

9546 Brandywine Road, Northfield Center, OH 44067

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FISCAL OFFICER Andy LaGuardia

### **TRUSTEES**

### **ADMINISTRATOR**

Russell F. Mazzola, Chair Paul G. Buescher, Vice-Chair Richard H. Reville, Trustee

Steve Wright

### **NOTICE & AGENDA** NORTHFIELD CENTER TOWNSHIP **BOARD OF TRUSTEES SPECIAL/FINANCIAL CLOSE-OUT MEETING** December 19, 2019 @ 6 pm

(Draft as of December 17, 2019: Subject to change before finalized)

Please silence all electronic devices.

A Sign-in Sheet is available at the beginning of the meeting and will be attached to the official Meeting Minutes.

The Public was notified of this Meeting by Facebook, Community Focus (formerly Cable 9), Twitter, an e-mail notification forwarded to the distribution list, information placed on the website calendar, and the Park Sign.

There will be no public comments during this Special Meeting.

A.	THEC	HAIR CALLS THE MEETING TO ORDER ATP.M.
	Ro	ll Call: Richard H. Reville; Paul G. Buescher; Russell F. Mazzola
B.	THE P	LEDGE OF ALLEGIANCE
C.		S OF OFFICE FOR TRUSTEE RICH REVILLE AND FISCAL OFFICER ANDREW ARDIA (To be administered by State Senator Kristina Roegner)
D.	мотіс	ONS/RESOLUTIONS
	1)	The Chair requests <b>Resolution No. 19/12-19</b> to: Approve the 2020 Temporary Appropriations. <b>The full Temporary Appropriations document has been attached to this agenda.</b>
		moves; seconds.
		December 19, 2019 Trustee Special /Financial Close-Out Meeting Agenda

	Discussion:
	Roll Call: Richard H. Reville; Paul G. Buescher; Russell F. Mazzola
2)	The Chair requests <b>Resolution No. 19/12-19</b> to: Appoint Daniel Schade to a term of office as a member of the North Hills Water Board, commencing 01/01/2020 and concluding on 12/31/2022.
	moves; seconds.
	Discussion:
	Roll Call: Richard H. Reville; Paul G. Buescher; Russell F. Mazzola
3)	The Chair requests <b>Resolution No. 19/12-19</b> to: Appoint Daniel Schade to a term of office as a member of the Zoning Commission, commencing 01/01/2020 and concluding on 12/31/2024.
	moves; seconds.
	Discussion:
	Roll Call: Richard H. Reville; Paul G. Buescher; Russell F. Mazzola
	*Assuming passage of the above resolution, the oath of office, for the Zoning Commission appointment, will be administered to Daniel Schade at this time.
4)	The Chair requests <b>Resolution No. 19/12-19</b> to: Appoint Don Christley to a term of office as a member of the Board of Zoning Appeals, commencing 01/01/2020 and concluding on 12/31/2024.
	moves; seconds.
	Discussion:
	Roll Call: Richard H. Reville; Paul G. Buescher; Russell F. Mazzola
5)	The Chair requests <b>Resolution No. 19/12-19</b> to: Appoint Basil Lovano to a term of office as a member of the Community Focus Consortium (formerly Western Reserve Cable 9 Consortium), commencing 01/01/2020 and concluding on 12/31/2020.
	moves; seconds.
	Discussion:

		Roll Call: Richard H. Reville; Paul G. Buescher; Russell F. Mazzola
	6)	The Chair requests <b>Resolution No. 19/12-19</b> to: Appoint Richard James to the Safety Services Committee, effective 1/1/2020, for an indefinite term.
		moves; seconds.
		Discussion:
		Roll Call: Richard H. Reville; Paul G. Buescher; Russell F. Mazzola
	7)	The Chair requests <b>Resolution No. 19/12-19</b> to: Approve the 2020 Organizational Resolution. <b>The complete text of this resolution has been attached to this agenda.</b>
		moves; seconds.
		Discussion:
		Roll Call: Richard H. Reville; Paul G. Buescher; Russell F. Mazzola
E.	FISCA	L OFFICER'S REPORTS AND COMMENTS
F.	TRUST	TEES' REPORTS AND COMMENTS
G.	TRUST	TEE REQUESTS A MOTION FOR ADJOURNMENT.
		moves; seconds.
	Dis	cussion:
	Ro	ll Call: Richard H. Reville; Paul G. Buescher; Russell F. Mazzola
	Th	e meeting adjourned at p.m.

