



9546 Brandywine Road, Northfield Center, OH 44067
Phone: (330) 467-7646 Fax: (330) 650-0815 www.northfieldcenter.com

FISCAL OFFICER
Andy LaGuardia

TRUSTEES
Paul G. Buescher, Chair
Richard H. Reville, Vice-Chair
Russell F. Mazzola, Trustee

ADMINISTRATOR
Steve Wright

NOTICE & AGENDA
NORTHFIELD CENTER TOWNSHIP
BOARD OF TRUSTEES SPECIAL MEETING
Monday, May 18, 2020

Immediately following Work Session, which begins at 5 p.m.
(Draft as of May 14, 2020-Subject to change prior to meeting)

The public was notified of this WebEx meeting by Facebook, Twitter, Community Focus, an e-mail Sunshine Law notice to the Meeting Notification List, information placed on the Township’s website, and the electronic sign.

The COVID-19 relief legislation passed out of the state legislature, on March 25, 2020, included language regarding open meeting laws. For the duration of the state of emergency – or until December 1st, whichever comes first – state boards and commissions, local and county governments, and higher education boards are permitted to operate meetings electronically, as long as the public is aware and can participate electronically.

The access information for this Special Meeting is as follows:

Internet Access

Meeting link:
<https://townadministrator.my.webex.com/townadministrator.my/j.php?MTID=m4e85136135e1997c93c8b9d263a3b01a>

Meeting Password: 7rbMv]zuB57 (77268598 from phones)

Meeting Number: 140 206 109

Call-In Information (for those without a computer microphone or sufficient Internet access)

Number: 1-650-215-5226 or 1-631-267-4890

Access code for call-in: 140 206 109

There will be no public comments during this Special Meeting.

A. THE CHAIR CALLS THE MEETING TO ORDER AT _____ P.M.

Roll Call: Russell F. Mazzola ____; Richard H. Reville ____; Paul G. Buescher ____.

B. GUEST SPEAKER

Kate Chapel, Senior Project Manager for Tinker’s Creek Watershed

Please note: The full presentation is attached to this Agenda.

C. MOTIONS/RESOLUTIONS

1) Consent Agenda

All matters under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the Consent Agenda by request. No second is required for removal of an item. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

Organizational Items:

- a) The Chair requests a Motion to approve and/or dispense with the reading of the minutes of the **Trustee Work Session** of April 13, 2020.
- b) The Chair requests a Motion to approve and/or dispense with the reading of the minutes of the **Trustee Special Meeting** of April 13, 2020.
- c) The Chair requests a Motion to approve and/or dispense with the reading of the minutes of the **Trustee Work Session** of April 23, 2020.
- d) The Chair requests a Motion to approve and/or dispense with the reading of the minutes of the **Trustee Special Meeting** of April 23, 2020.
- e) The Chair requests a Motion to authorize the Fiscal Officer to draw April 2020 vouchers, in the amount of **\$213,669.56**, to meet current expenditures.
- f) The Chair requests a Motion to acknowledge receipt of the Bank Reconciliations for the month of April 2020, received May 1, 2020, as presented by the Fiscal Officer.

The Chair requests a Motion to approve all items on the consent agenda.

_____ moves; _____ seconds.

Roll Call: Russell F. Mazzola ____; Richard H. Reville ____; Paul G. Buescher ____.

- 2) The Chair requests **Resolution No. 20/05-18** to: Approve a Resolution of Necessity to renew the levy of taxes, pursuant to ORC 5705.19(G), for the general construction, reconstruction, resurfacing, and repair of streets, roads, and bridges in the Township. **The full text of this resolution is attached to this Agenda.**

_____ moves; _____ seconds.

Discussion: _____

Roll Call: Russell F. Mazzola ____; Richard H. Reville ____; Paul G. Buescher ____.

- 3) The Chair requests **Resolution No. 20/05-18** to: Approve a Purchase Order, in the amount of \$2,000.00, to be drawn from the 04-B-02 (Material) Fund, payable to Discount Drainage Supplies, for culvert pipes.

