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**FISCAL OFFICER**  
Andy LaGuardia

**TRUSTEES**  
Paul G. Buescher, Chair  
Richard H. Reville, Vice-Chair  
Russell F. Mazzola, Trustee

**ADMINISTRATOR**  
Steve Wright

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**NOTICE & AGENDA**  
**NORTHFIELD CENTER TOWNSHIP**  
**BOARD OF TRUSTEES SPECIAL MEETING**

**Monday, March 16, at 5 pm**

*(Draft as of March 12, 2020-Subject to change prior to meeting)*

Please silence all electronic devices.

A Sign-in Sheet is available at the beginning of the meeting and will be attached to the official Meeting Minutes.

The public was notified of this meeting by Facebook, Twitter, Community Focus, an e-mail Sunshine Law notice to the Meeting Notification List, information placed on the Township’s website, and the electronic sign.

**There will be no public comments during this Special Meeting.**

**A. THE CHAIR CALLS THE MEETING TO ORDER AT \_\_\_\_\_ P.M.**

Roll Call: Russell F. Mazzola \_\_\_\_; Richard H. Reville \_\_\_\_; Paul G. Buescher \_\_\_\_.

**B. THE PLEDGE OF ALLEGIANCE**

**C. OPENING OF SEALED BIDS FOR SPRINGWOOD AND NATALIE ROAD RE-CONSTRUCTION PROJECT**

**D. TRUSTEES’ REPORTS AND COMMENTS**

- 1) The Chair requests **Resolution No. 20/03-16**\_\_ to: Approve the Year 2020 Permanent Appropriations. **The Permanent Appropriations document is attached to this agenda.**

\_\_\_\_\_ moves; \_\_\_\_\_ seconds.

Discussion: \_\_\_\_\_

Roll Call: Russell F. Mazzola \_\_\_\_; Richard H. Reville \_\_\_\_; Paul G. Buescher \_\_\_\_.

- 2) The Chair requests **Resolution No. 20/03-16** to: Approve a Purchase Order, in the amount of \$5,990.00, payable to Northfield Power Equipment and drawn from the 04-A-04 Fund, for the purchase of a Boss VBOX Spreader for the new 2020 Ford F250 Pickup Truck. **The quote is attached to this agenda.**

\_\_\_\_\_ moves; \_\_\_\_\_ seconds.

Discussion: \_\_\_\_\_

Roll Call: Russell F. Mazzola \_\_\_\_; Richard H. Reville \_\_\_\_; Paul G. Buescher \_\_\_\_.

- 3) The Chair requests **Resolution No. 20/03-16** to: Approve a contract with Medical Mutual, which shall be administered by Burnham and Flower Insurance Group, for the provision of health insurance plan services, for participating Township staff and elected officials, for the period of May 1, 2020 through April 30, 2021. The selected plan will be the MedMutual PPO Silver 5000 HSA. The total annual premium will be \$78,008.52, which is a \$5,822.52 reduction from the premium rate, for the current Anthem Plan, for 2019-2020. In order to offset the higher deductible for the MedMutual Plan, the Township's contribution to each participant's Health Reimbursement Arrangement account will increase to \$4,250/single and \$8,500/family. Finally, the types of eligible expenses covered by the HRA shall be increased, at no cost to the Township, to reflect the full range of eligible expenses under Internal Revenue Code 213(d).

\_\_\_\_\_ moves; \_\_\_\_\_ seconds.

Discussion: \_\_\_\_\_

Roll Call: Russell F. Mazzola \_\_\_\_; Richard H. Reville \_\_\_\_; Paul G. Buescher \_\_\_\_.

- 4) The Chair requests **Resolution No. 20/03-16** to: Approve a contract with Delta Dental, which shall be administered by Burnham and Flower Insurance Group, for the provision of dental insurance plan services, for participating Township staff and elected officials, for the period of April 1, 2020 through March 31, 2021. The total annual premium will be \$3,610.80.

\_\_\_\_\_ moves; \_\_\_\_\_ seconds.

Discussion: \_\_\_\_\_

Roll Call: Russell F. Mazzola \_\_\_\_; Richard H. Reville \_\_\_\_; Paul G. Buescher \_\_\_\_.

- 5) The Chair requests **Resolution No. 20/03-16** to: Approve a no-contract business phone service plan, with Verizon Business Group and Masters Telecomm (as Verizon's solution provider), for \$260/plan month (or, \$3,120/year). This will save the Township \$201/month (or, \$2,412/year) off its current plan, while enhancing the available services. One-time, up-front hardware costs will be \$419.98, after \$250 in promotional savings. This plan will incorporate both the Town Hall and the Service Building.

\_\_\_\_\_ moves; \_\_\_\_\_ seconds.

Discussion: \_\_\_\_\_

Roll Call: Russell F. Mazzola \_\_\_\_\_; Richard H. Reville \_\_\_\_\_; Paul G. Buescher \_\_\_\_\_.

- 6) The Chair requests **Resolution No. 20/03-16** to: Authorize Township Administrator Steve Wright to submit the 2020 ReWorks Grant application for reimbursement, up to \$5,839.00, of a portion of staff time dedicated to the 2019 Leaf Collection Program. Said grant application must be submitted by March 27, 2020.

\_\_\_\_\_ moves; \_\_\_\_\_ seconds.

Discussion: \_\_\_\_\_

Roll Call: Russell F. Mazzola \_\_\_\_\_; Richard H. Reville \_\_\_\_\_; Paul G. Buescher \_\_\_\_\_.

- 7) The Chair requests **Resolution No. 20/03-16** to: Authorize Service Director Rick Youel to provide CUE the Township's committed volume of salt, for winter 2020-2021, of 200 tons, with an estimated cost of \$15,000. **This replaces Resolution No. 20/03-02D.**

\_\_\_\_\_ moves; \_\_\_\_\_ seconds.

