\_\_\_\_  
**Richard H. Reville, Chair**

\_\_\_\_\_  
**Russell F. Mazzola, Vice-Chair**

\_\_\_\_\_  
**Paul G. Buescher, Trustee**

**I hereby Certify that the above is a true and correct transcript of the Resolution as adopted by the Board of Trustees of Northfield Center Township, Summit County, Ohio, on the 21<sup>st</sup> day of June 2021.**

\_\_\_\_\_  
**Andy LaGuardia, Fiscal Officer**

16842619\_1

	Date	Days	Interest Rate	Total Payment	Interest Portion	Principal Portion	Outstanding Balance
Dated Date	6/30/2021						2,978,000.00
1	12/1/2021	151	2.45%	230,603.09	30,603.09	200,000.00	2,778,000.00
2	6/1/2022	180	2.45%	34,030.50	34,030.50	0.00	2,778,000.00
3	12/1/2022	180	2.45%	203,030.50	34,030.50	169,000.00	2,609,000.00
4	6/1/2023	180	2.45%	31,960.25	31,960.25	0.00	2,609,000.00
5	12/1/2023	180	2.45%	204,960.25	31,960.25	173,000.00	2,436,000.00
6	6/1/2024	180	2.45%	29,841.00	29,841.00	0.00	2,436,000.00
7	12/1/2024	180	2.45%	206,841.00	29,841.00	177,000.00	2,259,000.00
8	6/1/2025	180	2.45%	27,672.75	27,672.75	0.00	2,259,000.00
9	12/1/2025	180	2.45%	209,672.75	27,672.75	182,000.00	2,077,000.00
10	6/1/2026	180	2.45%	25,443.25	25,443.25	0.00	2,077,000.00
11	12/1/2026	180	2.45%	211,443.25	25,443.25	186,000.00	1,891,000.00
12	6/1/2027	180	2.45%	23,164.75	23,164.75	0.00	1,891,000.00
13	12/1/2027	180	2.45%	213,164.75	23,164.75	190,000.00	1,701,000.00
14	6/1/2028	180	2.45%	20,837.25	20,837.25	0.00	1,701,000.00
15	12/1/2028	180	2.45%	215,837.25	20,837.25	195,000.00	1,506,000.00
16	6/1/2029	180	2.45%	18,448.50	18,448.50	0.00	1,506,000.00
17	12/1/2029	180	2.45%	218,448.50	18,448.50	200,000.00	1,306,000.00
18	6/1/2030	180	2.45%	15,998.50	15,998.50	0.00	1,306,000.00
19	12/1/2030	180	2.45%	219,998.50	15,998.50	204,000.00	1,102,000.00
20	6/1/2031	180	2.45%	13,499.50	13,499.50	0.00	1,102,000.00
21	12/1/2031	180	2.45%	223,499.50	13,499.50	210,000.00	892,000.00
22	6/1/2032	180	2.45%	10,927.00	10,927.00	0.00	892,000.00
23	12/1/2032	180	2.45%	225,927.00	10,927.00	215,000.00	677,000.00
24	6/1/2033	180	2.45%	8,293.25	8,293.25	0.00	677,000.00
25	12/1/2033	180	2.45%	228,293.25	8,293.25	220,000.00	457,000.00
26	6/1/2034	180	2.45%	5,598.25	5,598.25	0.00	457,000.00
27	12/1/2034	180	2.45%	231,598.25	5,598.25	226,000.00	231,000.00
28	6/1/2035	180	2.45%	2,829.75	2,829.75	0.00	231,000.00
29	12/1/2035	180	2.45%	233,829.75	2,829.75	231,000.00	0.00
Grand Totals				3,545,692.09	567,692.09	2,978,000.00	

**Resolution 21/06-21\_\_**

**A RESOLUTION TO ACCEPT INFINITY CONSTRUCTION'S PERFORMANCE BOND  
FOR THE SAFETY/ADMINISTRATION BUILDING PROJECT**

**WHEREAS** Infinity Construction is the contractor for the Northfield Center Township Safety/Administration Building Project, and

**WHEREAS** as part of the construction process, a Performance Bond is required to guarantee the building will be completed as agreed.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Northfield Center Township:

**SECTION 1.** That the Board of Trustees accepts the Performance Bond for Infinity Construction from the Fidelity and Deposit Company of Maryland (SURETY) for the agreed contract amount of \$2,978,715.00.