Temporary Appropriations								
ADMINISTRATIVE		2014	2015	2016	2017	2018	2019	2020
01-A-01	Salary - Trustees	\$10,000.00	\$10,000.00	\$11,000.00	\$11,000.00	\$13,000.00	\$13,000.00	\$14,000.00
01-A-02	Salary - Clerk	\$5,500.00	\$5,500.00	\$6,500.00	\$6,500.00	\$7,500.00	\$7,500.00	\$7,500.00
01-A-02A	Salary - Administrative	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$20,000.00	\$21,000.00
01-A-02B	Salary - Other	\$500.00	\$200.00	\$500.00	\$3,000.00	\$0.00	\$0.00	\$1,000.00
01-A-03	Travel/Expense Officials	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$1,000.00	\$1,000.00
01-A-04	Supplies - Administrative	\$1,250.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$2,000.00	\$2,000.00
01-A-05	Equipment - Administrative	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
01A-05A	Equipment - Repairs	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
01-A-05B	Equipment - New	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
01-A-06	Insurance	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
01-A-06A	Hospitalization	\$12,000.00	\$12,000.00	\$12,000.00	\$30,000.00	\$30,000.00	\$25,000.00	\$25,000.00
01-A-10	Legal Counsel	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$5,000.00	\$5,000.00
01-A-12	Employee Retirement Contribution	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$5,000.00	\$5,000.00
01-A-12A	Employer Share of Medicare	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,500.00	\$1,500.00
01-A-15	Workmen's Compensation	\$500.00	\$500.00	\$500.00	\$2,500.00	\$2,500.00	\$3,000.00	\$3,000.00
01-A-15A	Unemployment Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01-A-16	General Health District	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01-A-17	Auditor/Treasurer Fees	\$1,500.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
01-A-18	Advertising Delinquent Lands	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
01-A-21	Election Expense	\$100.00	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00	\$1,000.00
01-A-24	Civil Defense	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
01-A-25	Contingency Account	\$70,000.00	\$60,000.00	\$60,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00
01-A-26	Other Expense	\$70,000.00	\$60,000.00	\$60,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00
01-A-26A	Postage	\$200.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,500.00	\$1,500.00
01-A-26B	TWP Newsletter	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01-A-26C	Limited Self-Govt./JEDD	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
01-A-26D	Computer Networking & Equipme	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
01-A-26E	NPDES Compliance	\$1,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
01-A-27	Transfers	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
	TOTAL	\$205,650.00	\$189,500.00	\$191,500.00	\$194,000.00	\$194,000.00	\$204,900.00	\$208,200.00
TOWN HALL, BUILDINGS & GROUNDS	ROUNDS	2014	2015	2016	2017	2018	2019	2020
01-B-01	Salary	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01-B-02	Improvement of Sites	\$2,000.00	\$2,000.00	\$2,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00
01-B-03	New Building/Additions	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01-B-04	Utility - Telephone	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
01-B-04A	Utilities - Town Hall Electric	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
01-B-04B	Utilities - Town Hall Gas	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
01-B-04C	Utilities - Town Hall Water	\$200.00	\$200.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
01-B-04D	Utilities - Town Hall Sewer	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00
01-B-05	Maintenance Supplies/Materials	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00

01-B-06       Equipment Purchases/Repairs         01-B-07       Repairs         01-B-08       Union Cemetery         01-D-08       Union Cemetery         10-D-08       TOTAL         10-E-01       Contracts         10-E-01       Contracts         10-E-01       TOTAL         10-F-01       Contracts         10-F-01       TOTAL         10-F-02       Improvement of Sites         10-F-05       Tools & Equipment         10-F-06       Supplies         10-F-06       Supplies         10-F-07       Bonoire	rotal TOTAL TOTAL TOTAL TOTAL	\$500.00 \$3,000.00 \$4,000.00 \$17,400.00 \$0.00	\$500.00 \$3,000.00 \$4,000.00	\$500.00 \$3,000.00 \$4,000.00	\$500.00	\$500.00	\$500.00	\$500.00
G ID RECREATION	TOTAL TOTAL TOTAL	\$3,000.00 \$4,000.00 \$17,400.00 \$0.00 \$0.00	\$3,000.00	\$3,000.00	\$13,000.00	\$13,000.00	\$13,000.00	\$13.000.00
G ID RECREATION	TOTAL TOTAL TOTAL	\$4,000.00 \$17,400.00 \$0.00 \$0.00	\$4,000.00	\$4,000.00		0000.1		
G ID RECREATION	TOTAL TOTAL TOTAL	\$17,400.00 \$0.00 \$0.00	0000		\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
G ID RECREATION	TOTAL	\$0.00	\$17,400.00	\$17,400.00	\$31,400.00	\$31,400.00	\$31,400.00	\$31,400.00
G ID RECREATION	TOTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G ID RECREATION	TOTAL		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
D RECREATION	TOTAL	2014	2015	2016	2017	2018	2019	2020
ID RECREATION	TOTAL	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$8,000.00	\$8,000.00
ID RECREATION		\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$8,000.00	\$8,000.00
ID RECREATION								
		2014	2012	2016	2017	2018	2019	2020
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	tes	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
	t	\$200.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
		\$200.00	\$500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
		\$300.00	\$300.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
		\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00
01-F-08 Other Expenses		\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
	TOTAL	\$5,800.00	\$6,800.00	\$8,500.00	\$8,500.00	\$8,500.00	\$8,500.00	\$8,500.00
POLICE PROTECTION		2014	2015	2016	2017	2018	2019	2020
01-G-03 Contracts		\$70,000.00	\$70,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
01-G-06 Other Expenses		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	TOTAL	\$70,000.00	\$70,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5		2014	2015	2016	2017	2018	2019	2020
		\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$7,000.00
A	gı	\$1,500.00	\$1,500.00	\$1,500.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
		\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00
		\$500.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
01-J-03A Postage		\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00
01-J-03B Legal Expenses		\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$3,000.00	\$3,000.00
01-J-03C Advertising - Zoning Commission	ng Commission	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
01-J-03D Advertising - BZA		\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$200.00	\$500.00
	TOTAL	\$9,950.00	\$10,450.00	\$10,450.00	\$10,950.00	\$10,950.00	\$13,450.00	\$14,450.00
THOUSENAME TO THE PROPERTY OF		7700	7	7100	1	0100	0,000	OCOC
AY MAIN LENANCE/LE		\$107	\$107 \$105 \$105	0107	/107	8107	6107	0707
01-L-03 Leaf Pickup Program	m	\$1,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$55,000.00	\$55,000.00	\$50,000.00