Discussion: \_\_\_\_\_

Roll Call: Russell F. Mazzola \_\_\_\_\_; Richard H. Reville \_\_\_\_\_; Paul G. Buescher \_\_\_\_\_.

- 8) The Chair requests **Resolution No. 20/03-16** to: Authorize Service Director Rick Youel to enter into contract with the State of Ohio to purchase 200 tons of salt, for winter 2020-2021, with an estimated cost of \$15,000.

\_\_\_\_\_ moves; \_\_\_\_\_ seconds.

Discussion: \_\_\_\_\_

Roll Call: Russell F. Mazzola \_\_\_\_\_; Richard H. Reville \_\_\_\_\_; Paul G. Buescher \_\_\_\_\_.

9) The Chair requests **Resolution No. 20/03-16** to: Approve a Purchase Order, in the amount of \$31,705.43, payable to GameTime and drawn from the 01-F-02 (Park and Recreation Improvement of Sites) Fund, for both new and replacement playground equipment for Beacon Hills Park. (This is part of the NatureWorks Grant Project.) **The quote is attached to this agenda.**

\_\_\_\_\_ moves; \_\_\_\_\_ seconds.

Discussion: \_\_\_\_\_

Roll Call: Russell F. Mazzola \_\_\_\_\_; Richard H. Reville \_\_\_\_\_; Paul G. Buescher \_\_\_\_\_.

10) The Chair requests **Resolution No. 20/03-16** to: Approve a Purchase Order, in the amount of \$2,779.00, payable to DWA Recreation and drawn from the 01-F-02 (Park and Recreation Improvement of Sites) Fund, for trash receptacles and replacement basketball equipment for Beacon Hills Park. (This is part of the NatureWorks Grant Project.) **The quote is attached to this agenda.**

\_\_\_\_\_ moves; \_\_\_\_\_ seconds.

Discussion: \_\_\_\_\_

Roll Call: Russell F. Mazzola \_\_\_\_\_; Richard H. Reville \_\_\_\_\_; Paul G. Buescher \_\_\_\_\_.

11) The Chair requests **Resolution No. 20/03-16** to: Approve a Purchase Order, for an amount not to exceed \$5,000, drawn from the 01-B-02 (Town Hall Improvement of Sites) Fund for the purpose of entering into a contract with structural engineers Barber & Hoffman, Inc. for the completion of a structural assessment of the Town Hall facility. **The quote is attached to this agenda.**

\_\_\_\_\_ moves; \_\_\_\_\_ seconds.

Discussion: \_\_\_\_\_

Roll Call: Russell F. Mazzola \_\_\_\_\_; Richard H. Reville \_\_\_\_\_; Paul G. Buescher \_\_\_\_\_.

**E. TRUSTEE \_\_\_\_\_ REQUESTS A MOTION FOR ADJOURNMENT.**

\_\_\_\_\_ moves; \_\_\_\_\_ seconds.

Discussion: \_\_\_\_\_

Roll Call: Russell F. Mazzola \_\_\_\_\_; Richard H. Reville \_\_\_\_\_; Paul G. Buescher \_\_\_\_\_.

The meeting adjourned at \_\_\_\_\_ p.m.

## 2020 Permanent Appropriations

<b>ADMINISTRATIVE</b>		<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
01-A-01	Salary - Trustees	90000	57000	57000	60700
01-A-02	Salary - Clerk	37000	28000	28000	29000
01-A-02A	Salary - Administrative	45000	48000	70000	70000
01-A-02B	Salary - Other	5000	0	0	0
01-A-03	Travel/Expense Officials	500	1000	2000	4000
01-A-04	Supplies - Administrative	4000	4000	4000	4000
01-A-05	Equipment - Administrative	500	500	500	500
01A-05A	Equipment - Repairs	500	500	500	500
01-A-05B	Equipment - New	12000	12000	12000	10000
01-A-06	Insurance	35000	35000	35000	35000
01-A-06A	Hospitalization	100000	85000	85000	90000
01-A-10	Legal Counsel	2000	2000	5000	5000
01-A-12	Employee Retirement Contribution	18000	23000	30000	32000
01-A-12A	Employer Share of Medicare	2000	3000	4000	5000
01-A-15	Workmen's Compensation	3000	5000	5000	6000
01-A-15A	Unemployment Compensation	0	0	0	0
01-A-16	General Health District	65000	65000	65000	60000
01-A-17	Auditor/Treasurer Fees	15000	15000	15000	18000
01-A-18	Advertising Delinquent Lands	200	200	200	200
01-A-19	State Examiner's Charges	0	0	0	0
01-A-21	Election Expense	3500	3500	4000	4000
01-A-24	Civil Defense	100	100	100	100
01-A-25	Contingency Account	577050	553340.5	667500	677050
01-A-26	Other Expense	577050	553340.5	667500	677050
01-A-26A	Postage	2000	3000	5000	5000
01-A-26B	TWP Newsletter	0	0	0	0
01-A-26C	Limited Self-Govt./JEDD	3000	3000	3000	3000
01-A-26D	Computer Networking & Equipment	3000	4000	7000	10000
01-A-26E	NPED Compliance	2500	2500	3500	4000
01-A-27	Transfers	4000	4000	4000	4000
		<b>1606900</b>	<b>1510981</b>	<b>1779800</b>	<b>1814100</b>
<b>TOWN HALL, BUILDINGS &amp; GROUNDS</b>					
01-B-01	Salary	0	0	0	0
01-B-02	Improvement of Sites	10000	10000	10000	10000
01-B-03	New Building/Additions	0	0	0	0
01-b-04	Utilities, Town Hall Telephone	10000	10000	10000	8000
01-B-04A	Utilities, Town Hall Electric	6500	6500	6500	6000
01-B-04B	Utilities, Town Hall Gas	4000	4500	4500	4000
01-B-04C	Utilities, Town Hall Water	600	800	1050	1000
01-B-04D	Utilities, Town Hall Sewer	500	800	1050	1000
01-B-05	Maintenance Supplies/Materials	500	500	500	500
01-B-06	Equipment Purchases/Repairs	400	400	400	400
01-B-07	Repairs	15000	15000	15000	50000
01-B-08	Other	6000	6000	6000	10000
		<b>53500</b>	<b>54500</b>	<b>55000</b>	<b>90900</b>