**SECTION 2.** That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with law.

**Adopted June 21, 2021**

\_\_\_\_\_  
**Richard H. Reville, Chair**

\_\_\_\_\_  
**Russell F. Mazzola, Vice-Chair**

\_\_\_\_\_  
**Paul G. Buescher, Trustee**

**I hereby Certify that the above is a true and correct transcript of the Resolution as adopted by the Board of Trustees of Northfield Center Township, Summit County, Ohio, on the 21<sup>st</sup> day of June 2021.**

\_\_\_\_\_  
**Andy LaGuardia, Fiscal Officer**

**Resolution 21/06-21\_\_**

**A RESOLUTION TO AMEND RESOLUTION 21/04-19-C TO PARTICIPATE IN  
THE SUMMIT COUNTY ENGINEER'S 2021 CATCH BASIN REPAIR PROGRAM  
WITH A COST INCREASE OF \$3,025 TO TOTAL \$35,425**

**WHEREAS** the Northfield Center Township Board of Trustees adopted Resolution 21/04-19-C for participation in the county's catch basin repair program, and

**WHEREAS** the final quote for the repairs increased by \$3,025.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Northfield Center Township:

**SECTION 1.** That the Board of Trustees approves the increase of \$3,025 for a total of \$35,425 and that the Blanket Purchase Order be amended accordingly to be charged against Permissive Motor Vehicle License Tax Account No. 23-B-03 Contracts.

**SECTION 2.** That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with law.

**Adopted June 21, 2021**

\_\_\_\_\_  
**Richard H. Reville, Chair**

\_\_\_\_\_  
**Russell F. Mazzola, Vice-Chair**

\_\_\_\_\_  
**Paul G. Buescher, Trustee**

**I hereby Certify that the above is a true and correct transcript of the Resolution as adopted by the Board of Trustees of Northfield Center Township, Summit County, Ohio, on the 21<sup>st</sup> day of June 2021.**

\_\_\_\_\_  
**Andy LaGuardia, Fiscal Officer**

## **Resolution 21/06-21\_\_**

### **A RESOLUTION TO ADOPT AN ASSISTANT ZONING INSPECTOR JOB DESCRIPTION**

**WHEREAS** the Northfield Center Township Board of Trustees desires to add the position of Assistant Zoning Inspector as described below:

#### **ASSISTANT ZONING INSPECTOR**

**FLSA STATUS:** Non- **REPORTS TO:** Zoning Inspector

#### **STATEMENT OF JOB**

The Assistant Zoning Inspector is appointed by the Board of Trustees to assist the Zoning Inspector in administering the Northfield Center Township Zoning Resolution. The primary responsibility of the Assistant Zoning Inspector is to assist the Township Zoning Inspector with duties including but not limited to the issuance of permits, landowner notifications, public meetings and the advancement of goals and objectives of the Department.

#### **DUTIES AND RESPONSIBILITIES**

- In the absence of the Zoning Inspector, or under the direction of the Township Administrator, the Assistant Zoning Inspector conducts a variety of activities which may include reviewing applications for zoning permits and site plan approval.
- Attend the meetings of the Zoning Commission and the Board of Zoning Appeals and be prepared to provide information pertinent to the established agenda topics or discussions related to the same.
- Required to attend other meetings as assigned.
- Draft correspondence, memoranda, letters etc.
- Responsible for establishing and maintaining official documents and records.
- Prepare zoning applications and permits in coordination with the Zoning Inspector.
- Greets and answers questions for the public and may refer issues to the proper individual for resolution.
- Performs other duties as assigned.

#### **KNOWLEDGE, SKILLS AND ABILITIES**

- Familiarity with the Township, location of roadways, buildings, and related facilities.
- Knowledge of zoning, planning, and Township zoning text and map.
- Must be able to interpret and apply the Township zoning regulations.
- Must be able to communicate well and explain in simple terms the technical provisions of the Zoning Resolution.
- Must be able to assist people in solving problems related to zoning and land use related topics.
- Ability to work with a diverse grouping of people and the public.
- Ability to interpret and understand pertinent policies and procedures clearly and accurately.
- Ability to establish and maintain effective working relationships with supervising personnel, co-workers, representatives from all levels of government, civic organizations, business professionals and the public.
- Ability to project a positive image to the public.
- Ability to communicate effectively orally and in writing.
- Ability to use Geographical Information Systems (GIS) software or platforms to assist in job duties.
- Proficient skills typing accurately and the ability to take sufficient notes at a meeting from which to prepare an accurate record of events.
- Computer proficiency including extensive knowledge of Microsoft programs.