01-M-03	Contracts - Chip-n-Seal	al	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00
	TOTAL GENERAL FUND (01)	ND (01)	\$365,800.00	\$355,150.00	\$288,850.00	\$305,850.00	\$355,850.00	\$371,250.00	\$370,550.00
MOTOR VEHICLE LICENSE TAX	X		2014	2015	2016	2017	2018	2019	2020
02-B-02A	Stone for Roads/Culverts	erts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02-B-02B	Salt for Roads		\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
		TOTAL	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
GASOLINE TAX			2014	2015	2016	2017	2018	2019	2020
03-A-04	Tools and Equipment		\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
03-A-05	Supplies		\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00
03-A-5A	Gasoline/Diesel Fuel		\$10,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
03-A-06	Repairs		\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00
03-A-07	Maintenance of Equipment	ment	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
03-a-08	<b>Buildings and Additions</b>	su	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
03-A-10	Other Expenses		\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
03-B-02A	Stone for Roads		\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00
03-B-02B	Salt for Roads		\$25,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$45,000.00
03-B-03	Contracts		\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
03-B-04	Other Expenses		\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
03-C-03	Contracts		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
03-C-04	Other Expenses		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		TOTAL	\$65,000.00	\$80,000.00	\$80,000.00	\$80,000.00	\$80,000.00	\$80,000.00	\$95,000.00

0.0.4.4.0.1         Signature (Carrithus)         \$9.000	NOAD AND DRIDGE			4I07	2013	2016	2017	2018	2019	2020
Employer's Statute of Medicane	04-A-01	Salary - Trustee		\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
Monkeys   Simple   Silvane   Silva	04-A-02	Employer's Retireme	at Contribut	\$9,000.00	\$9,000.00	\$9,000.00	\$9,000.00	\$9,000.00	\$9,000.00	\$9,000.00
A	04-A-2A	Employer's Share of N	<b>1</b> edicare	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00
Contracts	04-A-03	Worker's Compensati	on	\$2,000.00	\$2,000.00	\$2,000.00	\$7,000.00	\$7,000.00	\$7,000.00	\$7,000.00
Transfer   Strong	04-A-03A	Unemployment Comp	ensation	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Supplies   September   Septe	04-A-04	Tools & Equipment		\$5,000.00	\$60,000.00	\$10,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
Repairs	04-A-05	Supplies		\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00
Maintenance   Registropment   \$5,000.00	04-A-06	Repairs		\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00
Buildings and Additions   \$2,000.00   \$2	04-A-07	Maintenance of Equip	ment	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
Utilities - RD - Electric   \$2,000.00	04-A-08	Buildings and Additio	ns	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Utilities - RO - Gas   Signoto   S	04-A-09A	Utilities - RD - Electric		\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
C         Utilities - RD - Nater         \$275.00	04-A-09B	Utilities - RD - Gas		\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
Diffition	04-A-09C	Utilities - RD - Water		\$275.00	\$275.00	\$275.00	\$275.00	\$275.00	\$275.00	\$275.00
Distribute   Contracts   Con	04-A-09D	Utilities - RD - Sewer		\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
Author Repaired   1000   100	04-A-09E	Utilities - RD - Teleph	one	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Particle   Perpitalization   \$8,000.00   \$13,000.00   \$14,000.00   \$	04-A-10	Insurance		\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
Author	04-A-10A	Hospitalization		\$8,000.00	\$13,000.00	\$13,000.00	\$14,000.00	\$14,000.00	\$16,000.00	\$20,000.00
Auditor & Treasurer Fees   \$1,000.00   \$1,000.00   \$1,000.00   \$2,000.00   \$75,00	04-A-13	Other Expenses		\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
Material   Solution	04-A-15	Auditor & Treasurer l	rees.	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$2,000.00	\$2,000.00	\$3,000.00
Material   Sy000.00	04-B-01	Salary - Road Dept.		\$60,000.00	\$60,000.00	\$60,000.00	\$70,000.00	\$70,000.00	\$70,000.00	\$75,000.00
Contracts   S40,000.00   S40,000.00   S40,000.00   S40,000.00   S40,000.00   S40,000.00   S40,000.00   S50,000   S	04-B_02	Material		\$9,000.00	\$9,000.00	\$9,000.00	\$9,000.00	\$9,000.00	\$9,000.00	\$9,000.00
Contracts   \$5,000.00 \$6,000.00 \$6,000.00 \$5,000.00 \$5,000.00 \$5,000.00 \$5,000.00 \$5,000.00 \$5,000.00 \$5,000.00 \$5,000.00 \$1	04-B-03	Contracts		\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00
Contracts   Contracts   S3,500.00   \$3,500.00   \$3,500.00   \$1,55,000.00   \$1,55,000.00   \$1,55,000.00   \$1,55,000.00   \$1,55,000.00   \$2,000.00   \$	04-B-04	Other Expenses		\$500.00	\$500.00	\$6,000.00	\$6,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Contracts   Cont	04-C-03	Contracts		\$3,500.00	\$3,500.00	\$383,587.00	\$5,000.00	\$155,000.00	\$155,000.00	\$155,000.00
TOTAL   \$171,525.00 \$231,525.00 \$567,112.00 \$509,525.00 \$359,525.00 \$361,525.00 \$371,57 \$1.5 \$1.5 \$1.5 \$1.5 \$1.5 \$1.5 \$1.5 \$1.5	04-C-04	Other Expenses		\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
Contracts   TOOIs and Equipment   Sound   So			TOTAL		\$231,525.00	\$567,112.00	\$209,525.00	\$359,525.00	\$361,525.00	\$371,525.00
Contracts										
DISTRICT         TOTAL         \$0.00	GARBAGE AND WASTE DI	SPOSAL DISTRICT		2014	2015	2016	2017	2018	2019	2020
DISTRICT         TOTAL         2014         2015         2016         2017         2018         2019           A         Tools and Equipment         \$0.00	08-A-08	Contracts		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DISTRICT         Tools and Equipment         \$0.04         \$0.06         \$0.06         \$0.00         \$0.0			TOTAL							
A Fuel Sources Contracts (2016) (2016	DOLICE DISTRICT			2014	2015	2016	2017	2018	2010	0202
A         Fuel         \$0.00         \$0.0	09-A-07	Tools and Equipment		\$0.00	\$0.00	00.0\$	\$0.00	\$0.00	00.0\$	\$0.00
A         Fuel         \$0.00         \$0.0	09-A-08	Supplies		\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
Repairs $$0.00$ <	09-A-08A	Fuel		\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
Contracts         \$100,000.00         \$150,000.00         \$300,000.00	09-A-09	Repairs		\$0.00	\$0.00	\$0.00	\$0.00			\$0.00
Insurance	09-A-10	Contracts		\$100,000.00	\$150,000.00	\$300,000.00	\$300,000.00	\$300,000.00	\$300,000.00	\$300,000.00
Other Expenses         \$8,000.00	09-A-12	Insurance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Advances Out \$0.00	09-A-14	Other Expenses		\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$9,000.00
\$108,000.00       \$158,000.00       \$308,000.00       \$308,000.00       \$308,000.00	09-A-15	Advances Out		\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
			TOTAL		\$158,000.00	\$308,000.00	\$308,000.00	\$308,000.00	\$308,000.00	\$309,000.00