	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
<b>CEMETERIES</b>				
01-D-08 Union Cemetery	<u>28000</u>	<u>28000</u>	<u>28000</u>	<u>28000</u>
	<b>28000</b>	<b>28000</b>	<b>28000</b>	<b>28000</b>
<b>LIGHTING</b>				
01-E-01 Contracts	<u>17000</u>	<u>17000</u>	<u>17000</u>	<u>17000</u>
	<b>17000</b>	<b>17000</b>	<b>17000</b>	<b>17000</b>
<b>PARK AND RECREATION</b>				
01-F-01 Salary	0	0	0	0
01-F-02 Improvement of Sites	4000	4000	4000	160000
01-F-05 Tools & Equipment	70000	7000	7000	7000
01-F-06 Supplies	2000	2000	2000	2000
01-F-06A Gas/Diesel Fuel	1000	1000	1000	1000
01-F-07 Repairs	2000	2000	2000	2000
01-F-08 Other Expenses	4000	4000	4000	5000
	<b>83000</b>	<b>83000</b>	<b>83000</b>	<b>177000</b>
<b>SHERIFF</b>				
01-G-03 Contract - S.C. Sheriff	0	0	0	0
01-G-06 Other Expenses				
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>ZONING</b>				
01-J-01 Salary	30000	30000	40000	44000
01-J-01A Salary - Withholding	6000	6000	6000	7000
01-J-02 Supplies	300	300	300	500
01-J-03 Other Expenses	1500	2400	2400	3000
01-J-03A Postage	300	300	300	500
01-J-03B Legal Expenses	2000	2000	6000	5000
01-J-03C Advertising - Zoning Commission	500	1000	1500	1500
01-J-03D Advertising - Board of Zoning Appeal	1000	1000	1500	1500
	<b>41600</b>	<b>43000</b>	<b>58000</b>	<b>63000</b>
<b>HIGHWAY MAINT./LEAF PROGRAM</b>				
01-L-03A Leaf Pickup Program	50000	158519.00	60000	60000
	<b>50000</b>	<b>158519</b>	<b>60000</b>	<b>60000</b>
<b>HIGHWAY MAINTENANCE/PAVING</b>				
01-M-03 Contracts - Chip-n-seal	20000	20000	20000	50000
	<b>20000</b>	<b>20000</b>	<b>20000</b>	<b>50000</b>
<b>TOTAL GENERAL FUND (01)</b>	<b>\$1,900,000.00</b>	<b>\$1,915,000.00</b>	<b>\$2,100,800.00</b>	<b>\$2,300,000.00</b>

<b>MOTOR VEHICLE LICENSE TAX</b>		<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
02-B-02A	Stone for Roads/Culverts	15000	15000	20000	20000
02-B-02B	Salt for Roads	15000	15000	20000	20000
		<b>30000</b>	<b>30000</b>	<b>40000</b>	<b>40000</b>

<b>GASOLINE TAX</b>					
03-A-04	Tools and Equipment	5000	5000	5000	15000
03-A-05	Supplies	20000	20000	20000	20000
03-A-5A	Gasoline/Diesel Fuel	25000	25000	25000	25000
03-A-06	Repairs	10000	10000	10000	10000
03-A-07	Maintenance of Equipment	3000	3000	3000	3000
03-A-08	Buildings and Additions	3000	6000	6000	6000
03-A-10	Other Expenses	85000	92000	162000	207000
03-B-02A	Stone for Roads	15000	15000	15000	15000
03-B-02B	Salt for Roads	30000	30000	30000	50000
03-B-03	Contracts	12000	12000	12000	12000
03-B-04	Other Expenses	12000	12000	12000	12000
03-C-03	Contracts				
03-C-04	Other Expenses				
		<b>220000</b>	<b>230000</b>	<b>300000</b>	<b>375000</b>

<b>ROAD AND BRIDGE</b>		<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
04-A-01	Salary - Trustee	0	0	0	0
04-A-02	Employer's Retirement Contributions	30000	30000	30000	36000
04-A-2A	Employer's Share of Medicare	4000	4000	4000	5000
04-A-03	Worker's Compensation	6000	7000	7000	8000
04-A-03A	Unemployment Compensation	4000	4000	4000	4000
04-A-04	Tools & Equipment	50000	50000	50000	50000
04-A-05	Supplies	18000	18000	18000	35000
04-A-06	Repairs	8000	8000	8000	8000
04-A-07	Maintenance of Equipment	4000	4000	4000	4000
04-A-08	Buildings and Additions	0	0	0	0
04-A_09A	Utilities - RD Electric	3500	3500	3500	3500
04-A_09B	Utilities - Rd Gas	2000	2000	2000	2000
04-A-09C	Utilities - RD Water	350	350	850	800
04-A_09D	Utilities - RD Sewer	400	400	400	400
04-A-09E	Utilities - RD Telephone	1800	1800	1800	1800
04-A-10	Insurance	12000	12000	12000	12000
04-A-10A	Hospitalization	35000	40000	60000	75000
04-A-13	Other Expenses	4000	6450	6450	6500
04-A-15	Auditor & Treasurer Fees	10000	10000	10000	10000
04-B-01	Salary - Road Dept.	200000	220000	220000	225000
04-B_02	Material	20000	20000	20000	20000
04-B-03	Contracts	217225	252500	265000	350000
04-B-04	Other Expenses	500	5000	5000	5000
04-C-03	Contracts	217225	252500	265000	250000
04-C-04	Other Expenses	2000	3000	3000	3000
		<b>850000</b>	<b>954500</b>	<b>1000000</b>	<b>1100000</b>