_____ moves; _____ seconds.

Discussion: _____

Roll Call: Russell F. Mazzola ____; Richard H. Reville ____; Paul G. Buescher ____.

- 4) The Chair requests **Resolution No. 20/05-18** to: Approve a Purchase Order, in the amount of \$1,500, to be drawn from the 01-F-02 (Improvement of Sites) Fund, payable to Discount Drainage Supplies, for pipes and catch basins for the Beacon Hills Park Project.

_____ moves; _____ seconds.

Discussion: _____

Roll Call: Russell F. Mazzola ____; Richard H. Reville ____; Paul G. Buescher ____.

- 5) The Chair requests **Resolution No. 20/05-18** to: Approve a Purchase Order, in the amount of \$3,611.98, to be drawn from the 01-F-02 (Park and Recreation Improvement of Sites) Fund, payable to GameTime for the replacement parts for the Crestwood Park playground equipment. (This is part of the NatureWorks Grant Project.) *Please note: This vendor was selected as the lowest and/or best bidder. The quote is attached to this agenda.*

_____ moves; _____ seconds.

Discussion: _____

Roll Call: Russell F. Mazzola ____; Richard H. Reville ____; Paul G. Buescher ____.

- 6) The Chair requests **Resolution No. 20/05-18** to: Authorize Service Director Rick Youel to liquidate through auction the following Township vehicles:
- 1991 International 4700 Dump Truck, with plow and salt spreader, with a reserve of \$5,000
 - 1996 Ford F-150, with a reserve of \$1,000
 - 2006 Ford F-350 Super Duty, with plow and salt spreader, with a reserve of \$2,500

_____ moves; _____ seconds.

Discussion: _____

Roll Call: Russell F. Mazzola ____; Richard H. Reville ____; Paul G. Buescher ____.

- 7) The Chair requests **Resolution No. 20/05-18** to: Approve an increase in the occupancy fee, for all businesses in any Township zoning district, from \$50 to \$500.

_____ moves; _____ seconds.

Discussion: _____

Roll Call: Russell F. Mazzola ____; Richard H. Reville ____; Paul G. Buescher ____.

- 8) The Chair requests **Resolution No. 20/05-18** to: Approve the updated Township Schedule of Fees and Bonds (with revisions reflected through of May 13, 2020).

_____ moves; _____ seconds.

Discussion: _____

Roll Call: Russell F. Mazzola ____; Richard H. Reville ____; Paul G. Buescher ____.

- 9) The Chair requests a Motion to schedule two Public Hearings, for Monday, June 15th, at 5 pm, and Monday, June 22nd, at 5 pm, respectively, to discuss implementing the new, additional \$5 Permissive Motor Vehicle License Fee in the Township.

_____ moves; _____ seconds.

Discussion: _____

Roll Call: Russell F. Mazzola ____; Richard H. Reville ____; Paul G. Buescher ____.

D. TRUSTEES' REPORTS AND COMMENTS

E. TRUSTEE _____ REQUESTS A MOTION FOR ADJOURNMENT.

_____ moves; _____ seconds.

Discussion: _____

Roll Call: Russell F. Mazzola ____; Richard H. Reville ____; Paul G. Buescher ____.

The meeting adjourned at _____ p.m.



Tinker's Creek Watershed Partners

MISSION

To protect and restore water quality and habitats in the Tinker's Creek watershed through community partnerships.

Who we are

Non-profit, 501(c)(3) watershed organization
officially established in 2006.