Building-Improve/Replace   Building-Improve/Replace   Building-Improve/Replace   Building-Improve/Replace   Building-Furniture   Buil	Fire/EMS						2017	2019	2019	2020
Building Repair Maintenance   Buil	10-A-06A	Building-Improve/Re	place				\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Telephore   Si,000.00   Si,0	10-A-06B	Building-Repair/Mair	ntenance				\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
Clear   Clea	10-A-06C	Building-Furniture					\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Colored Colo	10-A-07A	Telephone					\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Secret	10-A-07B	Gas					\$1,000.00	\$3,000.00	\$3,000.00	\$3,000.00
EMS Equip Purch/Replace	10-A-07C	Water					\$250.00	\$250.00	\$250.00	\$250.00
Sample   State   Sta	10-A-07D	Electric					\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
EMS Equip Purch/Replace   EMS Equip Purch/Replace   EMS Equip Purch/Replace   EMS Supplies   Explored   EMS Equip Purch/Replace   EMS Equip Repair/Maint   EMB Equip Repair Repress   EMB Equip Repair/Maint   EMB Equip Repair Repress   EMB Equ	10-A-07E	Sewer					\$250.00	\$250.00	\$250.00	\$250.00
Fire Equip Purch/Replace   Ensysbelie Replacement	10-A-08A	EMS Equip Purch/Re	place				\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Price Equip Purch/Replace   S1,000.00	10-A-08B	EMS Vehicle Replacer	nent					\$250,000.00	\$250,000.00	\$0.00
EMS Small Equip Repair/Maint   Extra Repair   Ext	10-A-08C	Fire Equip Purch/Rep	olace				\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Fire Supplies   Fire Suppli	10-A-08E	Protective Clothing					\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Fire Supplies   Fire Supplie	10-A-08F	Radio Equipment					\$500.00	\$500.00	\$500.00	\$500.00
Five Supplies   Five Supplie	10-A-09A	EMS Supplies					\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Free   Building Supplies   S.2500.00   S	10-A-09B	Fire Supplies					\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Building Supplies   Buil	10-A-09C	Fuel					\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
Diliforms   Diliforms   EMS Vehicle Repair   S1,000.00   S2,000.00	10-A-09D	Building Supplies					\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
EMS Small Equip Repair/Maint   EMS Vehicle Repair   EMS Small Equip Repair/Maint   EMS Small Equip Repair/Maint   EMS Small Equip Repair/Maint   EMS Small Equip Repair/Maint   ET Vehicle Repair   ET Vehic	10-A-09E	Uniforms					\$250.00	\$250.00	\$250.00	\$250.00
Fire Vehicle Repair   Fire Small Equip Repair   Fire Small Equip Repair   Fire Small Equip Repair   Fire Vehicle Repair   Fire Vehicle Repair   Fire Vehicle Repair   Fire Small Equip Repair   Fire Small Repair   Fire Small Equip Repair   Fire Small Repair   Fi	10-A-10B	EMS Vehicle Repair					\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Fire Vehicle Repair   Active Contracts   Fire Vehicle Repair   Active Contracts   Fire Vehicle Repair   Active Contracts   Ac	10-A-10C	EMS Small Equip Rep	air/Maint				\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Radio Repair   Report Repair   Repair Repair   Repair Repair   Repair R	10-A-10E	Fire Vehicle Repair					\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Radio Repair   Radio Repair   S100,000.00   S100,000.00   S150,000.00	10-A-10F	Fire Small Equip Repa	air/Maint				\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Insurance Fire Vehicles   \$100,000.00   \$100,000.00   \$150,000.00   \$1	10-A-10G	Radio Repair					\$500.00	\$500.00	\$500.00	\$500.00
Insurance	10-A-11	Contracts		\$100,000.00	\$100,000.00	\$100,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00
Insurance - Fire Vehicles   Insurance - Fire Vehicles   Insurance - Fire Vehicles   Insurance - Building   Insurance - Building   Insurance - Building   Insurance - Building   Insurance - Liability   Insurance - Liabilit	10-A-14A	Insurance - EMS Vehi	cles				\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Insurance - Building   St. 000.00   St. 00	10-A-14B	Insurance - Fire Vehic	cles				\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Insurance - Liability   Computers & Network   S5,000.00   \$1,000	10-A-14C	Insurance - Building					\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Computers & Network	10-A-14D	Insurance - Liability					\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Amb Billing Fees	10-A-15A	Computers & Networ	k				\$500.00	\$500.00	\$500.00	\$500.00
Amb Billing Fees	10-A-15F	Other		\$5,000.00	\$5,000.00	\$5,000.00	\$60,000.00	\$58,000.00	\$58,000.00	\$58,000.00
Amb billing - share of   \$10,000.00   \$10	10-A-15G	Amb Billing Fees		\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Audit & Treas         \$2,500.00         \$2,500.00         \$2,500.00         \$2,500.00         \$2,500.00         \$2,500.00         \$2,500.00         \$2,500.00         \$2,500.00         \$2,500.00         \$2,500.00         \$2,500.00         \$2,500.00         \$2,000.00	10-A-15H	Amb billing - share o	J	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
Legal Counse	10-A-15I	Audit & Treas		\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
NHERITANCE TAX/INTEREST         TOTAL         \$118,500.00         \$118,500.00         \$118,500.00         \$273,750.00         \$523,750.00         \$523,750.00         \$523,750.00         \$523,750.00         \$523,750.00         \$523,750.00         \$523,750.00         \$523,750.00         \$523,750.00         \$523,750.00         \$523,750.00         \$523,750.00         \$523,750.00         \$523,750.00         \$523,750.00         \$5201         \$523,750.00         \$523,00         <	10-A-15J	Legal Counsel					\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
NHERITANCE TAX/INTEREST         2014         2015         2015         2016         2017         2018         2019           Transfers - Out         \$0.00			TOTAL	\$118,500.00		\$118,500.00	\$273,750.00	\$523,750.00	\$523,750.00	\$273,750.00
Transfers - Out         \$0.00	MISC./INHERITANCE TAX/IN	VTEREST		2014		2016	2017	2018	2019	2020
Tools & Equipment         \$2,000.00	14-A-03	Transfers - Out		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Supplies         \$2,000.00 <th< td=""><td>14-A-04</td><td>Tools &amp; Equipment</td><td></td><td>\$2,000.00</td><td>\$2,000.00</td><td>\$2,000.00</td><td>\$2,000.00</td><td>\$2,000.00</td><td>\$2,000.00</td><td>\$2,000.00</td></th<>	14-A-04	Tools & Equipment		\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
	14-A-05	Supplies		\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
Contracts         \$2,000.00 <t< td=""><td>14-A-06</td><td>Repairs</td><td></td><td>\$2,000.00</td><td>\$2,000.00</td><td>\$2,000.00</td><td>\$2,000.00</td><td>\$2,000.00</td><td>\$2,000.00</td><td>\$2,000.00</td></t<>	14-A-06	Repairs		\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
Other Expenses	14-A-07	Contracts		\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
$\mid \$10,000.00 \mid \$10,000.00 \mid \$10,000.00 \mid \$10,000.00 \mid \$10,000.00 \mid \$10,000.00 \mid$	14-A-08	Other Expenses		\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
			TOTAL	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00