<b>Waste Disposal District</b>		
08-A-08	Contracts	0

	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
<b>Police Levy</b>				
09-A-07	Tools and Equipment			
09-A-08	Supplies			
09-A-08A	Fuel			
09-A-09	Repairs			
09-A-10	Contracts	900000	950000	950000
09-A-12	Insurance			
09-A-14	Other Expenses	20000	20000	20000
09-A-15	Advances Out			
		<b>920000</b>	<b>970000</b>	<b>970000</b>
				<b>1000000</b>

	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
<b>Fire and EMS Services Fund</b>				
10-A-01	Salary - operations	0		
10-A-01B	Salary - administration	0		
10-A-01C	Salary - fire prevention	0		
10-A-01D	Salary - public education	0		
10-A-02A	O.P. & F.	0		
10-A-02B	O.P.E.R.S.	0		
10-A-02C	Social Security	0		
10-A-02D	Medicare	0		
10-A-02E	Ohio Tax (w/h)	0		
10-A-02F	Federal Tax (w/h)	0		
10-A-03	Workers comp	0		
10-A-04	Building	0		
10-A-05	Building - Land Purchase	0		
10-A-6A	Building - Improvement/replacement	4000	4000	4000
10-A-6B	Building - Repair/Maintenance	15000	15000	15000
10-A-6C	Building - Furniture	3000	3000	3000
10-A-7A	Utility - Telephone	4000	4000	4000
10-A-7B	Utility - Gas	9000	10000	10000
10-A-7C	Utility - Water	1000	1000	1500
10-A-7D	Utility - Electric	6000	10000	10000
10-A-7E	Utility - sewer	500	1000	1000
10-A-7F	Utility - cell phones	1000	5000	5000
10-A-7G	Utility - alpha pagers	0	0	0
10-A-8A	EMS Equipment Purchase/Replace	2000	2000	52000
10-A-8B	EMS Vehicle replacement	0	0	275000
10-A-8C	Fire equipment Purchase/Replace	6000	6000	6000
10-A-8D	Fire Vehicle replacement	0	0	0
10-A-8E	Protective Clothing	2000	2000	2000
10-A-8F	Radio Equipment	500	500	500



10-A-9A	Ems Supplies	2000	2000	2000	10000
10-A-9B	Fire Supplies	2000	2000	6000	10000
10-A-9C	Fuel	8000	8000	8000	10000
10-A-9D	Building Supplies	5000	5000	5000	5000
10-A-9E	Uniforms	500	500	500	500
10-A-10A	EMS Vehicle Preventive Maint	2500	2500	2500	2500
10-A-10B	EMS Vehicle Repair	10000	10000	10000	10000
10-A-10C	EMS small equipment repair/maintena	2000	2000	2000	2000
10-A-10D	FIRE Vehicle Preventive Maint	2500	2500	2500	2500
10-A-10E	FIRE Vehicle Repair	10000	13000	13000	13000
10-A-10F	FIRE Small equipment repair	2000	2000	2000	2000
10-A-10G	Radio Repair	500	500	500	500
10-A-11	Contracts	400000	400000	425000	440000
10-A-14A	Insurance - EMS vehicles	3000	3000	3000	4000
10-A-14B	Insurance - FIRE Vehicles	3000	3000	3000	4000
10-A-14C	Insurance - Building	2000	3000	3000	4000
10-A-14D	insurance - Liability	1000	3000	3000	4000
10-A-14E	Insurance - Employee	0	0	0	0
10-A-14F	insurance - Hospitalization	0	0	0	0
10-A-15A	Computers & Network	1500	2000	2000	2000
10-A-15B	Training EMS	0	0	0	0
10-A-15C	Training FIRE	0	0	0	0
10-A-15D	Employee testing	0	0	0	0
10-A-15E	Employee Physicals	0	0	0	0
10-A-15F	Misc	910500	946500	592000	693000
10-A-15G	Amb Billing Fees	10000	10000	10000	10000
10-A-15H	Amb billing Sagamore/District Share c	10000	10000	10000	
10-A-15I	Audit & Treasurer fees	6000	6000	6000	6000
10-A-15J	Legal Counsel	2000	2000	2000	2000
10-B-01	Grants	0	0	0	
		<b>1450000</b>	<b>1502000</b>	<b>1502000</b>	<b>1350000</b>

#### MISC./INHERITANCE TAX/INTEREST

14-A-03	Transfers - Out				
14-A-04	Tools & Equipment				
14-A-05	Supplies				
14-A-06	Repairs				
14-A-07	Contracts				
14-A-08	Other Expenses	654013	654013	654013	654013
		<b>654013</b>	<b>654013</b>	<b>654013</b>	<b>654013</b>

#### WHEELCHAIR LIFT/ADA FUND

14-C-01	Wheelchair Lift/ADA Compliance	11154	11154	11154	11154
		<b>11154</b>	<b>11154</b>	<b>11154</b>	<b>11154</b>