#### **PHYSICAL AND OTHER REQUIREMENTS**

- Some walking; standing; bending; carrying of light items or driving Township automobile may be required.

**EDUCATION**

- High school diploma or GED.
- College or Secondary Degree preferred.

**LICENSE OR CERTIFICATION**

- Valid Ohio Driver’s License and must maintain it in good standing.

**These requirements are representative, but not all-inclusive, of the knowledge, skill, and ability required of the job. To perform the job successfully, an individual must be able to perform the essential functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.**

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Northfield Center Township:

**SECTION 1.** That the Board of Trustees authorizes the position of Assistant Zoning Inspector effective immediately.

**SECTION 2.** That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with law.

**Adopted June 21, 2021**

\_\_\_\_\_  
**Richard H. Reville, Chair**

\_\_\_\_\_  
**Russell F. Mazzola, Vice-Chair**

\_\_\_\_\_  
**Paul G. Buescher, Trustee**

**I hereby Certify that the above is a true and correct transcript of the Resolution as adopted by the Board of Trustees of Northfield Center Township, Summit County, Ohio, on the 21<sup>st</sup> day of June 2021.**

\_\_\_\_\_  
**Andy LaGuardia, Fiscal Officer**

**Resolution 21/06-21\_\_**  
**A RESOLUTION TO APPOINT JUDY FLAUTO**  
**AS PART-TIME ASSISTANT ZONING INSPECTOR**

**WHEREAS** the Northfield Center Township Board of Trustees sees the need for an Assistant Zoning Inspector, and

**WHEREAS** Township Secretary Judy Flauto is very knowledgeable of zoning and is capable of filling that position.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Northfield Center Township:

**SECTION 1.** That the Board of Trustees approves the appointment of Judy Flauto to the position of Assistant Zoning Inspector.

**SECTION 2.** That it is understood that the function of Assistant Zoning Inspector is in addition to her duties as Township Secretary, which as secretary, takes precedence over zoning.

**SECTION 3.** That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with law.

**Adopted June 21, 2021**

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**Richard H. Reville, Chair**

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**Russell F. Mazzola, Vice-Chair**

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**Paul G. Buescher, Trustee**

**I hereby Certify that the above is a true and correct transcript of the Resolution as adopted by the Board of Trustees of Northfield Center Township, Summit County, Ohio, on the 21<sup>st</sup> day of June 2021.**

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**Andy LaGuardia, Fiscal Officer**

**NORTHFIELD CENTER TOWNSHIP BOARD OF TRUSTEES  
9546 Brandywine Rd., Northfield Center OH 44067**

**Resolution 21/06-21 \_\_\_\_\_  
A RESOLUTION TO ORDER THE REMOVAL OF BURNED DEBRIS  
AND THE BASEMENT AT 480 W TWINSBURG ROAD  
Ohio Revised Code Section 505.86**

**WHEREAS** the Northfield Center Township Zoning Inspector repeatedly issued notices of zoning violations under Northfield Center Township’s Property Maintenance Code at 480 W Twinsburg Road with no response from the landowner: and

**WHEREAS** these violations consist of a burned-out home with the basement remaining and debris.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Northfield Center Township to authorize the following:

**SECTION 1.** That the Northfield Center Township Zoning Inspector send a Certified Letter to the property owner at 480 W. Twinsburg Road notifying the landowner once again of the violations and that the property owner has thirty days to clean up the property.

**SECTION 2.** Failure to comply will result in the Township retaining a contractor to remove the basement and debris and to invoice the property owner with thirty days to remit payment. If the property owner fails to reimburse the Township, the Trustees will authorize a lien to be placed upon the land.

**SECTION 3.** That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with law.

**Resolved June 21, 2021**

\_\_\_\_\_  
**Richard H. Reville, Chair**

\_\_\_\_\_  
**Russell F. Mazzola, Vice-Chair**

\_\_\_\_\_  
**Paul G. Buescher, Trustee**

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\_\_\_\_\_  
**Andy LaGuardia, Fiscal Officer**



**NORTHFIELD CENTER TOWNSHIP BOARD OF TRUSTEES  
9546 Brandywine Rd., Northfield Center OH 44067**

**Resolution 21/06-21 \_\_\_\_\_  
A RESOLUTION TO ORDER THE REMOVAL OF DEAD  
AND DISEASED TREES AT 9097 PLEASANTVIEW ROAD  
Ohio Revised Code Section 505.87**

**WHEREAS** the Northfield Center Township Zoning Inspector repeatedly issued notices of zoning violations under Northfield Center Township’s Property Maintenance Code at 9097 Pleasantview Drive with no response from the landowner: and

**WHEREAS** these violations consist of a rank vegetation and dead and diseased trees.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Northfield Center Township to authorize the following:

**SECTION 1.** That the Northfield Center Township Zoning Inspector send a Certified Letter to the property owner at 9097 Pleasantview Drive notifying the landowner has thirty days to remove the dead and diseased trees identified in the attached report from Davey Resource Group.