WHEELCHAIR LIFT/ADA FUND	ND		2014	2015	2016	2017	2018	2019	2020
14-C-01	Wheelcha	Wheelchair Lift/ADA Compliance	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
		TOTAL	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
ODNR Recycle & Litter Prevention Grant	ention Gran	ıt	2014	2015	2016	2017	2018	2019	2020
14-B-03	Recycled Other	Other	\$500.00	\$500.00	\$500.00	\$200.00	\$200.00	\$200.00	\$200.00
		TOTAL	\$500.00	\$500.00	\$500.00	\$200.00	\$200.00	\$200.00	\$200.00
CASH PERFORMANCE BOND (EXPENDABLE TRUST)	(EXPENDA)	BLE TRUST)	2014	2015	2016	2017	2018	2019	2020
17-A-01	Payouts		\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
		TOTAL	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
FIRE LEVY FUND			2014	2015	2016	2017	2018	2019	2020
20-A-04	Tools and	Tools and Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20-A-05	Supplies		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20-A-06	Repairs		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20-A-07	Contracts		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20-A-08	Other Expenses	enses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20-A-08A	Auditor &	Auditor & Treasurers Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		TOTAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PERMISSIVE MVL TAG FUND			2014	2015	2016	2017	2018	2019	2020
23-A-05	Per. MVL	Per. MVL Tag/Tools & Equipment	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
23-A-06	Supplies		\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
23-A-07	Repairs		\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
23-A-09	Other Expenses	enses	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
		TOTAL	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
UNCLAIMED FUNDS			2014	2015	2016	2017	2018	2019	2020
27-A-09	Unclaimed Funds	d Funds	\$3,062.00	\$3,062.00	\$3,062.00	\$3,062.00	\$3,062.00	\$3,062.00	\$3,062.00
		TOTAL	\$3,062.00	\$3,062.00	\$3,062.00	\$3,062.00	\$3,062.00	\$3,062.00	\$3,062.00
			2014	2015	2016	2017	2018	2019	2020
TOTAL ALL FUNDS			\$872,387.00	\$986,737.00	\$1,406,024.00	\$1,220,387.00	\$1,670,387.00	\$1,687,787.00	\$1,463,087.00