Board of Directors

Currently 15

Experts in many
fields

Staff

Executive Director
Project Manager
Coordinators
NOWCorps
Manager

Members

Community
Business
Individual

Our goals

- **Increase the understanding** of community officials and the public regarding the natural and monetary value of protecting their water resources.
- **Promote low-impact** and conservation development practices that balance environmental integrity with human development
- **Educate** watershed communities about their daily activities and habits which negatively impact their environmental surroundings and provide alternative approaches to those practices.
- **Encourage a no-net-loss** wetland mitigation policy where mitigation remains localized within the watershed rather than outsourced to other watersheds.
- **Lead** a watershed-based approach to decision making that advances the concept of connectivity between the different political jurisdictions within the watershed.
- **Increase recreational opportunities** by connecting greenways, corridors, and bike paths between the different jurisdictions within the watershed.

Our goals

Teach

- Residents
- City leaders
- Business owners

Act

- Creating guiding documents
- Install projects
- Permit compliance

Grow

- Apply for grants
- Hire students
- Use partnerships to extend reach

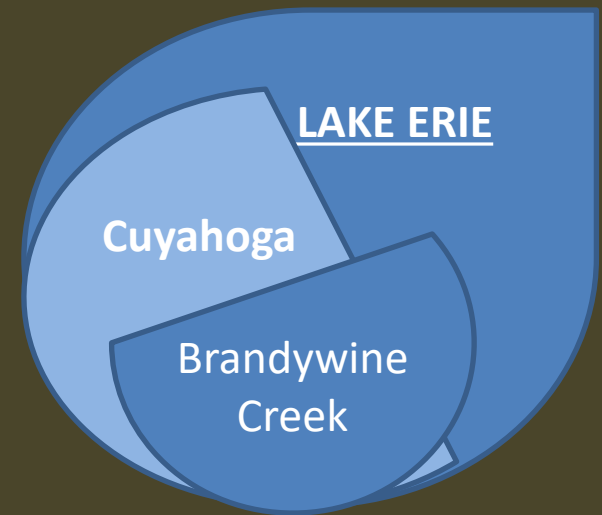
Brandywine Creek Watershed



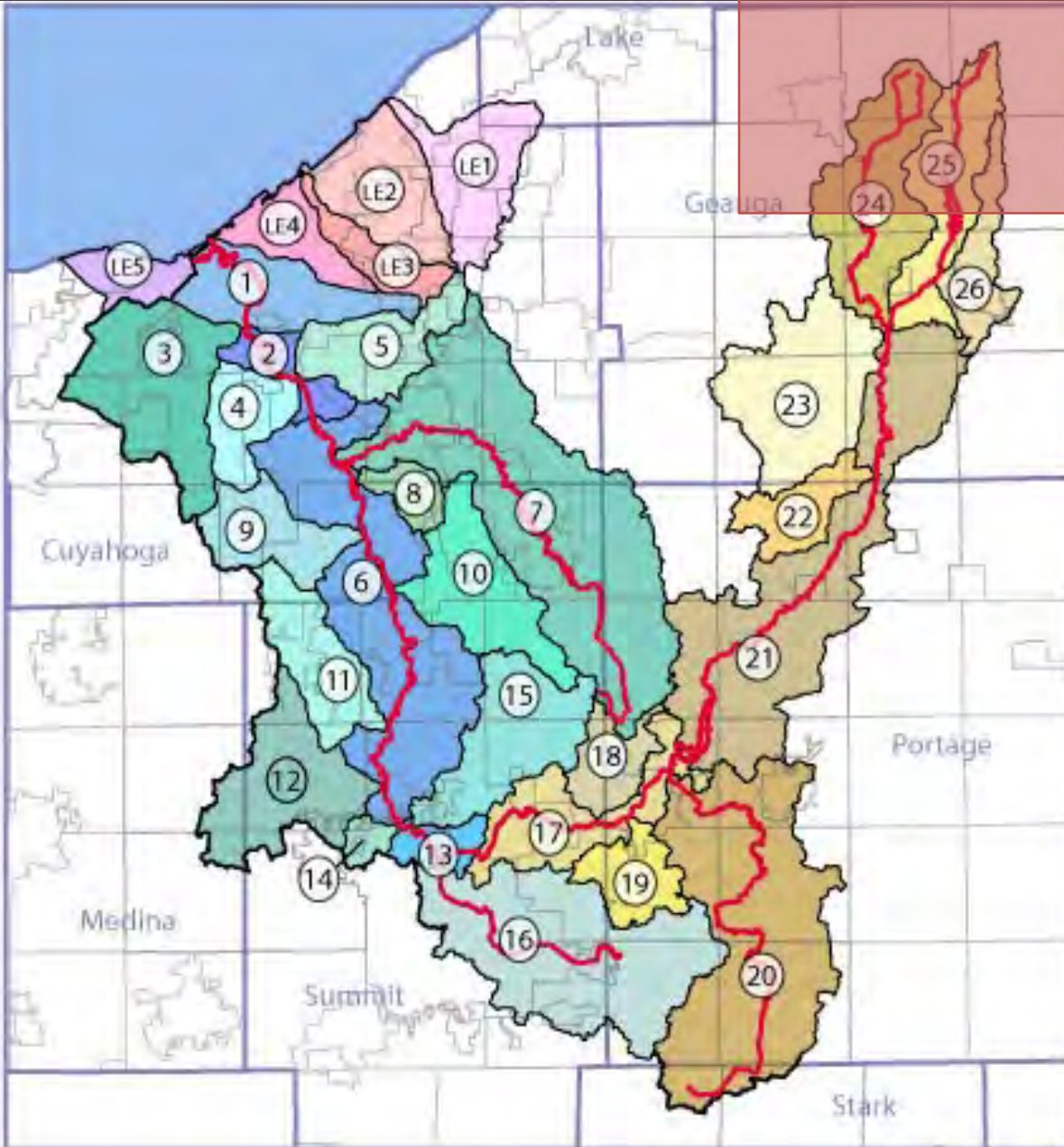
The watershed

What is a watershed?

An area of land that drains to a river, river system, lake, or other water body.