	2017	2018	2019	2020
<b>ODNR RECYC. &amp; LITTER PREVENT GRANT</b>				
14-B-01				
14-B-02				
14-B-03	0	9000	9000	11000
	<b>0</b>	<b>9000</b>	<b>9000</b>	<b>11000</b>
14-D-01A	<b>10384</b>	<b>10384</b>	<b>10384</b>	<b>10384</b>
	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
<b>CASH PERF. BOND (EXPENDABLE TRUST)</b>				
17-A-01	36000	36000	40000	45000
	<b>36000</b>	<b>36000</b>	<b>40000</b>	<b>45000</b>
<b>FIRE LEVY FUND</b>				
	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
20-A-04				
20-A-05				
20-A-06				
20-A-07				
20-A-08	184	184	184	184
20-A-08A				
20-A-09				
20-A-10				
	<b>184</b>	<b>184</b>	<b>184</b>	<b>184</b>
<b>PERMISSIVE MVL TAG FUND</b>				
	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
23-A-05	10000	10000	10000	10000
23-A-06	10000	10000	10000	10000
23-A-07	5000	5000	5000	5000
23-A-09	65000	75000	95000	100000
	<b>90000</b>	<b>100000</b>	<b>120000</b>	<b>125000</b>
<b>UNCLAIMED FUNDS</b>				
27-A-09	3062	3062	3062	3062
	<b>3062</b>	<b>3062</b>	<b>3062</b>	<b>3062</b>
<b><u>TOTAL ALL FUNDS</u></b>	<b><u>\$6,174,797.00</u></b>	<b><u>\$6,425,297.00</u></b>	<b><u>\$6,760,597.00</u></b>	<b><u>\$7,024,797.00</u></b>

RECAPITULATION	2017	2018	2019	2020
ADMINISTRATIVE	1606900	1510981	1779800	1814100
TOWN HALL, BUILDINGS & GROUNDS	53500	54500	55000	90900
CEMETERIES	28000	28000	28000	28000
LIGHTING	17000	17000	17000	17000
PARK AND RECREATION	83000	83000	83000	177000
SHERIFF	0	0	0	0
ZONING	41600	43000	58000	63000
HIGHWAY MAINT./LEAF PROGRAM	50000	158519	60000	60000
HIGHWAY MAINTENANCE/PAVING	20000	20000	20000	50000
<b>TOTAL GENERAL FUND (01)</b>	<b>\$1,900,000.00</b>	<b>\$1,915,000.00</b>	<b>\$2,100,800.00</b>	<b>\$2,300,000.00</b>
	<b>\$1,900,000.00</b>	<b>\$1,915,000.00</b>	<b>\$2,100,800.00</b>	<b>\$2,300,000.00</b>
MOTOR VEHICLE LICENSE TAX	30000	30000	40000	40000
GASOLINE TAX	220000	230000	300000	375000
ROAD AND BRIDGE	850000	954500	1000000	1100000
WDD	0	0	0	0
POLICE DISTRICT	920000	970000	970000	1000000
FIRE AND EMS SERVICES FUND	1450000	1502000	1502000	1350000
MISC./INHERITANCE TAX/INTEREST	654013	654013	654013	654013
WHEELCHAIR LIFT/ADA FUND	11154	11154	11154	11154
RECYCLE/LITTER GRANT	0	9000	9000	11000
LIFELINE/MOBILE MEALS	10384	10384	10384	10384
CASH PERFORMANCE BONDS	36000	36000	40000	45000
FIRE LEVY FUND	184	184	184	184
PERMISSIVE MVL TAG FUND	90000	100000	120000	125000
UNCLAIMED FUNDS	3062	3062	3062	3062
<b>TOTAL ALL FUNDS</b>	<b>\$6,174,797.00</b>	<b>\$6,425,297.00</b>	<b>\$6,760,597.00</b>	<b>\$7,024,797.00</b>



E S T I M A T E

NORTHFIELD POWER EQUIPMENT  
 49 Meadow Lane  
 Northfield , OH 44067 USA  
 Phone #: (330)467-0020

PHONE #: (330)468-5979      DATE: 2/26/2020  
 CELL #:      ORDER #: 5413  
 ALT. #:      CUSTOMER #: 101192  
 P.O.#:      CP: BethK  
 TERMS: Cash      LOCATION: 1  
 SALES TYPE: Estimate      STATUS: Pending  
 TAG #:      TECH: TonyT

**BILL TO 101192**

NORTHFIELD CENTER  
 9546 BRANDYWINE ROAD  
 NORTHFIELD CENTER, OH 44067

**SHIP TO**

NORTHFIELD CENTER  
 9546 BRANDYWINE ROAD  
 NORTHFIELD CENTER, OH 44067

YEAR	MFR	MODEL NUMBER	DESCRIPTION	VIN/SERIAL #	MILEAGE/METER
------	-----	--------------	-------------	--------------	---------------

1: Job 1      Tech: TonyT      [ ]

MFR	PRODUCT NUMBER	DESCRIPTION	QTY	NET	TOTAL
****	MISC	BOSS VBOX SPREADER VBX9000 INSTALLED	1	\$5,990.00	\$5,990.00
				<b>Parts Job 1:</b>	<b>\$5,990.00</b>
				<b>Subtotal Job 1:</b>	<b>\$5,990.00</b>

PLEASE NOTE: THERE IS A \$25.00 NON-REFUNDABLE DEPOSIT REQUIRED ON ALL INSURANCE QUOTES. THIS DEPOSIT WILL BE APPLIED TO THE REPLACEMENT OF ALL DAMAGED EQUIPMENT

We thank you in advance

TOTAL PARTS:	<b>\$5,990.00</b>
TOTAL LABOR:	<b>\$0.00</b>
TOTAL EXTRAS:	<b>\$0.00</b>
SUBTOTAL:	<b>\$5,990.00</b>
TAX:	<b>\$0.00</b>
<b>ORDER TOTAL:</b>	<b>\$5,990.00</b>