ADMINISTRATIVE		\$205,650.00	\$189,500.00	\$191,500.00	\$194,000.00	\$194,000.00	\$204,900.00	\$208,200.00
TOWN HALL, BUILDINGS & GROUNDS		\$17,400.00	\$17,400.00	\$17,400.00	\$31,400.00	\$31,400.00	\$31,400.00	\$31,400.00
CEMETERIES		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LIGHTING		\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$8,000.00	\$8,000.00
PARK AND RECREATION		\$5,800.00	\$6,800.00	\$8,500.00	\$8,500.00	\$8,500.00	\$8,500.00	\$8,500.00
POLICE		\$70,000.00	\$70,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ZONING		\$9,950.00	\$10,450.00	\$10,450.00	\$10,950.00	\$10,950.00	\$13,450.00	\$14,450.00
BUILDINGS AND ADDITIONS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
HIGHWAY MAINTENANCE/LEAF PROGRAM		\$51,000.00	\$55,000.00	\$55,000.00	\$55,000.00	\$105,000.00	\$105,000.00	\$100,000.00
TOTAL GENERAL FUND (01)	FUND (01)	\$365,800.00	\$355,150.00	\$288,850.00	\$305,850.00	\$355,850.00	\$371,250.00	\$370,550.00
MOTOR VEHICLE LICENSE TAX		\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
GASOLINE TAX		\$65,000.00	\$80,000.00	\$80,000.00	\$80,000.00	\$80,000.00	\$80,000.00	\$95,000.00
ROAD AND BRIDGE		\$171,525.00	\$231,525.00	\$567,112.00	\$209,525.00	\$359,525.00	\$361,525.00	\$371,525.00
GARBAGE AND WASTE DISPOSAL DISTRICT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
POLICE DISTRICT		\$108,000.00	\$158,000.00	\$308,000.00	\$308,000.00	\$308,000.00	\$308,000.00	\$309,000.00
FIRE AND EMS SERVICE FUND		\$118,500.00	\$118,500.00	\$118,500.00	\$273,750.00	\$523,750.00	\$523,750.00	\$273,750.00
MISC./INHERITANCE TAX/INTEREST		\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
WHEELCHAIR LIFT/ADA FUND		\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
ODNR RECYCLE & LITTER PREVENTION GRANT		\$200.00	\$500.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00
CDBG MOBILE MEALS		00.0\$	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CASH PERFORMANCE BOND (EXPENDABLE TRUST	(LSI	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
FIRE LEVY FUND		00.0\$	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PERMISSIVE MVL TAG FUND		\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
UNCLAIMED FUNDS		\$3,062.00	\$3,062.00	\$3,062.00	\$3,062.00	\$3,062.00	\$3,062.00	\$3,062.00
TOTAL ALL FUNDS	S	\$872,387.00	\$986,737.00	\$1,406,024.00	\$1,220,387.00	\$1,670,387.00	\$1,687,787.00	\$1,463,087.00



9546 Brandywine Road, Northfield Center, OH 44067

Phone: (330) 467-7646 Fax: (330) 650-0815 www.northfieldcenter.com

**FISCAL OFFICER** 

Andy LaGuardia

### **TRUSTEES**

Russell F. Mazzola, Chair Paul G. Buescher, Vice-Chair

Richard H. Reville Steve Wright

**ADMINISTRATOR** 

### TOWNSHIP OF NORTHFIELD CENTER 2020 ORGANIZATIONAL RESOLUTION

### County of Summit, State of Ohio Resolution No. 19/12-19\_\_\_

- 1. The following persons are authorized to sign checks and vouchers: Trustees Paul G. Buescher, Russell F. Mazzola, Richard H. Reville, and Fiscal Officer Andy LaGuardia.
- 2. One Regular Trustees meeting will be scheduled once per month, commencing at 7:00 p.m. on the first Monday of each month. If a legal holiday conflicts, the meeting will be held on the following Tuesday, unless rescheduled. Department Heads and the Administrator shall report at the request of the majority of the Board.