**SECTION 2.** Failure to comply will result in the Township retaining a contractor to remove the dead and diseased trees and to invoice the property owner with thirty days to remit payment. If the property owner fails to reimburse the Township, the Trustees will authorize a lien to be placed upon the land.

**SECTION 3.** That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with law.

**Resolved June 21, 2021**

\_\_\_\_\_  
**Richard H. Reville, Chair**

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**Russell F. Mazzola, Vice-Chair**

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**Paul G. Buescher, Trustee**

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\_\_\_\_\_  
**Andy LaGuardia, Fiscal Officer**

**NORTHFIELD CENTER TOWNSHIP BOARD OF TRUSTEES**  
**9546 Brandywine Rd., Northfield Center OH 44067**

**Resolution 21/06-21 \_\_\_\_\_**  
**A RESOLUTION TO REQUEST PAYMENT FROM**  
**THE PROPERTY OWNER AT 9097 PLEASANTVIEW ROAD**

**WHEREAS** the Northfield Center Township Zoning Inspector repeatedly issued notices of zoning violations under Northfield Center Township’s Property Maintenance Code at 9097 Pleasantview Drive with no response from the landowner: and

**WHEREAS** these violations consist of a rank vegetation and dead and diseased trees.

**WHEREAS** the Northfield Center Township Board of Trustees retained Sharpscape Inc. to abate the rank vegetation at 9097 Pleasantview.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Northfield Center Township to authorize the following:

**SECTION 1.** That due to non-compliance from the property owner at 9097 Pleasantview Driver the Township Administrator send a Certified Letter to the property owner notifying the landowner he has thirty days to remit the amount of \$675 to the township as identified in Sharpscape’s invoice and to be placed in the General Fund.

**SECTION 2.** If the property owner fails to reimburse the Township, the Trustees will authorize a lien to be placed upon the land.

**SECTION 3.** That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with law.

**Resolved June 21, 2021**

\_\_\_\_\_  
**Richard H. Reville, Chair**

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**Russell F. Mazzola, Vice-Chair**

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**Paul G. Buescher, Trustee**

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**Andy LaGuardia, Fiscal Officer**

**NORTHFIELD CENTER TOWNSHIP BOARD OF TRUSTEES  
9546 Brandywine Rd., Northfield Center OH 44067**

**Resolution 21/06-21\_\_\_\_\_**

**A RESOLUTION TO REFUND \$500 TO DAWN SCHERMA FOR A FIRE  
INSPECTION/OCCUPANCY PERMIT IN THE RITENOUR BUILDING**

**WHEREAS** Dawn Scherma applied for a zoning permit and an occupancy permit for a business she wished to conduct in the Ritenour Building, and

**WHEREAS** the building did not pass inspection by the Macedonia Fire Inspector.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Northfield Center Township:

**SECTION 1.** That due to safety and building non-compliance at the Ritenour Building, it is reasonable to refund the application fees to Dawn Scherma.

**SECTION 2.** That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with law.

**Resolved June 21, 2021**

\_\_\_\_\_  
**Richard H. Reville, Chair**

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**Russell F. Mazzola, Vice-Chair**

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**Paul G. Buescher, Trustee**

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\_\_\_\_\_  
**Andy LaGuardia, Fiscal Officer**

**NORTHFIELD CENTER TOWNSHIP BOARD OF TRUSTEES  
9546 Brandywine Rd., Northfield Center OH 44067**

**Resolution 21/06-21\_\_\_\_\_**

**A RESOLUTION TO REFUND \$25 TO NANCY MUSCATELLO  
FOR A ZONING APPLICATION FEE**

**WHEREAS** Nancy Muscatello applied for a zoning permit but decided to rescind her request.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Northfield Center Township:

**SECTION 1.** That the Board determines it is reasonable to refund the application fee to Nancy Muscatello.

**SECTION 2.** That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with law.

**Resolved June 21, 2021**

\_\_\_\_\_  
**Richard H. Reville, Chair**

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**Russell F. Mazzola, Vice-Chair**

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**Paul G. Buescher, Trustee**

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**Andy LaGuardia, Fiscal Officer**