Authorized By: \_\_\_\_\_



A PLAYCORE Company

c/o DWA Recreation, Inc. P.O. Box 208 Harrison, OH 45030 800-762-7936 Toll Free #25958-01-05  
330-821-4505 Fax www.dwarec.com

03/09/2020

## 2020 Pricing - Beacon Hills Playground Improvements

Northfield Center Township  
Attn: Rick Patz  
Crestwood Park, Beacon Hills Park  
Northfield Center, OH 44067

Project # 25958  
Job # 25958-01  
Ship to Zip 44067

Quantity	Part #	Description	Unit Price	Amount
Other - Beacon Hills Park- <b>(Freestanding Items)</b>				
1	6256	GameTime - Sensory Dome - Medium- <i>Located on page 129 in 2019 GameTime catalog</i>	\$9,753.51	\$9,753.51
1	6247	GameTime - Deco Spring Rider Single- <i>Located on page 139 in 2019 GameTime catalog</i>	\$1,159.96	\$1,159.96
1	5055	GameTime - Merry-Go-All- <i>Located on page 142 in 2019 GameTime catalog</i>	\$4,966.72	\$4,966.72
1	325	GameTime - Whirl W/ Mechanical Brake- <i>Located on page 142 in 2019 GameTime catalog</i>	\$2,239.08	\$2,239.08
1	243	GameTime - Buck-A-Bout, 2 Seat- <i>Located on page 139 in 2019 GameTime catalog</i>	\$1,571.68	\$1,571.68
2	2313	GameTime - Saddle Seat- <i>Seats required for above Buck-A-Bout Located on page 139 in 2019 GameTime catalog</i>	\$170.14	\$340.28
1	INSTALL	GameTime - Installation of ALL above Freestanding Items- <i>- Installation performed by certified GameTime installer. - Installation to be performed at same time as replacement slide and chain net climber.</i>	\$5,775.00	\$5,775.00
Other -				
Other - Beacon Hills Park- <b>(Replacement Parts)</b>				
1	RDU	GameTime - 3' Curved Zip Slide (#81347)- <i>Located on page 195 in 2019 GameTime</i>	\$1,526.50	\$1,526.50
1	90369	GameTime - River Rock Climber- <i>Located on page 192 in 2019 GameTime</i>	\$1,035.44	\$1,035.44
1	INSTALL	GameTime - Installation of Beacon Hills Replacement Parts- <i>- Pricing based on work being completing in conjunction with Crestwood Hills Park equipment</i>	\$1,550.00	\$1,550.00
<b>Sub Total</b>				\$29,918.17
<b>Freight</b>				\$1,787.26
<b>Total</b>				<b>\$31,705.43</b>

### Comments

Pricing does not include the removal or adding any borders. Customer is responsible for supplying and installing wooden timbers. Installation pricing based off of performing work at same time as existing equipment repairs.

Pricing based off equipment from Crestwood Park already being moved to Beacon. Installation will not begin until this concludes.

Pricing does not include safety surfacing or safety surfacing installation. Recommended 12" of engineered wood fiber surfacing (EWF)

**Payment terms:** Payment in full, net 30 days subject to credit approval. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment will be invoiced separately from other services and shall be payable in advance of those services and project completion.





## 2020 Pricing - Beacon Hills Playground Improvements

**To order:** Please complete the acceptance portion of this quotation and provide color selections, purchase order copy and other key information requested.

**This quote does not include any state or local sales taxes. Sales tax will be added to the order if required, unless otherwise noted.**

Acceptance of this proposal indicates your agreement to the terms and conditions stated herein.

**Purchase Orders or Checks must be made out to:**

GameTime  
c/o DWA Recreation, Inc.  
P.O. Box 208  
Harrison, OH 45030

**Once equipment is ordered, the owner assumes that the equipment is being installed according to the ASTM standards for layout and design. Additionally, the owner shall check to make sure that all appropriate fall zones are current and compliant. In the event that the owner has to return the equipment, both inbound and outbound freight will be charged along with a 25% restocking fee.**

**GameTime Shipping Time:** Standard shipping time for GameTime is 21-28 days. Allow an additional 4-7 days for transit.

**Short Ship Claims:** Purchaser has 14 days from receipt of equipment to file a short ship report in writing to our office. Company reserves right to not honor claims made after this time.

**Shipping Time:** Estimated Shipment 4-5 weeks. Please verify current lead time when placing order. Allow 3-5 days for actual transit time.

**Short Ship Claims:** Purchaser has 14 days from receipt of equipment to file a short ship report in writing to our office. Company reserves right to not honor claims made after this time.

**Installation Terms:**

- The above pricing is based on installation over natural earth and does not include any site work, unless otherwise noted on this quote.
- This pricing does not include receiving and storage of the equipment prior to installation.
- Any existing wood chips, asphalt, or playground equipment, in the area where the new structure will be located, must be removed by the owner unless otherwise noted on this quote.
- The play area site would need to be level prior to installation.
- An area will need to be provided for the disposal of excess dirt created when augering holes.
- Access to a dumpster will need to be provided for the disposal of packaging materials.
- The above pricing is based on non-prevailing wage rates.

Please note, you are required by Ohio law to contact "Ohio Utilities Protection Service" at 1-800-362-2764 before any excavation or installation takes place. Because their questions will relate to the location of the site, we ask you to please contact them personally. This should be done within a two week period but not less than four days prior to installation, as they will need 48 hours to mark off the site.



A PLAYCORE Company

c/o DWA Recreation, Inc. P.O. Box 208 Harrison, OH 45030 800-762-7936 Toll Free #25958-01-05  
330-821-4505 Fax www.dwarec.com

03/09/2020

## 2020 Pricing - Beacon Hills Playground Improvements

**Order Information:**

Bill To: \_\_\_\_\_

Ship To: \_\_\_\_\_

Contact: \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Tel: \_\_\_\_\_

Tel: \_\_\_\_\_

Fax: \_\_\_\_\_

Fax: \_\_\_\_\_

eMail: \_\_\_\_\_

eMail: \_\_\_\_\_

Project/Site Location: \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Tel: \_\_\_\_\_

Fax: \_\_\_\_\_

eMail: \_\_\_\_\_

Coordinates or Description of Location: \_\_\_\_\_

**Acceptance of quotation:**

Accepted By (printed): \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_

P.O. No: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

Purchase Amount: **\$31,705.43**

SALES TAX EXEMPTION CERTIFICATE #: \_\_\_\_\_

(PLEASE PROVIDE A COPY OF CERTIFICATE)

\_\_\_\_\_  
Salesman Signature

\_\_\_\_\_  
Customer Signature

Sales Representative: Taylor Kolanko





P.O. Box 208 Harrison, OH 45030 800-762-7936 Toll  
 Free 330-821-4505 Fax www.dwarec.com  
 info@dwarec.com

**QUOTE**  
**#57909**

02/03/2020

**Beacon Hill - Site Amenities - Updated 2-3-20**

Northfield Center Township  
 Attn: Rick Patz  
 9546 Brandywine Road  
 Northfield Center, OH 44067

Project #: P26018  
 Ship To Zip: 44067

Quantity	Part #	Description	Unit Price	Amount
2	BA475SS	Bison - 35.5" x 54" Lifeguard White Alum Playground Backboard w/Border and Shooters Square	\$342.00	\$684.00
2	BA33U	Bison - Double-Rim Heavy-Duty Recreational Flex Basketball Goal - w/ Nylon Nets	\$245.00	\$490.00
2	EX-32	UltraSite - 32 GALLON TRASH RECEPTACLE ONLY, DIAMOND - Color: _____	\$285.00	\$570.00
2	PL-32	UltraSite - 32 GALLON CAPACITY PLASTIC LINER	\$51.00	\$102.00
2	IG KIT	UltraSite - INGROUND KIT FOR TRASH RECEPTACLE	\$58.00	\$116.00
2	DT-32	UltraSite - 32 GALLON SQUARE DOME TOP - BLACK only	\$125.00	\$250.00

Optional Installation of Trash Receptacles  
**ADD. . . \$ 725.00**  
 Based on all item items being installed at (1) location  
 Spoils to be left on site.  
 Installer will accept delivery for above at his shop.

SubTotal: \$2,212.00  
 Freight: \$567.00  
**Total Amount: \$2,779.00**

**Pricing valid for 30 days. Please request a new price after that time.** Our quotation is based on shipment of all items at one time to a single destination, unless otherwise noted, and changes are subject to price adjustment.

**Shipping Time:** Estimated Shipment 4-5 weeks. Please verify current lead time when placing order. Allow 3-5 days for actual transit time.

**Short Ship Claims:** Purchaser has 14 days from receipt of equipment to file a short ship report in writing to our office. Company reserves right to not honor claims made after this time.





P.O. Box 208 Harrison, OH 45030 800-762-7936 Toll Free 330-821-4505 Fax www.dwarec.com info@dwarec.com

QUOTE #57909

02/03/2020

Beacon Hill - Site Amenities - Updated 2-3-20

Order Information:

Bill To: \_\_\_\_\_
Contact: \_\_\_\_\_
Address: \_\_\_\_\_
City, State, Zip: \_\_\_\_\_
Tel: \_\_\_\_\_
Fax: \_\_\_\_\_
eMail: \_\_\_\_\_

Ship To: \_\_\_\_\_
Contact: \_\_\_\_\_
Address: \_\_\_\_\_
City, State, Zip: \_\_\_\_\_
Tel: \_\_\_\_\_
Fax: \_\_\_\_\_
eMail: \_\_\_\_\_

Project/Site Location: \_\_\_\_\_
Contact: \_\_\_\_\_
Address: \_\_\_\_\_
City, State, Zip: \_\_\_\_\_
Tel: \_\_\_\_\_
Fax: \_\_\_\_\_
eMail: \_\_\_\_\_
Coordinates or Description of Location: \_\_\_\_\_

Acceptance of quotation:

Accepted By (printed): \_\_\_\_\_
Title: \_\_\_\_\_
Telephone: \_\_\_\_\_

Date: \_\_\_\_\_
P.O. No: \_\_\_\_\_
Fax: \_\_\_\_\_

Purchase Amount: \$2,779.00

SALES TAX EXEMPTION CERTIFICATE #: \_\_\_\_\_
(PLEASE PROVIDE A COPY OF CERTIFICATE)

Handwritten signature of Taylor Kolanko
Customer Signature

Quote prepared by: Sally Gansel

Sales Representative: Taylor Kolanko

**AGREEMENT FOR THE PROVISION OF LIMITED PROFESSIONAL SERVICES**

*(This agreement form was authored by Barber & Hoffman, Inc. and contains adapted excerpts from CASE Document 1-1996; no part of this document form may be used for other than information purposes without our written consent.)*

**Side 1**

**Structural Engineer:**  
**Barber & Hoffman, Inc.**  
2217 East 9<sup>th</sup> Street, Suite 350  
Cleveland, Ohio 44115

**Client:** Northfield Center Township  
9546 Brandywine Road  
Northfield Center, Ohio 44067

**Attn:** Steve Wright, MPA

**Date:** February 4, 2020  
**Proposal No.:** 60023  
**Project No.:**

**Phone:** (330) 467-7646 Ext. 1

**e-mail:** townadministrator@northfieldcenter.com

**Project Name:** Northfield Center Town Hall - Structural Assessment

**Location:** 9546 Brandywine Road, Northfield Center, Ohio 44067

**Scope of Services:** Consultation; review available original A/E drawings; conduct one (1) site visit to obtain dimensions of existing framing (visible framing only); document with photos, existing conditions of both interior and exterior conditions; perform visual assessment of exterior, including the garage; prepare report indicating our findings, items of distress, and possible load capacities of floors; provide an opinion of probable construction costs for the repair of the exterior only.