### 3. APPOINTMENTS

A. ADMINISTRATION: SAFETY, ZONING, ROADS

Chair of the Board of Trustees:

Vice-Chair of the Board of Trustees:

Trustee:

Russell F. Mazzola

Trustee Representative for the Road Department

Trustee Representative to the Macedonia Fire Department

Trustee Representative to the Sheriff's Office

Trustee Representative to the Zoning Department

Richard H. Reville

Russell F. Mazzola

Russell F. Mazzola

B. ROADS - FULL TIME EMPLOYEES

Road Superintendent:

Road Foreman:

Grade 2 Road Workers:

Mark Frank
John Horn

C. OTHER APPOINTMENTS

Administrator: Steve Wright Zoning Inspector: Donald Saunders

Township Secretary to Zoning Commission, Board of Zoning Appeals, Zoning Inspector, Board of Trustees, and Township Departments:

**Judith Flauto** 

North Hills Water Board

Basil Lovano

John Campbell

Daniel Shade

Term Expiration
12/31/2020
12/31/2021
12/31/2021

\*\*\*A swing member will be included, once again, for the period 1/1/2022 through 12/31/2024.

**Community Focus Consortium (Cable 9) Term Expiration**Basil Lovano

12/31/2020

### 4. Legal Counsel

- a. That Maznec, Raskin, and Ryder be appointed as Auxiliary Counsel, used at the discretion of the Board of Trustees; compensation to be based on an hourly rate.
- b. That Michael Harvey be appointed as Auxiliary Counsel, used at the discretion of the Board of Trustees; compensation to be based on an hourly rate.
- 5. That Russell F. Mazzola be appointed as the Northfield Center Township Representative to the Summit County Board of Health for calendar year 2020, and that he retain the right to appoint the Administrator as Alternate with voting rights.
- 6. That Richard H. Reville be appointed as the Northfield Center Township Representative to the Northfield Center Macedonia Cemetery Board through December 31, 2020.
- 7. That the hourly wage for special and/or temporary help be approved by Board of Trustees, when needed to maintain or enhance departmental operations. Building Trades: In accordance with union/state/federal regulations.
- 8. That sick-leave and vacation schedule is in accordance with Trustees motion 11/15/82, and in accordance with O.R.C. Sections 124.38, 124.383, 124.39 and 325.19, for Richard Youel, Frank Buehner, John Horn, Mark Frank, and Steve Wright. Vacation time shall not be accrued beyond the year in which it is earned and available for use. Any unused vacation time accrued by the employee for the present calendar year shall be encashed to the employee in January of the following year.
- 9. That Holidays for full-time employees, per O.R.C. 124.19, are eleven days per year, and should be taken "as is", unless previously approved by the Township Administrator in consultation with the Board of Trustees.

The Township holidays for 2020 are as follows:

- New Year's Day-Wednesday, January 1st
- Martin Luther King, Jr. Day-Monday, January 20th
- **President's Day-**Monday, February 17th
- **Memorial Day-**Monday, May 25<sup>th</sup>
- **Independence Day** (Observed)-Friday, July 3<sup>rd</sup>
- **Labor Day-**Monday, September 7<sup>th</sup>
- **Columbus Day-**Monday, October 12<sup>th</sup>
- **Veteran's Day**-Wednesday, November 11<sup>th</sup>
- **Thanksgiving Day**-Thursday, November 26<sup>th</sup>
- Christmas Day-Friday, December 25th

The eleven holidays for 2020 include one additional "floater" holiday, to be used at the employee's discretion and with supervisor approval.

- 10. Sick leave shall be accrued without limit and carried from year to year. Each eligible employee accrues 8 hours of sick leave per 160 hours worked. Only a portion of accrued sick leave (currently 25%) will be cashed out at retirement.
- 11. Beginning January 1, 2019, comp time was no longer available. In lieu of comp time, an employee may use flex time upon supervisor approval. For instance, an employee who works a twelve-hour day to meet operational need may arrive later or leave earlier on another day in that work week. In addition, Department heads, in their sole discretion, may authorize employees to participate in a flex schedule, in order to effectively align staff resources with operational need.
- 12. That health/hospitalization, dental, and vision insurance are to be available and provided by the Township for Elected Officials and for full time employees with the full cost to be paid by the Township, as authorized in the Affordable Care Act and the Ohio Revised Code. The following full-time employees are eligible: Richard Youel, Frank Buehner, Mark Frank, John Horn, and Steve Wright. If a board officer (trustee or fiscal officer) elects to not participate in the coverage provided by the township, said officer is eligible for out-of-pocket premium cost reimbursement attributed to that officer for health care coverage taken outside of the Township, per ORC §505.60(D).
- 13. That the Trustees state that grade scales established within this Resolution are to be merit type, based upon several factors, including length of service, quality of work performed, etc., and may include a cost of living adjustment. All such increases that may be granted are at the sole discretion of the Trustees.
- 14. Resolve to establish the intent of the Board of Trustees of Northfield Center Township to perform certain road maintenance work during fiscal year 2020 by force account using Township equipment, Township personnel, and Township purchased materials.
- 15. That rental charges for Town Hall use be established as follows:

All residents and resident organizations: \$100.00 Refundable deposit per meeting

Trustees reserve the right to restrict certain uses of the Township Hall at their discretion. The room will not be reserved unless the required Agreement is filled out and deposit check is on file with Township Administrator or Secretary.