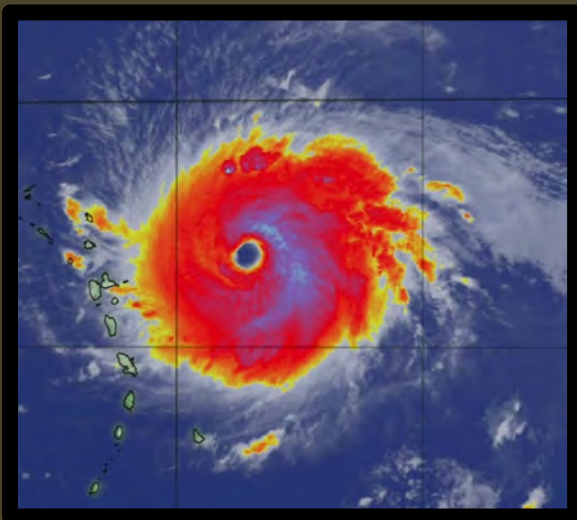


Cuyahoga Watershed



We serve both the Tinker's Creek and Brandywine Creek Watersheds

Threats to watersheds



Urbanization
Invasive species
Excess nutrients
Climate change

What membership means

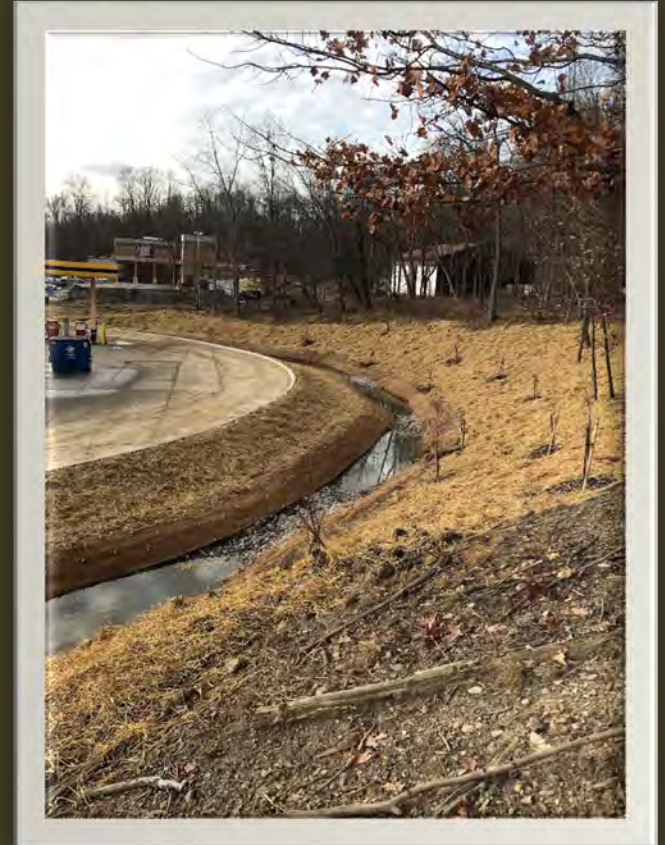
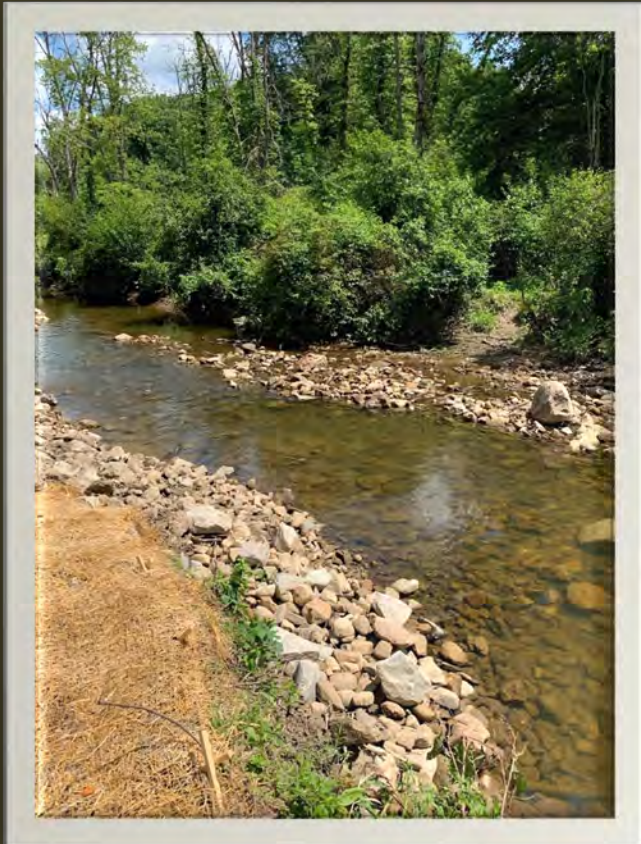
A membership with TCWP is \$1,000 per year and includes several services:

- Public presentations
- Workshops
- Municipal staff training
- Events that contribute to your PIPE requirements
- Variance request review
- Grant writing
- Project administration

Project Examples

Hudson Tenbroeck

Over 500 linear feet of stream restored to more natural flow and stability



Bedford Heights Bus Garage

Over 300 linear feet of stream restored to more natural flow and reduced flooding

Public Engagement



Contact information

- Tinker's Creek Watershed Partners
- www.tinkerscreek.org
- P.O. Box 444, Twinsburg, OH 44087

- Kate Chapel, Senior Project Manager
- 330-963-6243
- kchapel@tinkerscreekwatershed.org



9546 Brandywine Road, Northfield Center, OH 44067
Phone: (330) 467-7646 Fax: (330) 650-0815 www.northfieldcenter.com

FISCAL OFFICER
Andy LaGuardia

TRUSTEES
Russell F. Mazzola, Chair
Paul G. Buescher, Vice-Chair
Richard H. Reville

ADMINISTRATOR
Steve Wright

NORTHFIELD CENTER TOWNSHIP

Resolution 20/05-18__

A RESOLUTION OF NECESSITY TO RENEW THE LEVY OF TAXES, PURSUANT TO ORC 5705.19(G), FOR THE GENERAL CONSTRUCTION, RECONSTRUCTION, RESURFACING, AND REPAIR OF STREETS, ROADS, AND BRIDGES IN THE TOWNSHIP

WHEREAS, Northfield Center Township is statutorily responsible for the general construction, reconstruction, resurfacing, and repair of streets, road, and bridges maintained by the Township; and

WHEREAS, Northfield Center Township is permitted, pursuant to ORC 5705.19(G), to levy a tax on property contained within the Township for the purpose of funding street, road, and bridge construction, reconstruction, resurfacing, and repair projects; and

WHEREAS, the current and most significant levy permitted under ORC § 5705.19(G) is set to expire in the 2019 tax year, with the collection in 2020;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Northfield Center Township, Summit County, Ohio declare the following:

Section 1. The Township Board of Trustees declares it necessary to submit to the electors of Northfield Center Township, on November 3, 2020, the question of levying an additional tax outside of the 10-mill limitation, pursuant to the tax levy authorization granted by ORC 5705.19(G), for the purpose of funding street, road, and bridge, construction, resurfacing, and repair projects; and

Section 2. The tax will be levied upon the entire territory of Northfield Center Township, located in Summit County only, and, accordingly, the ballot measure will be submitted to the entire territory of Northfield Center Township; and

Section 3. The tax revenue will be utilized for the purpose of funding street, road, and bridge, construction, resurfacing, and repair projects; and

Section 4. This levy would commence in the 2020 tax year, with the first collection in 2021; and

Section 5. This levy would continue for a period of five years; and

Section 6. As the Board of Trustees of Northfield Center Township declare the fiscal necessity of levying a tax outside of the current 10-mill limitation for the purpose of funding street, road, and bridge, construction, resurfacing, and repair projects it now hereby directs the Township Fiscal Officer to file a certified copy of this Resolution to the County Fiscal Officer and hereby further requests that the County Fiscal Officer certify the current tax valuation of the Township and the amount of revenue that would be generated by the renewal of the current 1.40 mill levy.

Resolved: May ___, 2020

Paul G. Buescher

Paul Buescher, Chair

Richard H. Reville

Rich Reville, Vice Chair

Russell F. Mazzola

Russell Mazzola, Trustee

I hereby Certify that the above is a true and correct transcript of the Resolution as adopted by the Board of Trustees of Northfield Center Township, Summit County, Ohio, on the ___ day of May 2020.

Andy LaGuardia, Fiscal Officer



P.O. Box 208 Harrison, OH 45030
 Toll Free 800-762-7936
 Fax 330-821-4505
 www.dwarec.com
 info@dwarec.com

05/14/2020
 Quote #23715-01-03

Northfield Center Twp. - GameTime Replacement Rumble & Roll

Northfield Center Township
 Attn: Steve Wright
 9546 Brandywine Road
 Northfield Center, OH 44067
 Phone: 330-467-7646 Ext. 10
 Fax:330-650-0815
 townshipadministrator@northfieldcenter.com

Project # 23715
Job # 23715-01
Ship to Zip 44601

Quantity	Part #	Description	Unit Price	Amount
1	RDU	GameTime - #81348 Rumble & Roll Slide- Color: <i>Beige</i>	\$1,952.00	\$1,952.00
		(1) 176401 -- 3'-0" Rumble & Roll Slide		
		(1) 176166 -- Double Powerscape Hood		
		(2) 176385 -- Footbuck Assy 32 1/8"Lg		
		(2) W03861 -- Tru-Loc Panel Attach		
		(1) 176406 -- Hdw-Dbl Wave Zip Slide		
1	INSTALL	GameTime - Removal of Existing Rumble & Roll Slide and Installation of New Rumble & Roll Slide by GameTime Certified Installer- <i>Note: Pricing is based on installation of freestanding equipment and replacement climbers recently purchased.</i>	\$1,350.00	\$1,350.00
			Sub Total	\$3,302.00
			Freight	\$309.98
			Total	\$3,611.98

Due to the current COVID-19 crisis, shipping times might be extended beyond what is noted.

Pricing valid for 30 days. Please request a new price after that time. Our quotation is based on shipment of all items at one time to a single destination, unless otherwise noted, and changes are subject to price adjustment.

Payment terms: Payment in full, net 30 days subject to credit approval. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment will be invoiced separately from other services and shall be payable in advance of those services and project completion.

To order: Please complete the acceptance portion of this quotation and provide color selections, purchase order copy and other key information requested.

This quote does not include any state or local sales taxes. Sales tax will be added to the order if required, unless otherwise noted.

Acceptance of this proposal indicates your agreement to the terms and conditions stated herein.

Purchase Orders or Checks must be made out to:

GameTime
 c/o DWA Recreation, Inc.
 P.O. Box 208
 Harrison, OH 45030

Once equipment is ordered, the owner assumes that the equipment is being installed according to the ASTM standards for layout and design. Additionally, the owner shall check to make sure that all appropriate fall zones are current and compliant. In the event that the owner has to return the equipment, both inbound and outbound freight will be charged along with a 25% restocking fee.

GameTime Shipping Time: Standard shipping time for GameTime is 21-28 days. Allow an additional 4-7 days for transit.

Short Ship Claims: Purchaser has 14 days from receipt of equipment to file a short ship report in writing to our office. Company reserves right to not honor claims made after this time.



P.O. Box 208 Harrison, OH 45030
Toll Free 800-762-7936
Fax 330-821-4505
www.dwarec.com
info@dwarec.com

05/14/2020
Quote #23715-01-03

Northfield Center Twp. - GameTime Replacement Rumble & Roll

Installation Terms:

- The above pricing is based on installation over natural earth and does not include any site work, unless otherwise noted on this quote.
- This pricing does include receiving and storage of the equipment prior to installation.
- Any existing wood chips, asphalt, or playground equipment, in the area where the new structure will be located, must be removed by the owner unless otherwise noted on this quote.
- The play area site would need to be level prior to installation.
- An area will need to be provided for the disposal of excess dirt created when augering holes.
- Access to a dumpster will need to be provided for the disposal of packaging materials.
- The above pricing is based on non-prevailing wage rates.

Please note, you are required by Ohio law to contact "Ohio Utilities Protection Service" at 1-800-362-2764 before any excavation or installation takes place. Because their questions will relate to the location of the site, we ask you to please contact them personally. This should be done within a two week period but not less than four days prior to installation, as they will need 48 hours to mark off the site.

Order Information:

Bill To: _____

Ship To: _____

Contact: _____

Contact: _____

Address: _____

Address: _____

City, State, Zip: _____

City, State, Zip: _____

Tel: _____

Tel: _____

Fax: _____

Fax: _____

eMail: _____

eMail: _____

Project/Site Location: _____

Contact: _____

Address: _____

City, State, Zip: _____

Tel: _____

Fax: _____

eMail: _____

Coordinates or Description of Location: _____



P.O. Box 208 Harrison, OH 45030
Toll Free 800-762-7936
Fax 330-821-4505
www.dwarec.com
info@dwarec.com

05/14/2020
Quote #23715-01-03

Northfield Center Twp. - GameTime Replacement Rumble & Roll

Acceptance of quotation:

Accepted By (printed): _____

Date: _____

Title: _____

P.O. No: _____

Telephone: _____

Fax: _____

Purchase Amount: **\$3,611.98**

SALES TAX EXEMPTION CERTIFICATE #: _____

(PLEASE PROVIDE A COPY OF CERTIFICATE)

Customer Signature

Quote prepared by: Donna Essick
Sales Representative: Taylor Kolanko