**Fee Arrangement:** Hourly billing basis for personnel at rates in effect at the time of services, plus reimbursable expenses at cost. Not to Exceed: \$5,000.

Principals \$200 Associate Principal \$175 Senior Associate \$150 Associate \$130 Sr. Engineers \$110  
Engineers \$100 Designers \$90 Sr. Technicians \$85 Technicians \$70 Clerical \$65 Intern Engineer \$60

**Special Conditions:** Basic scope does not include extraction nor testing of representative construction materials nor repair details, except as noted above. Additional services authorized by the Client in writing beyond the scope described above will be billed at our current hourly rates plus reimbursable expenses at cost.

**Offered by BARBER & HOFFMAN, INC.**

**Accepted by CLIENT:**

  
Ronald M. Czaplicki, P.E.  
Vice-President

\_\_\_\_\_  
Authorized Signature

The terms and conditions on the reverse of this form are part of this Agreement.

\_\_\_\_\_  
Printed Name Title

**BILL TO:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

For: Northfield Center Township  
\_\_\_\_\_  
Date: \_\_\_\_\_

**CLIENT:** Please return to Barber & Hoffman as soon as possible one fully executed copy of this document.

# AGREEMENT FOR THE PROVISION OF LIMITED PROFESSIONAL SERVICES

(This agreement form was authored by Barber & Hoffman, Inc. and contains adapted excerpts from CASE Document 1-1996; no part of this document form may be used for other than information purposes without our written consent.)

## Side 2

---

### *Terms and Conditions*

Barber & Hoffman, Inc. shall perform the services outlined in this Agreement for the stated fee arrangement.

#### *Access to Site*

Unless otherwise stated, Barber & Hoffman, Inc. ("B&H") will have access to the site for activities necessary for the performance of the services; B&H will take precautions to minimize damage due to these activities. B&H does not include in the fee the cost of restoration of any resulting damage.

#### *Fee*

The total fee, except stated lump sum, shall be understood to be an ESTIMATE based upon the *Scope of Services*, and such ESTIMATE shall not be exceeded by more than 10% without written approval of the Client. Where the fee arrangement is on an hourly basis, the rates shall be those that prevail at the time services are rendered.

#### *Billings and Payments*

Invoices will be submitted monthly for services and reimbursable expenses and are due payment when rendered. Invoices shall be considered PAST DUE if not paid within 30 days after the invoice date and B&H may, without waiving any claim or right against the Client, and without liability whatsoever to the Client, terminate the performance of the services. Retainers, if any stated on Side 1, shall be credited on the final invoice. A service charge of 1.5% (or legal rate) per month on the unpaid balance (compounded) will be billed the Client at B&H's discretion. In the event any portion of an account remains unpaid 90 days after billing, the Client shall pay for the cost of collection, including reasonable attorneys' fees.

#### *Indemnifications*

The Client shall indemnify and hold harmless B&H and all of its personnel from and against any and all claims, damages, losses, and expenses (including reasonable attorneys fees) arising out of or resulting from the performance of the services, provided that any such claims, damage, loss, or expense is caused in whole or in part by the negligent act or omission and/or strict liability of the Client, anyone directly or indirectly employed by the Client (except B&H) or anyone for whose acts any of them may be liable. This indemnification shall include any claim, damage, or losses due to the presence of hazardous materials.

#### *Hidden Conditions and Hazardous Materials*

A structural condition is hidden if concealed by existing finishes or if it cannot be investigated by reasonable visual observation. If B&H has reason to believe that such a condition may exist, B&H shall notify the Client who shall authorize and pay for all costs associated with the investigation of such a condition and, if necessary, all costs necessary to correct said condition. If the Client fails to authorize such investigation or correction after due notification, or B&H has no reason to believe that such a condition exists, the Client is responsible for all risks associated with this condition, and B&H shall not be responsible for the existing condition nor any resulting damages to persons or property. B&H shall have no responsibility for the discovery, presence, handling, removal, disposal, or exposure of persons to hazardous materials of any form.

#### *Risk Allocation*

In recognition of the relative risks, rewards, and benefits of the project to both the Client and B&H, the risks have been allocated so that the Client agrees that, to the fullest extent permitted by law, B&H's total liability to the Client, for any and all injuries, claims, losses, expenses, damages, or claim expenses arising out of this agreement, from any cause or causes, shall not exceed *our fee*. Such causes include, but are not limited to, B&H's negligence, errors, omissions, strict liability, breach of contract, or breach of warranty.

#### *Termination of Services*

This agreement may be terminated upon 10 days written notice by either party should the other fail to perform his obligations as stated herein. In the event of termination, the Client shall pay B&H for all services rendered to the date of termination, all reimbursable expenses, and reasonable termination expenses.

#### *Ownership of Documents*

All documents produced by B&H under this Agreement remain Barber & Hoffman's property and may not be used for any other endeavor without B&H's written consent.

#### *Dispute Resolution*

Any claim or dispute between the Client and B&H shall be submitted to non-binding mediation, subject to the parties agreeing to a mediator(s). This Agreement is governed by the laws of the jurisdiction where the work is being performed.