16. The Chair requests that the Fiscal Officer include for the record a listing of all Board and Commission members as of this meeting. The Board and Commission Members are as follows:

Zoning Commission	Term Expiration
Laura Filippi	12/31/22
Gregory Yakich	12/31/23
Dan Schade	12/31/24
Basil Lovano	12/31/20
John Campbell	12/31/21

Board of Zoning Appeals	<b>Term Expiration</b>
Richard Wolff	12/31/22
Verner Rudder	12/31/23
Don Christley	12/31/24
Diane Bielecki	12/31/20
Richard Patz	12/31/21
Marc Kaminicki, Alternate	12/31/22

- 17. That the following schedule of compensation be established for the Year 2020 from January 1, 2020 through December 31, 2020 which includes a general wage increase for all Township Employees, as reflected in rate of pay.
  - A. Road Department Wages

Position	Wage Rate
Road Superintendent: full time	\$29.86 per hour
Road Foreman: full time	\$24.33 per hour
Grade 2 Road Workers: full time	
Mark Frank	\$20.51 per hour
John Horn	\$19.54 per hour
Other Grades (Temporary / Part-Time / Seasonal):	
Beginning Grade (Seasonal Part-Time):	\$11.29 per hour
Intermediate Grade (Seasonal Part-Time)	\$12.89 per hour
Seasonal/Part-Time (Experienced):	\$16.42 per hour
Seasonal/Part-Time Snow plowers / Drivers:	\$16.42 per hour

- B. Road Department Annual Clothing Allowance, Overtime, and Emergency Call-in Pay
  - 1. Clothing Allowance \$350.00 per year Annual clothing allowance for part-time Road Employees: Based on Road Department paid service hours for the previous calendar year. The allowance is \$150.00 for 100-300 hours of service, and \$200.00 for 300 hours or greater. (All other clothing allowances are at Trustee discretion.)
  - 2. Overtime

With prior approval by a majority of the Trustees, with the exception of emergencies: Overtime rate of 1.5 times regular rate is paid for the hours that a Road Dept. employee actually works in excess of 40 hours in a given regular work week.

3. Emergency Call-in Pay/Pay for Holiday Work

The Road Superintendent or an approved designee will receive 30 minutes of pay for arranging for emergency call-in personnel.

Call in-pay shall be calculated on the following schedule:

- 1 minute to 2 hours of work: 2 hours of regular pay
- 2 hours, 1 minute to 4 hours of work: 4 hours of regular pay
- Over 4 hours of work: Regular pay for actual time worked, unless the employee qualifies for overtime pay in a given workweek

Call in pay for the holidays listed in item #9 above shall be as follows:

• Overtime rate of 1.5 times regular pay for all hours worked

### C. Zoning Department Wage Rates

PositionWage RateZoning Inspector: (Amended via Resolution No. 07/01-16a)\$17.34 per hourZoning Commission Members: (Amended via Resolution\$34.59 per dayNo. 07/01-16a) (Includes attending JEDD and S.C. Planning Commission Meetings.)Board of Zoning Appeals Members:\$34.59 per day(Amended via Resolution No. 07/01-16a)

### D. Administration Wage Rates

- 1. **Trustees**: Paul G. Buescher, Richard H. Reville, and Russell F. Mazzola: Salary in equal monthly installments at the maximum rate permitted in accordance with statutory O.R.C. requirements and consistent with the NCT Budget /Appropriation Resolution.
- 2. **Fiscal Officer Andrew LaGuardia**: Salary in equal monthly installments at the maximum rate permitted in accordance with statutory O.R.C. requirements and consistent with the NCT Budget /Appropriation Resolution.
- 3. **Township Administrator**: \$63,705.20 per year Job description as defined by O.R.C. Sections 505.031 and 505.032 -full time.
- 4. **Township Secretary**: \$17.82 per hour Serving all Township Departments at the discretion of the Township Administrator, in consultation with the Board of Trustees.
- E. Mileage Reimbursement Rate2020 Mileage Reimbursement Rate, per IRS Regulation, for use of personal vehicle onTownship business: 58 cents per mile for business miles driven.
- 18. That Fire & EMS protection is provided by the Macedonia Fire District per Resolution No. 16/09-07H.

- 19. That Police protection is provided by the Summit County Sheriff's Office per Resolution No. 17/09-05E.
- 20. Requestors for public records will be charged \$0.05 per page for letter or legal sized copies. The charge for providing copies in any other media will be the cost to the Township of the media.
- 21. All appointments for employment, except where indicated, are for the calendar year. The Trustees reserve the right to change the duration of individual appointments.



I, Richard H. Reville, do hereby solemnly swear (or affirm) that I shall support the Constitution of the United States and the Constitution of the State of Ohio, and that I shall faithfully, honestly, and impartially discharge the duties of Trustee for the Township of Northfield Center, Ohio, for the term ending December 31, 2023, to which I have been elected.

Oath Administered this  $19^{th}$  day of December 2019.

Signature of official:	
Signature of individual administering oath:	
Witness:	

### Oath of Office

I, Andrew LaGuardia, do hereby solemnly swear (or affirm) that I shall support the Constitution of the United States and the Constitution of the State of Ohio, and that I shall faithfully, honestly, and impartially discharge the duties of Fiscal Officer for the Township of Northfield Center, Ohio, for the term ending March 31, 2024, to which I have been elected.

Signature of official:	
Signature of individual administering oath:	
Witness:	



I, Daniel Schade, do hereby solemnly swear (or affirm) that I shall support the Constitution of the United States and the Constitution of the State of Ohio, and that I shall faithfully, honestly, and impartially discharge the duties of a member of the Northfield Center Township Zoning Commission, for the term ending December 31, 2024, to which I have been appointed.

Oath Administered this 19 <sup>th</sup> day of December 2019.
Signature of official:
Signature of individual administering oath:
Witness: